

REGULAR QUARTERLY MEETING OF THE BOARD, JANUARY 9, 1925

Held at the Library, 4 p.m.

Present: Messrs. Alling, Anstice, Bacon, Carnahan, Davis, Dewey, Harris, Landsberg, Rhees, Slater, Weller, Wile, Winn.

The meeting was called to order by President Carnahan. The minutes of the last meeting were read and approved.

Mr. Anstice presented for the consideration of the board an agreement proposed by the Associated Mortgage Investors to the holders of its farm mortgages, providing for the handling of these loans during the period when collection of interest is suspended, and for the possible foreclosure of the mortgages in case such action becomes necessary. The Reynolds Library being now the holder of several of these mortgages, it was moved by Mr. Harris and carried that the treasurer be authorized to sign such an agreement on behalf of the board.

The report of the Property Committee presented by Mr. Wile showed for three months ending December 31, 1924, receipts from Arcade rents \$14,760.01, expenditures \$4,760.20, balance \$9,999.81, unexpended balance of appropriation \$31,419.10; all rooms rented. A schedule of insurance accompanying the report showed the total fire insurance to be now \$200,000. The Property Committee was authorized to extend the leases of the Western Union and the candy store beyond May 1, 1927, when they expire, on the usual terms as to revocation upon due notice, at such increase in rental as is practicable.

The report of the Library Committee, presented by Dr. Dewey, showed for the three months a net increase of 291 volumes, total number of volumes catalogued and shelved 91,697. The expenditures for the Library were \$3,438.91, for the Reading Room \$788.90, total \$4,227.81; unexpended balance of appropriation \$8,240.76. The report was ordered received and filed.

The treasurer's report, presented by Mr. Anstice, showed receipts from Arcade rents \$19,401.87, from interest on bonds, mortgages, and bank balances \$4,641.86, total receipts \$19,401.87; expenditures for the Property Committee \$4,760.20, for the Library Committee \$4,227.81, total expenditures \$8,988.01. The bank balances amounting to \$46,502.77, it was moved by Dr. Rhees and carried that the Finance Committee be advised that it is the sense of this board that at least \$20,000 be invested in suitable securities. The report was ordered received and filed.

The amendments to the By-Laws presented at the last meeting providing for a deposit account subject to the check of the Superintendent of Productive Property were then brought up for action and adopted by a unanimous vote, a quorum being present. The amendments are as follows:

Article I, Section 6, sub-section (2) is amended to read as follows, new matter being underscored:

(2) He shall, with the exception of the limited powers hereinafter conferred on the Superintendent of Productive Property, be the only disbursing officer of the Board, and shall expend no money from the treasury except in accordance with the appropriations designated by the Board of Trustees, and in payment of bills duly certified to him by the Chairman of the Library Committee, the Chairman of the Property Committee or the Chairman of the Finance Committee.

Article I, Section 6, sub-section 4, is extended by the addition of the following paragraph, all of which is new matter:

Pursuant to like action by the Finance Committee, he may establish a special deposit account in the name of "The Reynolds Library," and may delegate to the Superintendent of Productive Property the power to draw thereon in discharge of current liabilities, payment of which cannot conveniently await action by the Treasurer. Checks on said special account shall be signed in the corporate name by the Treasurer as such or by the Superintendent of Productive Property as such "Superintendent."

Article I, Section 6, sub-section (6) is amended to read as follows, new matter being underscored:

(6) He, and the Superintendent of Productive Property, shall each give a bond for the faithful performance of the duties of his office for such an amount as the Finance Committee may annually determine; the cost of such bond to be met by the Library.

In Article I, Section 6, sub-section (3) the part of the sentence reading "and for each payment he shall obtain a receipted bill" is amended to read "and for each payment he shall obtain a receipt."

By order of the ~~chairman~~ the secretary then read a letter addressed to the Board of Trustees of the Reynolds Library under date of January 5, 1925, signed on behalf of the Rochester Public Library by Hon. C. D. Van Zandt, mayor, and Mr. C. H. Wiltsie, president of the board of the Public Library. In this letter the Rochester Public Library "through its Board of Trustees and in behalf of the city of Rochester, invites the Reynolds Library to such a combination and cooperation as will be satisfactory to the Reynolds Board of Trustees for a unified and enlarged reference and central library service in our city. The Public Library Board requests the Reynolds Board to state the terms and conditions on which it will combine and cooperate for such an adequate development as the city of Rochester should possess." The letter further proposes that the Public Library and the city of Rochester should, in case such an agreement should be reached, meet all the expenses of erecting a central library building in which the Reynolds collection of books should be adequately housed,

and"to contribute in addition annually for a period of at least ten years such a sum as with the income of the Reynolds Library will make it possible to add annually not less than 25,000 volumes to such central library."

After extended discussion of this proposal, and of the general situation with respect to the future of the Reynolds Library, it was moved by Mr. Davis, seconded by Dr. Rhees, and carried that the committee formerly appointed and still existing in connection with this matter be discharged; and that a new committee be appointed by the chair to investigate the matter and report to us; and that the secretary be instructed to acknowledge receipt of this letter and to inform the Public Library board that the matter will receive special consideration. This committee, later appointed by the chair, consists of Messrs. Slater, Alling, Bacon, Weller, and Winn.

The meeting was then adjourned.


Secretary

REGULAR QUARTERLY MEETING OF THE BOARD OF TRUSTEES, APRIL 10, 1925.

Present, Messrs. Alling, Anstice, Bacon, Carnahan, Davis, Dewey, Harris, Rhees, Slater, Wile, and Winn.

The minutes of the last meeting were read and approved. The report of the Property Committee was presented by Mr. Wile, showing for the three months ending March 31, 1925, receipts from Arcade rents \$14,701.01, expenditures \$7,667.03, unexpended balance of appropriation \$23,752.07.

The report of the Library Committee was presented by Dr. Dewey, showing for the three months ending March 31 a net increase of 371 volumes, total number catalogued and shelved 92,068; expenditures for the Library \$3,751.34, for the Reading Room \$480.53, total \$4,231.87; unexpended balance of appropriation \$4,008.89.

The treasurer's report, presented by Mr. Anstice, showed for the three months receipts of \$19,213.06, of which \$14,701.01 was from Arcade rents and \$4,512.05 from other sources. The expenditures were \$11,898.90. The balances in banks aggregated \$34,419.26. The treasurer reported the investment of \$19,396.67 in 4% bonds of the American Telegraph and Telephone Company.

A special committee on the future policy of the Reynolds Library, appointed at the previous meeting and consisting of Messrs. Alling, ~~Anstice~~, Bacon, ~~Davis~~, Slater, Weller, and Winn, presented its report at this time through the chairman, Mr. Slater. The report considered three possible policies which may be adopted by the Reynolds Library in relation to the proposed central public library: a policy of open competition for the patronage of the

public; a policy of such co-operation as can be maintained by some agreement to avoid duplication in the purchase of books, and the mutual assistance of each library to the other in sending readers from one to the other; or a policy of combination of the two libraries ultimately on a single site. It was pointed out that competition cannot in the long run be successful because the funds of the Reynolds Library will ultimately be inadequate for the erection, maintenance, and enlargement of a costly new building together with the maintenance of a book collection superior to that which the city can secure. It was also pointed out that co-operation between the two libraries, remaining permanently on different sites, if designed to avoid all overlapping in book purchases and in service and to give both libraries an adequate clientele, would involve many difficulties for the library administration and much inconvenience for the public in traveling between the two libraries. The logic of the situation, therefore, seemed to the committee to indicate ultimate combination as the most feasible policy, provided that all the terms of the Reynolds trust can be adequately safeguarded, and that the Reynolds trustees shall forever maintain the control over the expenditure of the Reynolds funds which their trust requires. After a survey of the problem the committee's report recommended:

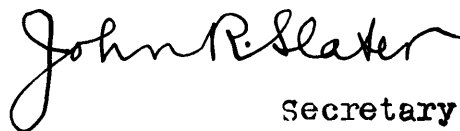
"That the president of this board appoint a new committee to confer with the mayor and the Public Library Board as to the terms upon which it might, at some time in the future, be practicable to arrange some form of effective co-operation between the Reynolds Library and the Public Library; on the express condition that the Reynolds Library must maintain its own identity, its complete control over its own books and its own funds, and its full duty to the memory of the founder: such conference committee to have no power to commit the board to any policy, but only to discuss the problem in detail with the authorized representatives of the city and to report back to this board."

The committee also recommended that a statement be given

to the press respecting the advantages which the Reynolds Library already offers to students for reading and research. The adoption of the committee's report was moved by Dr. Rhees, seconded by Mr. Harris, and unanimously carried. As the conference committee called for in the report the president appointed the previous committee with the addition of Messrs. Davis and Anstice.

At the request of Mr. Anstice, treasurer, a resolution was then adopted authorizing the treasurer to have access to the safe deposit box of the Library in the new vaults of the Security Trust Company, in order to conform with the requirements of the company.

Meeting adjourned.


Secretary

QUARTERLY MEETING OF THE REYNOLDS LIBRARY BOARD OF TRUSTEES,
held at the Library June 12, 1925, at 4 p.m.

Present, Messrs. Alling, Anstice, Bacon, Carnahan, Dewey,
Landsberg, Miner, Slater, and Wile. President Carnahan
in the chair.

The minutes of the last meeting were read and approved.
The report of the Property Committee for the two months ending
May 31, 1925 was presented by Mr. Wile, showing receipts from
Arcade rents \$9,837.34, expenditures \$21,322.55 of which
\$15,194.53 was for city taxes.

The treasurer's report for the two months ending May 31
was presented by Mr. Anstice, showing receipts from Arcade rents
\$9,837.34, from other sources \$3,667.50, total \$13,504.84; ex-
penditures by the Property Committee \$21,322.55, by the Library
Committee \$2,765.97.

The quarterly report of the Library Committee was presented
by Dr. Dewey, showing for the two months ending May 31 expendi-
tures for the Library of \$2,438.72, for the Reading Room \$327.25.

The conference committee appointed at the January meeting
to confer with representatives of the Rochester Public Library
regarding the possibility of some plan of co-operation reported
through the secretary that a joint meeting had been held at which
Messrs. Wiltsie, Barbour, and Miner represented the Public Library.
The judgment of the conference was that, pending the erection of
a public library building, it would be desirable that the two
libraries co-operate in purchasing, with funds appropriated by the
city, reference books to be ultimately housed in such a building;

that during the period preceding the erection of a public library building the city should assist in meeting the expenses of administering the Reynolds Library as a partial offset to the heavy taxes paid on the Arcade; and that the next step is to draft a formal legal agreement between the Reynolds Library and the city covering the details of such a plan, to be submitted to both parties for consideration. Mr. Alling moved, and Mr. Wile seconded, that the report be accepted, and that a smaller committee be appointed to prepare such a formal agreement for submission to the board. The motion was carried. The chair appointed as the new committee Messrs. Slater, Anstice, Bacon, and Davis.

The quarterly meeting adjourned and reconvened as the annual meeting.


Secretary

ANNUAL MEETING OF THE REYNOLDS LIBRARY BOARD OF TRUSTEES,

held at the Library on June 12, 1925.

The annual report of the treasurer, presented by Mr. Anstice, showed for the year ending May 31, 1925, receipts from Arcade rents of \$58,795.01, from interest on bonds, mortgages, and bank balances \$14,741.48, and from other sources \$2,050 including \$1,500 paid on account of principal of the Wood mortgage; total receipts \$75,586.49. The expenditures for the Property Committee were \$37,863.75, for the Library Committee \$15,757.08.. The sum of \$19,396.67 was invested in bonds of the American Telephone and Telegraph Co., principal and interest. The balances in banks on May 31 totaled \$23,835.58. A profit and loss statement accompanying the report showed a net increase of assets for the year of \$24,523.22, and a schedule of securities belonging to the Reynolds Library and now in the vault of the Security Trust Company showed that they had been checked by Mr. David Gales.

The annual report of the Property Committee, presented by Mr. Wile, showed total annual receipts from the Arcade of \$58,795.01, expenditures \$37,863.75, net income \$20,931.26. Of the appropriation of \$41,000 there remained an unexpended balance of \$3,136.25. Detailed statements of repairs for the year, and of income and expenditures year by year, accompanied the report. It was ordered received and filed.

A budget totaling \$41,000 for the Property Committee was presented and the amount called for was appropriated.

The Property Committee was authorized to renew the leases of the Western Union and Joseph T. Snyder for five years

from the date of their expiration at a 25% increase, with the pink slip clause covering cancellation on due notice.

The annual report of the Library Committee, presented by Dr. Dewey, showed a net increase of 1255 volumes, total number of volumes catalogued and shelved 92,311. Attendance in the Library 47,939, in the Reading Room 49,732. Number of books drawn 45,770, of which 9,412 were for use at the Library. Cards used during the year 4,429. Percentage of fiction circulated 54%. The annual expenditures for the Library were \$13,613.02, of which \$2,815.14 were for books, \$605.41 for periodicals, and \$828.65 for binding. The annual expenditures for the Reading Room were \$2,144.06. Unexpended balance of appropriation \$1,242.92. An appropriation of \$18,000 for the ensuing year was voted to the Library Committee.

It was moved and carried that the secretary cast one ballot for the reelection of the present officers for another year.

The chair reappointed the present standing committees.

The Property Committee was authorized to reemploy the Superintendent of Productive Property for another year at the present salary.

Meeting adjourned.


Secretary

REGULAR QUARTERLY MEETING OF THE BOARD OF TRUSTEES, October 9, 1925.

Present, Messrs. Alling, Anstice, Bacon, Carnahan, Davis, Dewey, Landsberg, Miner, Slater, Weller, Wile, and Winn.

The minutes of the last meeting were read and approved. The report of the Property Committee, presented by Mr. Anstice, showed receipts from Arcade rents of \$19,473.15, expenditures of \$5,478.91, balance \$13,994.24. All rooms were reported rented. Various minor repairs were scheduled, together with the installation of new tubes in the boilers. The superintendent reported that following the occurrence during the past four months of three small fires in the building he had prepared a circular letter addressed to the tenants urging greater caution in this respect.

The report of the Library Committee, presented by Dr. Dewey, showed a net increase of 170 volumes, total number catalogued and shelved 92,481; attendance in the Library 13,411 and in the Reading Room 10,385. Both were closed for three weeks in August. The expenses of the Library for the four months were \$5,076.41 of which \$843.13 was for repairs to the boilers and the roof and for new shelving. Expenses for the Reading Room were \$626.90; total \$5,703.36.

The report of the Treasurer, presented by Mr. Anstice, showed total receipts for the four months of \$23,799.47, of which \$19,473.15 was from Arcade rents, \$4,216.32 from income on invested funds, and \$110 from other sources. The total expenditures were \$11,195.72. Balances in banks \$36,439.33.

The special committee of conference reported progress in its negotiations with the Rochester Public Library respecting

a possible working agreement, and presented the opinion of the Corporation Counsel to the effect that the several proposed steps leading to such an agreement were legally possible under the city charter. The report was adopted.

Dr. Dewey on behalf of the Library Committee brought up the question of the disposition of the medical books belonging to the Reynolds Library and outlined the discussion with the representatives of the Library of the Medical School of the University concerning the proposed gift of these books to the Medical School. It was moved by Mr. Winn, seconded by Mr. Wile, and carried that these medical books be presented to the University of Rochester.

Dr. Dewey also presented the question what should be done in regard to a small balance remaining in the treasury from the Medical Fund out of which medical books were formerly purchased for the Reynolds Library by joint contributions of the Library and the medical societies of Rochester. In a discussion of a motion to pay over one-half of this balance to the medical society or societies which might be supposed to have a claim upon it, the point was brought out that it is difficult to determine to what organization such a sum could properly be paid, and the motion was laid on the table.

Dr. Dewey read a paper on the subject of the early library projects and experiments in Rochester out of which the Reynolds Library was in some sense developed, studied from the point of view of the taxation of the Library's income-producing real estate. The paper included complete figures on this subject of taxation, and was ordered to be filed with the records of the Library.

~~The meeting adjourned.~~

John Kellater
Secretary.

REGULAR QUARTERLY MEETING OF THE BOARD OF TRUSTEES, JANUARY 8, 1926

Present, Messrs. Anstice, Bacon, Carnahan, Davis, Dewey, Harris, Landsberg, Miner, Rhees, Slater, Weller, and Wile, and Winn.

The minutes of the last meeting were read and approved. The treasurer's report, presented by Mr. Anstice, showed receipts from Arcade rents of \$14,632.01, from other sources \$5,134.86, total receipts \$19,766.87; expenditures by the Property Committee \$5,472.96, by the Library Committee \$7,423.18; balances in banks \$43,310.06.

The report of the Property Committee, presented by Mr. Wile, showed receipts and expenditures as above. The superintendent reported two small rooms vacant and uncollected rents of \$134. He reported also that for renewal of the Western Union lease, which expires April 30, 1927, an increase of 25% is asked.

The report of the Library Committee, presented by Dr. Dewey, showed expenditures for the quarter of \$6,590.28 for the Library and \$812.90 for the Reading Room. Owing to the payment of the first instalment of the special assessment for the Broad Street improvement, amounting to \$1,749.84, and other extraordinary expenses, the unexpended balance of the \$18,000 appropriation is but \$4,893.51, and a supplementary appropriation will be necessary before the end of the fiscal year. Since the last report 336 volumes have been added by purchase and 54 by binding, but the gift of 3,313 volumes to the Medical School causes a net decrease of 2,926 volumes in the library, leaving 89,555 volumes now catalogued and shelved. The removal

of the medical books and the shifting of other books on the shelves provide room for the normal increase of the library for five years to come.

The Library Committee recommended that bound volumes of engineering periodicals, about 900 in number, remaining from the former engineering library, be presented to the Engineering Society, and a motion to this effect was adopted.

The Library Committee also reported that inasmuch as negotiations now in progress with the city for co-operation with the Public Library involve the registration of the Reynolds Library with the State Board of Regents, the necessary blank form of application had been obtained and required formal action by the Board of Trustees. It was thereupon moved and carried that the President of the Board of Trustees be authorized to apply to the Regents on behalf of the corporation for registration of the Reynolds Library as a public library.

Mr. Anstice asked instructions from the Board whether deferred instalments of the Broad Street special assessment should be paid at this time in order to save the difference between the 6% charged by the city and the 4% earned on bank balances, This difference in interest amounting to about \$26.25 a month. In view of the unsettled state of the proposed agreement with the city, it was moved by Mr. Wile and carried that payment of the deferred instalments of the Broad Street assessment be postponed for the present.

Mr. Miner brought up the question of the balance

remaining in the Medical Fund, disposal of which was discussed at the last meeting. In view of the fact that Dr. Dewey's letter to the representatives of the Monroe County Medical Society inquiring for information as to the proper claimants of one-half of this balance had received no answer, Mr. Miner moved that the Library Committee and the Treasurer be authorized to write off the Medical Fund from the books and cover the sum into the General Fund. The motion was adopted.

The report of the special committee appointed to draft a formal agreement for co-operation with the Public Library was presented by the secretary. It was stated that the principal points now at issue are as follows: (1) the indefiniteness of the agreement as it now stands on the length of the period during which a building to house the library shall be begun by the city, guarded however by a provision that if no beginning has been made at the end of seven years the Reynolds Library may give notice of withdrawal from the joint arrangement; (2) the unwillingness of the Reynolds Committee to agree, as originally suggested, to devote the entire net income of the Library to the purchase of books on condition that the city pay the running expenses, this unwillingness being dictated by the opinion that we must continue to accumulate a building fund until we are certain that a building is to be provided for us at public cost; (3) the doubtful legality of the clause suggested by the Public Library representatives making the mayor and the president of the Public Library board ex officio guest members, without the right to vote, of the Reynolds Library Board. It was stated that

the agreement as finally modified had not yet received the formal approval of the Public Library committee, and that the Reynolds committee proposed to ask from them a written reply to the proposed changes. The report of the Reynolds committee at this meeting was informal and for information only, no action being taken.

The meeting adjourned.


Secretary

REGULAR QUARTERLY MEETING OF THE REYNOLDS LIBRARY BOARD OF
TRUSTEES HELD APRIL 9th, 1926.

Present: Messrs. Landsberg, Anstice, Davis, Alling, Winn, Dewey,
Rhees, Bacon, Harris and Weller.

The minutes of the last meeting were read and approved.

The Treasurer's report presented by Mr. Anstice showed receipts from Arcade rents of \$14,688.01, from other sources \$4,089.04; total receipts \$18,777.05; expenditures by the Property Committee \$7,097.72; by the Library Committee \$3,698.67. Balances in banks \$36,518.86.

The report of the Property Committee was read by Mr. Anstice in Mr. Wile's absence. The report showed that there are two rooms vacant in the Arcade at the present time and that the uncollected rents amounted to \$104.00.

The report of the Library Committee was read by Dr. Dewey and showed that 415 new books had been added during the past quarter, making a total number of volumes, catalogued and shelved of 89,970. Dr. Dewey also reported that registration with the Regents of the University of the State of New York had been completed since the last meeting.

Because of the extraordinary expenses not anticipated, such as assessment for the Broad Street property, unexpected repairs, etc., the Library Committee asked for additional appropriation of ³~~2~~,000. to meet expenses for the months of April and May.

Mr. Winn moved, seconded by Mr. Alling that the supplementary appropriation of \$³~~2~~,000. be given to the Library *Corrected Jan 11 Jrs* Committee, all voting "AYE".

Dr. Dewey reported that he had heard from the Monroe County Medical Society and that he had returned to them one-half of the balance of the old Medical Fund to which they were entitled. Mr. Davis, seconded by Mr. Bacon moved that Dr. Dewey's explanation in paying the Medical Society \$166.18 be approved, all voting "AYE".

Mr. Davis made an informal report on negotiations regarding the Public Library. At the present time matters are at rest due to certain ~~objections~~[^] by the Reynolds Committee and also due to the absence of Mr. Wiltsie.

Mr. Bacon ^{*moved*} seconded by Mr. Winn that the action of the President and Treasurer on the reduction of the Miller mortgages be approved and that the officers be empowered to execute the necessary papers, all voting "AYE".

As there is no further business the meeting adjourned.

J. F. Waller
Acting for the Secretary.

QUARTERLY MEETING OF THE REYNOLDS LIBRARY, JUNE 11, 1926

Regular quarterly meeting of the Board held at the Library June 11, 1926, at 4 p.m. Present, Messrs. Anstice, Carnahan, Davis, Dewey, Landsberg, Slater, Weller, and Wile.

The minutes of the last meeting were read and approved. The report of the Property Committee for the two months ending May 31, 1926, presented by Mr. Wile, showed receipts from Arcade rents of \$9,901.83 and expenditures of \$20,208.17 including \$14,649.63 for city taxes. All rooms were reported rented and all rents collected.

The report of the Library Committee for the two months ending May 31 was presented by Dr. Dewey, showing a net increase of 257 volumes in the Library, and expenditures of \$2,265.44 for the Library and \$348.30 for the Reading Room.

The report of the Treasurer for the two months, presented by Mr. Anstice, showed receipts of \$16,594.50 of which \$3,250 was on account of principal of the John M. Miller mortgage, and expenditures of \$22,821.91.

A report being called for from the special committee of conference with the Public Library Board, a statement was made by President Carnahan, who, in the absence of the chairman of the committee, had devoted some time to conferences with Mr. Wiltsie on the subject of the proposed agreement. The statement was in substance as follows:

"The negotiations of the conference committee have so far been conducted with Mr. Wiltsie entirely. In compliance with the instructions of the Reynolds Board at the meeting of June 12, 1925 to prepare a formal agreement covering the points named in previous proposals, the Reynolds committee submitted to Mr. Wiltsie a draft of an agreement on the basis that the city should furnish a building. It was found that the city could not agree to any definite time for the beginning of a library building. The draft agreement was adjusted to that state of facts, and after discussion there appeared to be two main points of difference between the Reynolds committee and Mr. Wiltsie, which differences have not been resolved as yet.

"The first of these differences, which concerns the proportion of its net income which the Reynolds Library should devote to the purchase of new books for the joint reference collection, is dependent upon the fact that the city cannot furnish a new building at this time or at any definite time in the immediate future. The Reynolds committee told Mr. Wiltsie that until the city can make a definite promise to house this corporation in the future, this corporation must look after its own future, and so must continue to husband its resources and accumulate a fund which if necessary could be used for a building of our own. Pending the time when a new building could be provided by the city, it was proposed to collect at the Reynolds Library, on its present site, a reference collection of books. It was upon that collection that Mr. Wiltsie proposed that the Reynolds Library should expend whatever amount represented the saving of the expenses of management, which were to be supplied by the city under the proposed plan, and in addition to that should expend upon the purchase of books 90 per cent of its net income. The committee informed Mr. Wiltsie that this was wholly inadmissible, and that the Board of Trustees would never agree to do that so long as there was uncertainty as to the future housing of this library.

"The other point of difference between the Reynolds committee and Mr. Wiltsie has to do with the management in the future of the two library collections. In the first draft of the proposed agreement the Reynolds committee suggested a Joint Conference Committee. The intention was that this committee should be nothing more than a conference committee; that it should deliberate, and should report the results of its deliberations back to the Reynolds Board and the Public Library Board respectively for instructions. Mr. Wiltsie has proposed to set up, not a mere Joint Conference Committee, but a Joint Executive Committee with joint executive powers. To this the Reynolds committee cannot agree.

"All negotiations on this subject were entered into on the basis of a letter signed by the Mayor and by Mr. Wiltsie as President of the Public Library Board, under date of January 5, 1925, in which the following language appears: 'The Public Library Board requests the Reynolds Board to state the terms and conditions on which it will combine and cooperate for such an adequate development as the city of Rochester should possess. Believing that such terms and conditions, to be defined by you, will be for the fullest and best library service possible in our city, their acceptance is assured.' Further, during the negotiations the Reynolds committee has been repeatedly assured by Mr. Wiltsie that they had only to make their own terms, and that almost anything that they thought it necessary to suggest would be satisfactory to the Public Library Board and to the city. The Reynolds committee feels that the two stipulations now made by Mr. Wiltsie on behalf of the Public Library Board are hardly in accord with this understanding.

"The Reynolds committee is of opinion that at this time there can be no hard and fast agreement as to management in the future, because it is an essential part of our scheme that this corporation must retain its corporate entity and its corporate powers, and not surrender any of them, and that this is due to the proper execution of the Reynolds trust. If by setting up a Joint Executive Committee with real executive powers we should appear to agree that this corporation will in the future do certain express things, it would look as if it was an attempt now to take away from the Reynolds Board of Trustees in the future its discretionary power to regulate and manage its concerns as it might from time to time desire.

"Upon these two points of difference, as to the appropriation of a fixed percentage of net income for books, and as to the substitution of a Joint Executive Committee for a Joint Conference Committee, the negotiations have for the present come to a halt."

The quarterly meeting thereupon adjourned.



Secretary

ANNUAL MEETING OF THE REYNOLDS LIBRARY, JUNE 11, 1926

Annual meeting of the Board of Trustees, held at the Library June 11, 1926. Present, the eight members of the Board in attendance at the quarterly meeting just preceding, the same constituting a quorum.

The annual report of the Treasurer was presented by Mr. Anstice. The receipts from Arcade rents for the year were \$58,695, from interest on bonds, mortgages and bank balances \$15,438.19, sundry receipts \$810, together with \$3,994.70 paid on account of principal of mortgages. The expenditures included \$38,257.76 expended by the Property Committee, \$17,128.54 for the Library and \$2,290.36 for the Reading Room, \$33.50 from the Gordon Fund, and \$166.18 paid over to the Rochester Academy of Medicine inclosing out the special Medical Fund account. For the purchase of bonds there was expended \$14,605.68 principal and interest. The bank balances on May 31 totaled \$30,291.45, of which the Finance Committee proposes to invest a part in the near future. The annual balance sheet showed total productive investments of \$327,585.95, of which \$306,580.65 is in bonds and \$21,005.30 in mortgages. The profit and loss statement showed a net increase of assets during the year of \$21,573.09. The report was accompanied by a list of securities checked and certified by Mr. David Gales of the Security Trust Company.

The annual report of the Property Committee, presented by Mr. Wile, showed total receipts from the Arcade of

\$58,755 and total expenditures for the Arcade of \$38,257.76, yielding a net profit of \$20,497.24. It was pointed out that thirty years ago, when the rent roll was only \$35,132.06, the expenses were so much smaller that the net profit was larger than it is now, namely, \$24,377.23. This was just before the city began to tax the Arcade property in 1897. The report showed a detailed schedule of repairs, amounting in all to \$1,447.86 in addition to \$839.30 for new tubes in the boilers. All rooms are rented and all rents collected. The fire insurance carried is \$200,000. The assessment on the land has been increased from \$543,600 to \$677,000, while the assessment on the building has been lowered from \$134,400 to \$34,300. The total assessment of \$711,300 less the exemption of \$150,000 for the Reading Room leaves a net assessment of \$561,300.

The annual report of the Library Committee, presented by Dr. Dewey, showed total expenses of the Library for the year of \$17,128.54, for the Reading Room \$2,290.36, and from the Gordon Fund \$33.50. Of the total appropriation of \$21,000 there remained unexpended \$1,581.10. The net ^{de}crease in books during the year was 2,094_n, ^{on account of books presented to the Library of the Medical School.} total number catalogued and shelved 90,227. Total attendance in the Library 47,828; in the Reading Room 46,103. Whole number of books drawn 46,991

The next order of business being the election of officers, it was moved by Mr. Wile and unanimously carried that the present officers be reelected. The chairman announced the reappointment of the present standing committees.

Appropriations were voted for the Property Committee of \$41,000 and for the Library Committee of \$21,000. The Superintendent of Productive Property was reelected for the ensuing year at the present salary.

Meeting adjourned.


Secretary

REGULAR QUARTERLY MEETING OF THE TRUSTEES, OCTOBER 8, 1926

Regular quarterly meeting of the Trustees, held at the Library, October 8, 1926, at 4 p.m. Present, Messrs. Alling, Davis, Dewey, Landsberg, Rhees, Slater, Weller, Wile, and Winn.

In the absence of the president, Vice-president Rhees presided. The minutes of the last meeting were read and approved.

The report of the Property Committee, presented by Mr. Wile, showed for the four months ending September 30 receipts from Arcade rents of \$19,091.15, expenditures of \$4,469.65, balance \$14,621.50. All rooms were reported rented. Uncollected rents were \$525.20, of which \$394.20 owed by the former tenant of the Manhattan Restaurant will not perhaps be collected in full. The demand for space in the Arcade is very limited and the quality of applicants poor.

The Treasurer's report, presented by Mr. Wile, showed for the four months ending September 30 total receipts of \$23,694.61; expenditures of \$9,664.50. Balances in banks \$44,321.56. On the Treasurer's suggestion that \$20,000 be invested, it was moved by Mr. Wile, seconded by Mr. Alling, and carried, that this sum be invested.

The report of the Library Committee, presented by Dr. Dewey, for the four months ending September 30, showed expenditures for the Library of \$4,547.59 and for the Reading Room of \$647.26, total \$5,194.85. Unused balance of

appropriation \$15,805.15. Balance in Gordon Fund \$3,749.86. Among the repairs reported were the wiring of the basement rooms, hot water heater, and repairs to the janitor's house. The net increase in the number of books was 250, total number catalogued and shelved 90,477. Number of readers in the Library 24,382, number of books drawn 11,360.

The special committee on conference with the Public Library Board regarding possible co-operation reported through the secretary that no material progress had been made towards perfecting an agreement between the two libraries, owing to difference of opinion as to the terms of such an agreement.

Meeting adjourned.

John R. Slater
Secretary

QUARTERLY MEETING OF THE TRUSTEES, JANUARY 14, 1927

The regular quarterly meeting was held at the Library on January 14, 1927. Present: Messrs. Anstice, Bacon, Carnahan, Dewey, Slater, Weller, Wile, and Winn. President Carnahan in the chair.

The minutes of the last meeting were read and approved. The report of the Property Committee, presented by Mr. Wile, showed for the three months ending December 31, 1926, receipts of \$14,701.01 and expenditures of \$5,161.57. One room was reported vacant, and uncollected rents amounted to \$537.20, of which \$394.20 is from the Arcade restaurant which failed. Mr. Wile presented a tentative proposal for renting space soon to be vacated to Peter Katsampes for a 5-10-25 cent and \$1 store, it being understood that on account of the expense involved in necessary equipment the tenant would require a long-term lease. In view of the fact that no lease can be made without the clause permitting cancellation on due notice in case the building should be sold, Mr. Wile moved, and it was voted, that the Property Committee be authorized, on satisfying themselves of the financial responsibility of the proposed tenant, to lease the space for ten years at an average annual rental of from \$15,000 to \$18,000 with the pink slip, on the understanding that if the power to require them to vacate is exercised the tenant would be allowed a half-year's rent.

The Treasurer's report was presented by Mr. Anstice, showing receipts from Arcade rents of \$14,693.01, and from

other sources of \$9,750.43, of which \$5,255.30 was principal of the Edward J. Wood mortgage. The expenditures for the Property Committee were \$5,161.57, for the Library Committee \$7,520.28, for the Gordon Fund \$71.33, total \$12,753.18. Bank balances on December 31 amounted to \$56,011.82. It was explained that since December 31 county taxes amounting to \$3,327.25 had been paid, and the sum of \$10,864.86 had been invested in bonds, leaving a bank balance at the date of the meeting of \$41,819.71. The Treasurer's report was ordered received and filed. On behalf of the Finance Committee Mr. Wile moved that the Committee be authorized to invest an additional \$20,000, and the motion was adopted.

The report of the Library Committee was presented by Dr. Dewey, showing a net increase of 398 volumes, total number catalogued and shelved 90,875, attendance at the Library 13,262, at the Reading Room 13,870, books drawn 12,363. The expenditures were \$6,586.83 for the Library, of which \$2,243.14 was for extraordinary expenses, and \$933.45 for the Reading Room.

The special committee on conference with the Public Library reported through the secretary that after a resumption of negotiations on the initiative of Mr. Wiltzie, the committee would propose for discussion the appointment of a Joint Book Committee representing the two libraries, to select and purchase books suitable for a central reference library. The report in full was as follows:

1. In view of the probability that at some future time the Reynolds Library and the Rochester Public Library will co-operate in the maintenance of a large reference library under a single roof, it is expedient that the two libraries should now formulate a plan for the purchase from their respective funds of reference books in large quantities. Such purchases should be in addition to the ordinary purchases of new books by the Library Committee from its annual appropriation. They will consist in large measure of complete sets and out-of-print books available only through dealers' catalogues and auction sales; or in some cases of costly limited editions obtainable only by advance subscription. In order not only to avoid duplication in book-buying of this character by the two libraries, but also to develop a constructive program covering a period of years, the first step is to prepare a buying-list, based upon a study of the book collections already available in the city, and the unsatisfied demands of the reading public.
2. Such a list can best be prepared, and such a study made, by a small working committee of persons well acquainted with reference books, preferably a committee of three; one from each of the two libraries, and one library expert not connected with either, but familiar with the library situation of the city.
3. In addition to the preparation of a buying-list, such committee should consider the problem of cataloguing such books as may be purchased for this special collection, on such a catalogue system as may ultimately be adopted for the joint library, if and when such a library may become a reality, in order if possible to avoid the necessity of recataloguing such books at some future time.
4. It will be their duty also to suggest where such books purchased by the respective libraries shall be housed and made available to the public pending the erection of a new library building; and in what manner the property rights of the respective purchasers in these books shall be safeguarded until the perfection of some agreement for joint operation.
5. In constituting such a Joint Book Committee, the Reynolds Library does not commit itself to any future policy in regard to the Public Library, except that which has been axiomatic from the beginning of the negotiations: namely, that both libraries should co-operate rather than compete. All books purchased from Reynolds Library funds on the recommendation of such committee will remain the property of the Reynolds trustees, and might at any time if necessary be separated from Public Library books, even on the same shelves, by means of appropriate accession records and bookplates.

6. In order to initiate this program of co-operative book-buying for a joint reference collection, the president of the Reynolds Library is hereby empowered to appoint a representative on such a committee; the Board also suggests the appointment by the Public Library Board of a member of its staff experienced in reference library work; and recommends as the third member of the committee Mr. Donald B. Gilchrist, Librarian of the University.

7. Such committee shall have power to purchase, for the Reynolds Library and for the Public Library respectively, in the proportion of their special appropriations for this purpose, books for the joint reference collection, and to arrange for their cataloguing upon such system as may be recommended by them and approved by the respective boards.

8. The administrative expenses of such committee, including clerical assistance and cataloguing, should be paid by the city, according to the principles already agreed upon informally during past negotiations.

9. For the purchase of books on the order of such Joint Book Committee the Reynolds Library hereby votes an appropriation of \$ for the remaining five months of the present fiscal year; any unused balance thereof to be carried over by the Treasurer at the annual meeting to the credit of the Joint Book Committee for the following year. This appropriation, and any future appropriations for this purpose, shall be conditioned upon the appropriation by the city of equal or greater sums for Public Library purchases for the joint reference collection.

After informal discussion the report was laid on the table until the next meeting. The meeting adjourned.


Secretary

REGULAR QUARTERLY MEETING OF THE TRUSTEES, APRIL 8, 1927

Regular quarterly meeting of the trustees held at the Library April 8, 1927, at 4 p.m. Present: Messrs. Alling, Anstice, Carnahan, Davis, Dewey, Landsberg, Miner, Slater, Weller, Wile, and Winn. President Carnahan in the chair.

The minutes of the last meeting were read and approved. The report of the Property Committee was presented by Mr. Wile, showing receipts from Arcade rents for the three months ending March 31 of \$14,700.51, and expenditures of \$8,197.36. The committee reported that Leases expiring May 1 have been renewed with the exception of the cloak store. This space is proving difficult to rent, all prospective tenants objecting to the "pink slip" clause permitting cancellation of leases upon due notice. The negotiations for a tenant for this space reported at the January meeting were not successful. It was also reported that the Assessors had declined to increase the exemption allowed for the Reading Room.

The Treasurer's report, presented by Mr. Anstice, for the three months ending March 31, showed receipts from Arcade rents of \$14,700.51, other income \$8,602.45 of which \$5,000 was principal of U.S. Treasury notes. The expenditures for the Property Committee were \$8,197.36, for the Library Committee \$4,147.61. The sum of \$31,078.75 was invested in bonds. Bank balances totaled \$35,891.06.

The report of the Library Committee presented by Dr. Dewey showed a net increase of 439 volumes, total number

catalogued and shelved 91,314. Attendance at the Library 13,222, at the Reading Room 14,432. Number of books drawn 13,109. The expenditures for the Library were \$3,532.10, and for the Reading Room \$600.48. Balance of appropriation \$4,152.29. An additional appropriation of \$1,000 was requested and approved.

The report of the special committee on conference with the Public Library recommending the appointment of a Joint Book Committee, laid on the table at the January meeting, was continued on the table until the June meeting on motion of Dr. Dewey, seconded by Mr. Alling.

Mr. Winn presented statistics showing the relative volume of pedestrian traffic in front of the Arcade and at various locations farther east, as bearing on the probable rental and sale value of the Arcade property. An informal discussion was held concerning a tentative proposal by an out-of-town merchant to lease the Arcade property for fifty years at a net annual rental of \$40,000 for the first thirty years, the lessee to erect a new building, a part of the cost of which he proposed to raise by a mortgage on the land. While the terms of the proposed arrangement were not regarded as satisfactory it was the sense of the meeting as determined by an informal expression of opinion that active steps should be taken at the present time to find a customer to purchase or lease the Arcade property at a suitable price.

On motion of Mr. Alling it was voted that Mr. Winn be added to the Property Committee, and that the Committee be directed to use their utmost endeavors to sell or lease the

Arcade property and report to the Board the result of their efforts, and that this motion be kept secret.

The meeting adjourned.


Secretary

REGULAR QUARTERLY MEETING OF THE TRUSTEES, June 10 1927

Regular quarterly meeting of the trustees held at the Library, June 10, 1927 at 4 P.M. Present: Messrs. Alling, Anstice, Davis Harris Landsberg, Rhees Weller and Wile.

Dr. Rhees, vice-president. presided. Mr. Davis was appointed secretary pro tem, in the absence of the secretary.

The minutes of the last meeting were read and approved.

On motion it was voted to defer the reports of committees till after the consideration of two matters of special interest.

Mr. Harris read and explained the draft of a lease of Reynolds Arcade that is being negotiated by the Property Committee with F.W. Grant Co. for a term of fifty years on terms and conditions set forth in the instrument. After general discussion it was voted to refer the matter back to the Property Committee with power to act.

Mr. Anstice then called attention to a proposal to combine the Reynolds Library collection of books with the library of the University within the new library building to be erected on the new campus at Oak Hill, under an arrangement that ^{will} be satisfactory to both interests and also perpetuate the Reynolds' gift as a memorial to the donor. After general discussion an informal expression of opinion was sought, followed by a motion referring the matter to the same special committee that has had charge of the negotiations with the City looking to the erection by the City of a central library building to house the books of Reynolds Library and cooperation for its maintenance and expansion. The motion requires this committee to formulate for the consideration of The Board a definite plan that may be submitted to The University and serve as a basis for negotiations, if such course is determined on. It was understood that Professor Slater will not be asked to serve on this committee, although a member of it, in view

of his connection with The University and the committee is expected to ask for a special meeting of The Board to consider its report as soon as ready to report.

The report of the Property Committee for two months ending May 31, 1927 was presented by Mr. Wile showing receipts from Arcade rents of \$9,924.34 plus rebate on insurance of \$1.49, making a total of \$9,925.83, and expenditures of \$21,993.40. Of the Property Committee's appropriation of \$41,000 there had been expended \$39,820.49, leaving a balance of \$1,179.51. The report was accepted and ordered filed.

The Treasurer's report for two months ending May 31 1927 was presented by Mr. Anstice, showing receipts of \$13,625.83, expenditures of \$25,097.67, and a balance of \$24,419.22 on deposit. The report was accepted and ordered filed.

The Report of the Library Committee for two months ending May 31, 1927 was presented by Mr. Davis, ^{in place of Dr. Dewey, who was detained by illness,} showing total catalogued and shelved 91,634 books. Attendance at the Library of 8819. Number of books drawn 8735. The expenditures for the Library were \$2,699.62 and for the reading room \$404.65, making a total of \$3,104.27. The report was accepted and ordered filed.

The report of the special committee on conference with the Public Library recommending the appointment of a Joint Pook Committee, was continued on the table.

communication addressed to Mr. Wile by the Rochester Gas & Electric Corporation, dated May 4, 1927 containing propositions concerning the installation of steam mains through the basement of the Arcade was referred to the Property Committee with power.

A communication from Seneca Stations Inc concerning an offer to remove the stone wall on Broad Street and part of the fence on the alley at the east and replace them by suitable wire fences, ^{without} cost to Reynolds Library was referred to the Property Committee with power-

On motion duly made and seconded the Treasurer Mr. Anstice was authorized and empowered to collect \$20,000 in bonds of the Second Liberty Loan, which have been called for payment November 15, 1927, which have been registered in the name of The Reynolds Library, and to sign such assignments as shall be required or called for.

On motion it was voted to close the Library for the whole month of August, instead of for the first three weeks, as has been the custom of late years.

The quarterly meeting then adjourned to reconvene as the annual meeting, with Dr. Rhees in the chair and Mr. Davis serving as secretary.

- ANNUAL MEETING -

At the annual meeting held at the conclusion of the regular quarterly meeting the Treasurer's annual report for the year ending May 31, 1927, was presented, showing a balance on hand at the beginning of the year of \$30,291.45 and at the end of the year \$24,419.22. During the year rents amounting to \$58,409.01 were collected from the Arcade. \$550 in fines from library, \$13,817.50 from interest on bonds, \$511.26 from interest on mortgages, \$1,514.28 interest from bonds, \$5,255.30 principal of E.J. Wood mortgage, \$5000 principal of U.S. Treasury notes, and \$8.00 sundry items. The statement shows assets appraised at \$966,512.75, and an increase for the year of \$19,360.58, The Arcade being appraised at \$350,000. the Spring Street

property at \$70,000, the library books at \$146,118, the Card Index at \$17,000, the furniture at \$10,548.38, the bonds at \$332,677.15, and the mortgages at \$15,750.

The Treasurer also filed with the Secretary a list of the bonds with proof that they had been checked by the Security Trust Company. The report of the Treasurer was received and ordered filed.

The report of the Superintendent of Productive Property for the year ending May 31, 1927, was presented by Mr. Wile, showing total receipts of \$58,417.01, expenditures of \$39,820.49, and a balance of \$18,596.52. The appropriation of the Property Committee for the year was \$41,000, of which \$39,820.49 was expended, leaving a balance of \$1,179.51. During the year there has been deducted from the rent roll \$371.20. On June first, 1927, no rent was due and unpaid. The Arcade is assessed at \$677,000 land plus \$67,600 building, a total of \$744,600, less exemption \$150,000, leaving \$594,600. The report of the Superintendent of Productive Property was received and ordered filed.

The Annual report of the Library Committee for the year ending May 31, 1927, was presented by Mr. Davis, showing for the year books purchased 1100, acquired by gift, 291, attendance in Library 47,819, in Arcade Reading Room 48,936, number of readers 96,567, books drawn 45,567, cards issued during the year 1143, used 4284. Expenditures for the year: Library \$17,366.14, Reading Room \$2,585.84, Total \$19,951.58. Appropriations for the year \$22,000. Returned \$2,048.02. Gordon Fund balance \$3,812.50, of which \$2500 represents the original gift.

In the absence of the president and several other members of the Board, the election of officers and appointments on Standing

Committees were postponed.

The Property Committee submitted an estimate of an appropriation of \$44,000 for its needs during the year 1927-1928, and the Library Committee submitted its estimate asking for an appropriation of \$24,000. On motion these appropriations voted.

A handwritten signature in cursive script, reading "C. S. Davis", is written over a horizontal line.

Secretary Pro Tem.

Special Meeting of the Trustees held on Tuesday afternoon, June 14, 1927, at Reynolds Library, at four o'clock, at the call of the president, to take action on the sudden death of Dr. Charles A. Dewey, a member of the Board since 1903, and chairman of the Library Committee since 1904.

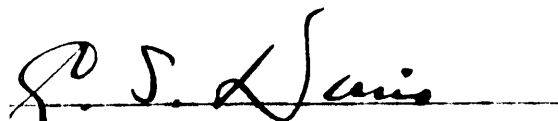
Present: Dr. Rhees, Mr. Alling, Mr. Wile, Mr. Winn, Mr. Weller, Mr. Aastice, Dr. Landsberg, Mr. Harris and Mr. Davis.

Dr. Rhees, vice-president presided, and Davis acted as secretary.

On motion duly made and seconded Dr. Rhees and Mr. Davis were appointed a committee to prepare resolutions on behalf of the Board, expressing our sense of loss to the Library, and our personal sorrow. It was understood that the resolutions would be sent to the family by the committee, and published in the Rochester newspapers.

It was also voted that instead of sending flowers, which it appeared would have been contrary to wishes expressed by Dr. Dewey, the Board would order potted palms sent to St. Luke's Church, to be used in connection with the funeral, and divide the cost among the members of the Board.

The meeting was then adjourned.

A handwritten signature in dark ink, appearing to read "R. S. Davis", written over a horizontal line.

Secretary Pro Tem

Special Meeting of the Trustees held on Tuesday afternoon, June 14, 1927, at Reynolds Library, at four o'clock, at the call of the president, to take action on the sudden death of Dr. Charles A. Dewey, a member of the Board since 1903, and chairman of the Library Committee since 1904.

Present: Dr. Rhees, Mr. Illins, Mr. Wile, Mr. Wind, Mr. Weller, Mr. Justice, Dr. Landsberg, Mr. Harris and Mr. Davis.

Dr. Rhees, vice-president presided, and Davis acted as secretary.

On motion duly made and seconded Dr. Rhees and Mr. Davis were appointed a committee to prepare resolutions on behalf of the Board, expressing our sense of loss to the Library, and our personal sorrow. It was understood that the resolutions would be sent to the family by the committee, and published in the Rochester newspapers.

It was also voted that instead of sending flowers, which it appeared would have been contrary to wishes expressed by Dr. Dewey, the Board would order potted palms sent to St. Luke's Church, to be used in connection with the funeral, and divide the cost among the members of the Board.

The meeting was then adjourned.

"In the death of Dr. Charles A. Dewey the Reynolds Library has lost its most devoted servant and friend. He was elected a trustee of the library in 1903, and has served as chairman of its Library Committee since 1904. His discharge of the duties of that office has never been perfunctory. As the years have passed the interests of the library claimed more and more of his thought and time. He was constantly on the watch for new books to be added to the collection, and he held to the highest standards in making selections for purchase, having in mind the fulfillment of Mr. Reynolds' desire to provide facilities for his fellow citizens who wished to give themselves to serious reading and

study. The collection as it exists today is largely the result of Dewey's discriminating selection, and reflects his scholarship, cultivated taste and catholic interest.

Of his qualities as a man and a friend his colleagues in the Board of Trustees of the library cannot speak in measured terms. Dignified, of a stately courtesy, thoughtful, warm-hearted in friendship, and uncommonly competent in counsel, he bound them all to himself by ties that his death cannot sever.

"This minute has been adopted to be entered in the records of the library, and also to convey to our dear friend's relatives the expression of our own irretrievable loss."

R. S. Davis
Secretary Pro Tem

SPECIAL MEETING OF THE REYNOLDS LIBRARY, June 29, 1927

A special meeting of the trustees was held at the Library on June 29, 1927, at the call of the president. Present: Messrs. Anstice, Carnahan, Davis, Harris, Rhees, Slater, Wile, and Winn, constituting a quorum.

The minutes of the last meeting were read and approved. The president announced the purpose of the meeting to be the consideration of the report of the special committee appointed to advise upon the proposed agreement with the University of Rochester. After the reading of this report, but before action was taken upon it, Dr. Rhees moved that the matter of the proposed arrangement with the Public Library Board for joint purchase of reference books, laid on the table in January and again in April, be taken from the table and disposed of. It was accordingly reported by the committee that "negotiations have been going on with the city and its representatives, and the committee reports that it has failed to reach any satisfactory conclusion with the city, and recommends that negotiations be ended and that the committee be discharged." It was moved by Mr. Harris, seconded by Mr. Anstice, and voted that the report be adopted.

The report upon the proposed merger with the Library of the University of Rochester was then presented for action. The report was as follows:

"The committee appointed at the regular meeting of the trustees held on June 10 to submit for the consideration of the Board a plan whereby the collection of books of the Reynolds Library may be consolidated with the Library of the University of Rochester in the new library building to be built on the Oak Hill site, and a contribution made by the Reynolds Library towards the erection of the new library building, respectfully reports:

"That upon investigating the advantages to be gained from such an arrangement, and the terms and conditions upon which the books may be made available to the citizens of Rochester in accordance with the purpose and intention of the Reynolds gift, and upon consideration of the legal problems involved, it appears to the members of your committee that the purpose and intention of the gift can be carried out by such a plan through proper safeguards looking to the use of the library by the citizens of Rochester, and that there appear to be no legal objections to the plan if such provisions and safeguards are made. Also that the affairs of the Reynolds Library at the present time make necessary some plan looking to the future that will provide an adequate building for the collection in which the books can be safely kept, and which will make adequate provision for expansion; that the funds of the Reynolds Library make impossible the erection of a suitable building by the Library itself, and that the negotiations with the city have reached a point where the committee is convinced that it is impossible to arrive at any definite understanding with the city that will give assurance that a building can and will be provided by the city within any definite time.

"Confronted therefore with a situation where the Reynolds Library itself is unable to provide a building, and where there is no prospect of securing the erection of a building by the city, the Reynolds Library is in a situation where this opportunity cannot be rejected.

"It is therefore recommended by the committee that the Reynolds Library propose to the University of Rochester that if in their planning for a new building at Oak Hill provision can be made for the accommodation of the Reynolds Library, it seems to the committee a wise and prudent course, subject to such conditions as will carry out the purpose and intention of the donor and preserve a memorial to Mortimer F. Reynolds."

The report was accompanied by a resolution as follows:

"Resolved: That the Trustees of the Reynolds Library, which is incorporated and which is registered with the Regents, propose hereby to the trustees of the University of Rochester, which is an institution providing for free library service, a plan for the combination of their respective libraries and collections of books in principle as follows:

"The Reynolds Library will transfer and grant to the University of Rochester a sum not to exceed \$300,000 to defray a part of the cost of the erection of a new library building, according to existing plans and specifications, upon the Oak Hill site of the University, and such building shall be owned by the University of Rochester and shall be designated by the name of 'The Reynolds Library,' inscribed above its main entrance, and shall bear, by tablet or otherwise, appropriate memorials to Abelard Reynolds, William Reynolds, and Mortimer F. Reynolds. The University of Rochester shall in all respects maintain, repair, furnish, and equip the said building, both inside and outside, for use as a library not only for its own purposes, but also for free library service to the public.

"The Reynolds Library will transfer and grant to the University of Rochester all of its collection of books, magazines, and like and kindred property, except such books of general reference as may from time to time in the discretion of the Trustees be placed and kept in the reading-room of the Reynolds Library maintained in the Reynolds Arcade.

"The Reynolds Library will, as may hereafter be agreed upon, pay annually to the University of Rochester a certain proportion of its net income to be used in furnishing library service and in the purchase of new books through a joint purchasing committee, or otherwise.

"The University of Rochester shall at all times furnish adequate library service for the combined collection of books; and the books, etc., transferred to it by the Reynolds Library, together with the books hereafter purchased by the funds of the Reynolds Library, shall bear a distinguishing mark as a part of the Reynolds memorial.

"This transfer and contract shall be made upon the condition that if and whenever the University of Rochester shall forfeit its charter or be dissolved, or shall remove the College of Arts and Science to any place other than Rochester, or if and whenever the University of Rochester shall cease to provide for free public library service, all of the money, books, and property transferred to it by the Reynolds Library shall revert to and be retransferred to the Reynolds Library by the University of Rochester; and

"Resolved: That a committee be appointed by the President, of which he shall, ex officio, be a member, to negotiate with the University of Rochester for an agreement in respect to the plan proposed."

On motion of Mr. Harris, seconded by Mr. Wile, the report and resolution were adopted. The president appointed as the committee for negotiation with the University Mr. Davis, Mr. Harris, Mr. Winn, and Mr. Bacon, with the president ex officio.

In view of the fact that no election of officers was held at the annual meeting on June 10, it was moved by Mr. Davis, seconded by Mr. Wile, that the secretary cast one ballot for reelection of the present officers, and the ballot was so cast and the officers elected. The president announced the reappointment of the present committees with the exception of the Library Committee, to consist of Messrs. Slater, Davis, and Alling.

It was moved by Dr. Rhees, seconded by Mr. Winn, and carried, that the Property Committee be instructed to arrange with Mr. McKown to look after the necessities of the Spring Street property, pending a time when the trustees may appoint a man who will be constantly present here.

Meeting adjourned.


Secretary

WEDNESDAY, AUGUST 17, 1927

UNIFICATION AGREED UPON IN PRINCIPLE

Plans Calls for Naming
New Oak Hill Structure
as Reynolds Memorial

NAME COMMITTEES

Details Will Be Discussed
by Representatives of
U. of R. and Library

Combination of the Reynolds Library with that of the University of Rochester is under consideration, and both institutions have agreed to a unification in principle, while details are still to be worked out. Announcement to this effect was made yesterday by former Judge George A. Carnahan, president of the Board of Trustees of Reynolds Library. Committees representing the two libraries have been named with a view to working out details of the consolidation, and actual negotiations will begin next month, when a number of the interested persons will have returned from their vacations.

Judge Carnahan, in a statement issued yesterday, points out that all requirements of the original donor of Reynolds Library will be met by the combination, and that such action will add to the efficiency of both libraries. A requirement of the combination would be that the new University of Rochester library building, now being erected on the Oak Hill site,

be known as "The Reynolds Library," in order that the memorial features of the library might be retained. Judge Carnahan's statement, issued on behalf of the Board of Trustees, follows:

Capacity Almost Reached

"For a long time it has been apparent to the trustees of the Reynolds Library that its financial resources were too limited to allow such an expansion of its facilities as would answer the needs of this growing community. Its present building was not erected for library purposes, and its capacity has been nearly reached. It could not provide a new and adequate library building; for, although a certain fund has been accumulated in the past by savings of income at the sacrifice of the purchase of books, that fund is insufficient for building purposes. There were indications that the career of the Library might in the future have less relative significance in Rochester than it now has. The trustees have therefore hoped that an opportunity might come to restore favorable conditions.

"Conversations occurred between the Reynolds Library trustees and representatives of the Rochester Public Library upon the subject of a possible combination, but such a plan was found by the Reynolds trustees to be impossible.

"A possible opportunity then presented itself in the project of the University of Rochester for the erection of a library building upon the Oak Hill site. Both the University library and the Reynolds Library are, and always have been open to the free use of the public at all reasonable times. The University library building on the University avenue site was erected and is maintained as a memorial to another eminent citizen of Rochester, and before the Oak Hill site was secured there was no possibility of joining with it a Reynolds memorial. Now, however, there is the certainty of the erection of a beautiful, new library building upon the latter site.

Trustees Suggest Combination

"The trustees of the Reynolds Library accordingly approached the officials of the University with the suggestion of a combination of libraries. We understand that the suggestion has been adopted in principle, and that a committee has been appointed for the University to negotiate with a committee of the Reynolds Library trustees for a plan of union. There is involved the designation of the new building as "The Reynolds Library," memorial tablets to Mortimer F. Reynolds, to his father Abelard, and to his brother William A., and the identification, by book plates or otherwise, of Reynolds Library books. We understand that

both the Oak Hill site and the University avenue site can be maintained as centers for reference to and consultation of Reynolds Library books. The Reynolds Library will retain control of its income and property and, being released from the necessity of saving money for building purposes, will be enabled to expend the major proportion of its net income in the purchase of books, and in maintaining the most efficient library service.

"If the results indicated can be achieved, the Reynolds trustees feel that they will have insured a memorial to the Reynolds family, and will have secured for the public all that the benefaction was intended to confer. Thus, the material interests of the Reynolds Library will be strengthened by alliance with the financial resources of the University, and its educational interests will be promoted by association with the intellectual life of the University.

"The reading room in the Reynolds Arcade will be continued, and will probably be somewhat enlarged by the addition of a certain number of books of general reference."

Committee Personnel

On the committees representing the two institutions are the following:

Reynolds Library—C. Schuyler Davis, Herbert J. Winn, Edward Harris, and Judge Carnahan, ex-officio.

University of Rochester—Kendall B. Castle, Raymond N. Ball, and Walter S. Hubbell.

These committees have had no meetings yet, as certain members are out of town. Dr. Rush Rhees, president of the University, is at his summer home in Maine, and on his return in September, the two committees will get together.

Reynolds Library is a corporation, and the following constitute the Board of Trustees:

Judge Carnahan, Dr. Max Landsberg, Julius Wile, Dr. John R. Slater, Mortimer R. Anstice, Joseph F. Weller, Leonard Bacon, Joseph T. Ailing, Edward G. Miner, and Dr. Rush Rhees.

Until the committees meet, the fate of the present Reynolds Library building in Spring street will not be decided. A provision in the will of Mortimer F. Reynolds, establishing the library, stipulates that if it is not used for library purposes for one year, it shall revert to the residuary estate. However, the building is not very well adapted to library purposes, and at the present time is badly crowded and not adequate to care for any increase in size of the library.

As Judge Carnahan points out in his statement, the reading room in Reynolds Arcade will be continued,

and probably enlarged.

As contemplated, there would be no passing of titles involved in the combination of the two libraries except possibly the possession of the books. Reynolds Library, the corporation, would remain in existence and would continue to have charge of a fund of about \$300,000 which is now in its hands. This money is in part the direct gift of Mortimer Reynolds to the Library and in part accretions to the library fund that have resulted from a careful attention to funds and properties left by Mr. Reynolds and administered by the Board of Trustees. Under the combination, as proposed, the board of trustees would continue to administer Reynolds' Arcade in behalf of Reynolds Library, as stipulated by Mr. Reynolds in his will, and the income would be used in the acquisition of new books, and for other library purposes.

Conservative Growth

Reynolds Library has had a slow, conservative growth, and at no time have the trustees had sufficient funds to make it a library suitable for a metropolitan community. The library is most used and best known as a reference library, and in this respect is said to surpass the Rochester Public Library. Its circulating feature is secondary. If the Library were to be increased in size and brought down to date, it is pointed out, a new site would have to be acquired, and the trustees have not sufficient funds to do this.

Before the project of a new university at the Oak Hill site, there was no possibility of a combination with the library at the University avenue site of the University, as the library there is a memorial to the donor, Hiram Sibley, and is known as Sibley Hall. Judge Carnahan's statement points out that both the Oak Hill and University avenue sites can be maintained as centers for reference to and consultation of Reynolds Library books.

The total number of volumes in Reynolds Library, according to a report made public last July, was 180,454. Ninety thousand readers were furnished with reading and research material by the Library in the year 1926-1927, according to the forty-first annual report of the institution. Fifteen hundred new books were added to the shelves in the year. Anne R. Collins is librarian at the Spring street building, and Mrs. C. M. McCarthy is superintendent at the Reynolds Reading Room.

Reynolds Library was founded in 1884 by Mortimer F. Reynolds, son of Abelard Reynolds, and himself the first child born of white parents on the site of Rochester. The library corporation was formed under Mr. Reynolds's direction, and a large collection of books which Mr. Reynolds had acquired from the old Rochester Athenaeum was turned over to the new Library, including 12,000 volumes. For some time, the library was housed in Reynolds Arcade, but on the death of Mr. Reynolds, in 1812, the family residence in Spring street was turned over to the corporation for library purposes. Mr. Reynolds stipulated that the Library should be a memorial to his father, who built the Spring street home and to his brother, William A. Reynolds.

Dr. Martin Brewer Anderson, first president of the University of Rochester, was the first president of the Board of Trustees of the Library. During the early days of the Library, the selection of books was largely in the hands of a group of trustees that included Frederick Whittlesey, Theodore Bacon, Dr. Henry F. Burton, Professor William C. Morey, and Dr. Max Landsber. The definite principles laid down by these trustees in the choice of volume for the library have been followed consistently, and have had much to do with making Reynolds Library of great value as a source of reference material.

QUARTERLY MEETING OF THE REYNOLDS LIBRARY, October 14, 1927

The regular quarterly meeting of the Board of Trustees was held at the Library on October 14, 1927, at 4 p.m.

Present: Messrs. Ailing, Anstice, Bacon, Davis, Harris, Landsberg, Miner, Rhees, Slater, Weller, Wile, and Winn. President Carnahan in the chair.

The minutes of the previous meeting were read and approved. The report of the Property Committee, presented by Mr. Wile showed for the four months ending September 30 receipts from Arcade rents of \$19,305.55, and expenditures of \$5,095.85. It was reported that there are two vacant offices, that the large store formerly occupied by the New York Suit and Cloak Store is vacant, and that the owner of the Arcade Restaurant will vacate at the end of October. Prospective tenants object to the one-year cancellation clause in the lease.

The report of the Library Committee, presented by the secretary, showed for the four months ending September 30 (the Library having been closed During August) books added by purchase 125, other additions 162, net increase 241, total number of volumes catalogued and shelved 21,875. Attendance in the Library (three months) 11,122, in the Reading Room (four months) 12,888. The expenditures for the Library were \$7,006.81 of which \$3,037.40 was for insurance; for the Reading Room \$890.70.

The Library Committee reported that owing to a public

demand the Reading Room in the Arcade was kept open during the entire summer instead of being closed during July as proposed.

It was further announced that Mr. Karl Brown, formerly of the reference department of the New York Public Library, had been appointed as library adviser, to begin work on October 15, at a salary of \$3,000 per annum. His duties are to make a careful study of the present state of the Library in its internal condition and its relation to the public, and to recommend and help to carry out such measures as may increase its usefulness pending possible future changes. In view of this appointment, and the probability of incidental expenses arising from it, the committee requested an additional appropriation of not to exceed \$2,500 for the remainder of the fiscal year. The report was ordered accepted, the appointment was approved, and the supplementary appropriation was granted.

The report of the Treasurer, presented by Mr. Anstice, for the four months ending September 30, showed receipts from Arcade rents of \$19,305.55, from interest on investments \$4,208.22, library fines \$100, total receipts \$23,513.77. Expenditures as above stated were \$12,993.36. Balances in banks amounted to \$34,939.63. The Treasurer reported that \$20,000 bonds of the Second Liberty Loan have been called for payment on November 15, 1927, and asked for authorization to surrender these bonds for collection. On motion of Mr. Wile this authorization was voted and the secretary was instructed to furnish the

Treasurer with a certified copy of the resolution. On motion of Mr. Winn the Finance Committee was authorized to invest \$30,000 when the proceeds of the Liberty bonds have been received.

By request of the president, the secretary read to the board a communication from Dr. Orlo J. Price addressed to him as president of the Library, conveying the protest of certain members of the board of the Federation of Churches against the proposed affiliation of the Reynolds Library with the University Library. Speaking informally President Carnahan summed up the situation that has arisen since the announcement in the Newspapers in August of the proposed combination, referring to the many published letters of objection and the agitation by certain groups in the community for a reopening of the matter. The chair was of opinion that the application to the Board of Regents which would be necessary under a section of the Education Law concerning combinations of one library with another would probably lead to a public hearing at Albany at which objectors might be heard. After some discussion as to the expediency of making public answer at this time to the objections that have been raised, it was moved by Dr. Rhees and carried that the committee of negotiation now charged with the duty of conferring with representatives of the University have added to their duties the responsibility of taking such notice, if any, as may be desirable in the interest of the Library of questions and criticisms that have been addressed to this proposal.

Meeting adjourned.

John R. Slater
Secretary

OCTOBER 23, 1927

LIBRARY COULD GIVE BETTER SERVICE AT OAK HILL SITE, SAYS REYNOLDS COMMITTEE

A committee of Reynolds Library charged with the duty of conferring with the representatives of the University in respect to the union of their respective libraries, and consisting of C. Schuyler Davis, chairman; Herbert J. Winn, Edward Harris, Leonard B. Bacon, and George A. Carnahan, ex-officio, issues the following:

On August 17th last the daily newspapers published an authorized statement of the reasons which moved the Trustees of Reynolds Library to propose to the University of Rochester a combination in some form of their respective libraries. Many persons probably did not see that statement, many others having read it have forgotten it, and the Committee therefore makes the following statement:

Present Building Inadequate

The average annual net income of the Reynolds Library for the ten fiscal years ending May 31, 1927, was \$31,082, which includes an average annual income from invested funds of \$12,232. Disregarding a few small items, the average annual expenditures during the same period for library and Reynolds Arcade Reading Room maintenance and for the purchase of books has been \$15,857; and the average annual addition to invested funds has been \$13,732. The invested funds amount at the present time to about \$355,000.

To assure the future of Reynolds Library it is absolutely necessary that a new library building should be provided for it. The present building in Spring street was built for residence purposes and is not well adapted for library use, and therefore increases the expenses of library service. It is out of repair, and its capacity is overtaxed. Last year it was necessary to place some of the books in a part of the cellar lighted only by artificial light. The present site of the Library in Spring street is of no value to the corporation as an income producing asset, for it cannot be sold or transferred. Its only value to Reynolds Library is as a site for a library.

New Building Not Feasible

It is obvious, in view of high building costs, that Reynolds Library cannot erect a building out of its own resources, because if an adequate sum were appropriated to that purpose the income derived from its capital would be insufficient to maintain the building and provide modern and efficient service for the library and for the reading room, including the purchase of books essential to a good library. If the Reynolds Library erects a building it will not be able to maintain a library; if it maintains a library which shall expand in the future it cannot house it.

It is therefore the duty of the trustees to secure a new adequate library building.

There are unmistakable signs that the patronage of Reynolds Library has commenced to decline. After the foundation of the Library in 1884 the circulation of books for home use increased to 15,107 in 1894-5, reaching a peak of 46,100 in 1919-20, and decreasing to 35,129 in 1926-27. The Circulation Department, however, is not to be regarded as the most important service of the Library, as the Public Library with its branches satisfies the demand for circulating books. But the showing of the Reference Department tells the same story. The figures to be given do not include books taken from the open shelves and consulted by visitors to the Library; they include only books brought to visitors for consultation in the Reference room. It is to be remembered that the number of books consulted does not represent the number of students or readers, as upon a given occasion a visitor may consult many books. And there have been many calls for bound volumes of old magazines and, especially, for the volumes of the Patent Gazette. The number of books used for reference was 9,743 in 1894-5, increasing to a peak of 22,300 in 1905-06, and declining to 7,981 in 1922-23, and was 10,439 in 1926-27.

Into the situation as above described came Mr. Charles H. Wiltzie, president of the Public Library Board, claiming to have authority to represent the City of Rochester, and

made many promises, among which was one that the City of Rochester would erect upon a suitable site, from public funds and without expense to Reynolds Library, an appropriate, modern library building and to provide in such building a perpetual home for Reynolds Library. This would satisfy the pressing need of Reynolds Library. Accordingly, a committee was appointed, without power to act, but with direction to confer with the representative of the city and report to the board. After many conversations the committee prepared the draft of a contract between the City of Rochester and the Reynolds Library, which, among other things, provided that the City would commence within three years and complete within five years a library building. This draft-contract was submitted to Mr. Wiltzie, who requested that the time for completion of the building be extended. This amendment was accepted, and the second draft of the contract, prepared in December, 1926, provided that the City

"..... will erect, construct, maintain, equip, and furnish an adequate and appropriate, fire-proof building, to be used and occupied as a public library and reading-room by the parties hereto. Such building shall be commenced within seven years from the date of this agreement, and shall be completed, ready for occupancy, within nine years from the date of this agreement. . . ."

In this draft the Reynolds Library presented for the consideration of the City its Spring street property as a site for a public library. This draft-contract was then presented to the responsible officials of the City of Rochester, who at once returned to the Reynolds Committee the statement that the City, because of its financial condition, could not and would not agree to erect a library building within any fixed period of time, the validity of the reasons for this decision by the city administration being fully appreciated by the Reynolds Library trustees.

Citys Demand Unreasonable

Thereafter, the Reynolds Committee, with the desire to make a complete report of the situation to the trustees, explored even the possibility of making purchases of books for a joint collection, pending the time when the city might be able to erect a building; but the committee was met by the insistent demand that the Reynolds Library should expend 90 per cent. of its net income for that purpose. Upon hearing the report of the committee, the trustees determined that no action whatever could be taken because of the inability of the city to provide a building, and that any expenditure of substantially all its income for the purchase of books would not for a moment be considered, because such measure would deprive the trustees of the only means of meeting the needs of the library in the future, namely, the accumulation of a building fund out of income. Under any arrangement other than a fixed and enforceable contract for a building with the city they felt they would be setting adrift the Reynolds Library benefaction upon the sea of the uncertainties of municipal politics.

University Offers Way Out

When the University of Rochester projected its new university buildings, including a library building, upon its new site an opportunity favorable to the future of Reynolds Library seemed to members of the Reynolds board not connected with the University to offer a possible solution of the problem. The trustees of the Reynolds Library proposed to the University of Rochester the principle of a union of their respective libraries. The details of a plan have not been worked out; but, if perfected, the Reynolds Library will be enabled to acquire for a sum of money not to exceed three hundred thousand dollars a perpetual home for its collection of books in a new building. The plans already prepared show this building to be one of the most efficiently planned library structures in this country, and it will be capable of unlimited expansion. It will dominate the entire building scheme of the University of Rochester. It will stand as a memorial to Mortimer F. Reynolds, to his father, and to his brother and will be designated as "The Reynolds Library." Relieved of the burden of attempting to provide a building for itself Reynolds

Library could expend substantially all of its net income in the purchase of books and in furnishing, in conjunction with the resources of the University, better facilities for a reference library than have ever heretofore been offered to the citizens of Rochester.

Sibley Library Appreciated

In 1871, in the language of a contract signed by him, Hiram Sibley "having contemplated erecting a building in the said city for the use of a public library and cabinet, the trustees of the University of Rochester, in behalf of said university, have proposed to the said Sibley to unite with them in the establishment of a library and cabinet for public use and for the use of the said university, upon the terms and conditions hereinafter mentioned; and the said Sibley acceded to such proposition." Under that contract Hiram Sibley erected the present Sibley Hall, and the university placed therein its library; and the contract provided that the same should be open at all reasonable times for the free use of all persons who might resort thereto, and that if at any time the university should forfeit its franchises or should cease to function as an institution of learning the library would pass to the municipal corporation, the City of Rochester. Since that time the library of the University of Rochester has been a free public reference library. There is no record of the number of non-collegiate persons who have resorted to the university library for reference purposes, but over eleven hundred persons not connected with the

SPECIAL MEETING OF THE BOARD OF TRUSTEES, NOVEMBER 18, 1927

A special meeting of the Board of Trustees of the Reynolds Library called by the President was held at the Library on November 18, 1927. Present: Messrs. Ailing, Bacon, Carnahan, Davis, Harris, Miner, Rhees, Slater, Weller, Wile, and Winn. Absent: Messrs. Anstice and Landsberg.

The minutes of the last meeting were read and approved. By request of the chair the secretary read a communication addressed to the president by Dorothy L. Bryan representing formal action by the Parents' and Teachers' Association of School Number 3 opposing the affiliation of the Reynolds Library with the University Library, the same being typical of numerous letters and resolutions which have come to the attention of the Board since the announcement in August of the proposed step.

Dr. Rhees, speaking for the University of Rochester, stated that at a meeting of the Executive Committee of the University Trustees it was voted that the University inform the Reynolds Library that their earlier proposal to the University should not be regarded by them as in any wise limiting their liberty with reference to any other proposal that they might desire to consider.

President Carnahan ~~presented~~, as a member ex officio of the special committee appointed June 29 to confer with the University, reported for the committee. He stated that since the November election it has become evident that we are to receive sooner or later some sort of proposal from the

city on the subject of reopening negotiations with the Public Library. The committee, in view of this prospect, believed it to be desirable for the Reynolds Library to state now what sort of proposal we could entertain and consider if received from the city. The committee therefore proposed that the following communication be addressed to the councilmen-elect:

"The Trustees of Reynolds Library have authorized the following statement to be made to you as a councilman-elect of the City of Rochester, which statement is made with the knowledge and approval of the Trustees of the University of Rochester:

"There has been much public discussion of the proposal of Reynolds Library to combine its collection with the Library of the University of Rochester. On August 17th last and on October 23d last authorized statements were published, giving the reasons which prompted the proposal.

"The City of Rochester has once declined, for reasons which arose out of the constitutional limitation of municipal indebtedness, to enter into a definitive agreement with Reynolds Library; nor is the recent suggestion of use by the City of the so-called Rundel Memorial Fund a new one. In attempting to negotiate a contract with the City in December, 1925, it was proposed by the representatives of the City that the Rundel Memorial Fund should be used for the building required, notwithstanding obvious legal complications.

"However, the Trustees of Reynolds Library will entertain and carefully consider any proposal made by the City of Rochester, but such proposal should, among other things, meet the following conditions, which are deemed fundamental and are based upon the plan of organization of the New York Public Library, Astor, Tilden, and Lenox Foundations.

"First: The City shall, within a fixed time, provide an appropriate building upon a suitable and defined site according to plans which, as respects its use as a public reference library, shall be approved by the Trustees of Reynolds Library; and the City shall maintain and keep said building in repair and shall maintain and keep in condition the surrounding grounds.

"The Reynolds Library has available its Spring Street property as a possible site for a public reference library, calling attention, however, as a matter for investigation, to legal questions affecting the title.

"Second: The City shall give to Reynolds Library a lease of said building without rental for so long a time as Reynolds Library shall conduct therein a public reference library and meet the purposes of its incorporation. The Reynolds Library will remove to such building its collection of books, etc., and shall have the sole management and control of the public reference library to be conducted in such building.

"Third: The City shall each year supplement the available income of Reynolds Library to such extent as may be necessary to aggregate a sum to be agreed upon for the operation and increase of such public reference library.

"Fourth: The benefaction of Mortimer F. Reynolds as a memorial to his father, his brother, and to himself shall not in any manner be changed or impaired.

"Fifth: Reynolds Library will retain undiminished its corporate franchises and the dominion over its property.

"The foregoing statement is made in the expectation that a proposal, if any, from the City will be promptly submitted, as the future of the Reynolds Library requires an early decision."

After the presentation of the report, but before action was taken upon it, Mr. Wile, being obliged to leave the meeting, announced that he was opposed to the proposed action.

After debate, and the suggestion of minor changes of phraseology incorporated in the above revised version, the report was adopted by a unanimous vote of the members then present. The meeting then adjourned.


Secretary

REGULAR QUARTERLY MEETING OF THE TRUSTEES
January 13, 1928

Regular quarterly meeting of the Trustees held at the Library on January 13, 1928. Present: Messrs. Anstice, Carnahan, Davis, Harris, Slater, Weller, and Wile.

The minutes of the last meeting were read and approved. The report of the Property Committee, presented by Mr. Wile, showed for the three months ending December 31, 1927, receipts from Arcade rents \$14,469.01, expenditures \$4,543.54. Unexpended balance of appropriation \$34,360.61. The superintendent reported that the store formerly occupied by the New York Suit and Cloak Store is still vacant, and that three offices are to be vacated in a few days.

The report of the Treasurer, presented by Mr. Anstice, showed for the three months ending December 31 receipts from Arcade rents of \$14,469.01, from other sources \$25,178.05 of which \$20,000 was principal of bonds of the Third Liberty Loan. Expenditures for the Arcade \$4,543.54, for the Library \$8,155.69, for the Reading Room \$975.53. Bonds were purchased of the New York Power and Light Corporation, the Morris and Essex Railroad Company, and the Commonwealth Edison Company to the amount of \$29,264.58 principal and accrued interest. Balance in banks \$31,647.35.

It was moved by Mr. Wile and carried that the care of the Library building and grounds be transferred from Mr. McKown to Mr. Karl Brown, library adviser.

The report of the Library Committee, presented by

the secretary, showed for the three months ending December 31, a net increase of 526 volumes, total number catalogued and shelved 92,401. The attendance in the Library was 13,330, in the Reading Room 13,479; number of books drawn 12,542.

Concerning the disposition of the engineering books and books for the blind remaining in the Library the matter was left to the Library Committee with power.

President Carnahan made a report of progress concerning negotiations with the city. The communication endorsed by the Board at the special meeting of November 18, 1927 was duly transmitted to the councilmen elect. A reply from Councilman Adler was to the effect that he thought the conditions could be complied with. Later the Reynolds conference committee met a special committee of the City Council for further conversation regarding the matter. On December 23 Mr Adler stated to President Carnahan that he was of opinion that it would be desirable to secure two or three library experts to make a survey of library conditions in Rochester, and asked if the Reynolds Library would agree on the names of experts to make such a survey. President Carnahan replied that he was without authority to approve such a survey and was not disposed to view it with favor. In his opinion the City Council should decide what steps it was prepared to take and submit the results to the Reynolds Board. President Carnahan added that in his judgment a new committee should be appointed to receive any further communications from the City Council.

On motion of Mr Harris it was voted that such a committee

should be appointed by the chair. The committee as later appointed consisted of Mr Winn, chairman, Mr Davis, Mr Harris, Mr Bacon, and the President ex officio.

Meeting adjourned.

John P. Slater
Secretary

REGULAR QUARTERLY MEETING OF THE TRUSTEES, APRIL 13, 1928

Regular quarterly meeting of the Trustees held at the Library on April 13, 1928, at 4 p.m. Present: Messrs. Alling, Anstice, Bacon, Carnahan, Davis, Harris, Slater, Weller, Wile, and Winn. President Carnahan in the chair.

The minutes of the last meeting were read and approved. The report of the Property Committee, presented by Mr. Wile, showed for the three months ending March 31 receipts from Arcade rents \$14,613.01, expenditures \$8,724.49, balance \$5,888.52. Two offices were reported vacant.

The report of the Treasurer, presented by Mr. Anstice, showed total receipts for the quarter of \$18,334.26, of which \$14,613.01 was from Arcade rents and \$3,721.25 from interest on invested funds. The expenditures were \$8,724.49 for the Property Committee, \$4,510.37 for the Library, and \$626.40. Balances in banks totaled \$36,110.35.

The report of the Library Committee, presented by the secretary, showed expenditures as above. The committee reported the resignation of Mr. Karl Brown, who has been with the Reynolds Library since October 15 last as library adviser, and will return May 31 to his former post at the New York Public Library. Mr. Brown's survey of the present condition of the Library with recommendations for internal improvements in the matters of book purchases, working hours of the staff, and general policy, presented in the form of a written report to the Library Committee, was briefly summarized by the secretary, and copies of it were furnished to interested members of the board. Mr.

BB rown's resignation was accepted with expressions of appreciation of the service which he has rendered to the library and regret at his departure.

President Carnahan then presented a letter from Mr. L.S.Foulkes of which the following is a copy:

CITY OF ROCHESTER

NEW YORK

DEPARTMENT OF LEGISLATION
31 City Hall

April 11, 1928.

George A. Carnahan
412 Union Trust Building,
Rochester, New York.

My dear Mr. Carnahan:

In reference to the matter of contract between the Reynolds Library and City of Rochester. I have had this matter under discussion with various members of the Council as well as the City Manager.

I understand that the Corporation Counsel knows of no reason why the City could not, from a legal standpoint, be able to enter into a contract for the erection of a building within a specified number of years, possibly five as suggested. While, I am not in a position to commit the Council to a definite agreement, nevertheless the sentiment seems to be favorable to such a provision. The other details of the contract would undoubtedly meet with their approval after they had been agreed upon by your Committee and the Committee representing the Council.

In view of this I think it would be possible to arrange an early conference where the provisions of the proposed contract would be fully discussed. I am writing so that you may have some information for your Board Meeting on Friday. A little later I shall ask for the meeting of the two committees.

With kind regards, I am

Sincerely

L. S. Foulkes.

After informal discussion the meeting adjourned.

REGULAR QUARTERLY MEETING, JUNE 15, 1928

Regular quarterly meeting of the Trustees held at the Library, June 15, 1928, at 4 p.m. Present: Messrs. Anstice, Bacon, Carnahan, Miner, Rhees, Slater, and Wile. President Carnahan in the chair.

The minutes of the last meeting were read and approved. The report of the Property Committee, presented by Mr. Wile, showed for the two months ending May 31 receipts from Arcade rents of \$10,183.09, expenditures \$23,798.19, of which \$18,483.90 was for city taxes.

The report of the Library Committee for the two months ending May 31, presented by the secretary, showed expenditures of \$3064.91 for the Library, and \$388.01 for the Reading Room. There was a net increase of 188 volumes, and the number of readers for the two months was 8234 in the Library and 8142 in the Reading Room.

The Treasurer's report for the two months ending May 31 showed receipts from Arcade rents of \$10,183.09, from other sources \$3550, total \$13,733.09; expenditures of \$23,798.19 for the Property Committee, \$3,064.91 for the Library, and \$388.01 for the Reading Room.

The quarterly meeting then adjourned to reconvene as the annual meeting.

ANNUAL MEETING OF THE REYNOLDS LIBRARY, JUNE 15, 1928

Annual meeting of the Trustees held at the Library, June 15, 1928. Present: Messrs. Amstice, Bacon, Carnahan, Miner, Rhees, Slater, and Wile, seven trustees constituting a quorum. President Carnahan in the chair.

The annual report of the Property Committee was presented by Mr. Wile, showing receipts for the year from Arcade rents \$58,570.66, expenditures \$42,162.07, net income \$16,408.59. The taxes amounted to \$22,446.22. The Property Committee expended \$1,837.93 less than its appropriation of \$44,000. The report was accompanied by a table showing the fluctuations in the net income of the Arcade property since 1892, which by reason of the rapidly increasing taxes and the mounting costs of maintenance have in spite of increased rentals dropped from \$22,239.27 in 1924 to \$16,408.59. The fire insurance carried is \$200,000 on the 80% basis. The assessment was raised this year from \$744,600 to \$863,520 of which \$812,400 is on the land and \$51,120 on the building. The exemption on account of the Reading Room remains at \$150,000 leaving a net assessment of \$713,520.

The Treasurer's annual report, presented by Mr. Amstice, showed receipts from Arcade rents of \$58,570.66, from interest on bonds and mortgages and bank deposits \$16,107.52, library fines \$550, principal of Second Liberty Loan bonds \$20,000. The annual expenditures for the Property Committee were \$42,162.07, for the Library Committee \$25,628.42. Balances in banks on June 1 aggregated \$22,592.33. The sum of \$29,264.58 was invested

during the year in bonds of the New York Power and Light Company, Morris and Essex Railroad Company, and Commonwealth Edison Company. The net income from the Arcade, \$16,408.59, plus the income from other investments as above, \$16,107.52, gives as the total net income of the corporation for the year \$32,516.11. The invested funds comprise \$341,816.82 in bonds and \$15,750 in mortgages, a total of \$357,566.93.

Announcement being made by the Treasurer, Mr. Mortimer R. Anstice, that a United States bond of the Third Liberty Loan of the par value of \$10,000 matures on September 15 next, and that formal authorization by the Trustees is necessary to enable the Treasurer to collect the principal, it was moved by Mr. Wile and carried that the Treasurer be authorized to sign the necessary papers for the collection of the bond.

By request of the Property Committee the appropriation for the use of the committee during the ensuing fiscal year was fixed at \$46,000.

The annual report of the Library Committee, presented by the secretary, showed a net increase of 1287 volumes, a total number of 92,921 catalogued and shelved, a total attendance of 46,375 in the Library and 49,045 in the Reading Room, a total number of 4115 borrowers' cards used during the year. Both the attendance and the circulation showed a decrease from previous years. The annual expenditures for the Library were \$22,737.78, for the Gordon Fund \$10, and for the Reading Room \$2,880.64, a total of \$25,628.42. The Library Committee asked for and received an appropriation of \$23,000 for the ensuing year.

President Carnahan reported upon negotiations since the last meeting with the committee of the City Council. The committee consists of Messrs. Foulkes, Adler, and Peake. A meeting of the two committees was held May 3 with the City Manager present. Various points of difference between the two committees were discussed at this meeting. President Carnahan after the meeting submitted to Chairman Foulkes a letter with accompanying memorandum bearing upon points raised at the meeting, said letter being read to the trustees by the secretary for information at this annual meeting but not incorporated in detail in the minutes because not representing a matter presented for formal action. No reply has been received from the City Council committee since this memorandum was submitted.

On motion of Mr. Wile, seconded by Dr. Rhees, the secretary was directed to cast one ballot for the reelection of the present officers for the ensuing year, and the ballot was so cast and the officers reelected.

The meeting then adjourned.


Secretary

REGULAR QUARTERLY MEETING OF THE TRUSTEES, OCTOBER 12, 1928

Regular quarterly meeting of the Board of Trustees held at the Library on October 12, 1928, at 4 p.m. Present: Messrs Alling, Anstice, Bacon, Carnahan, Davis, Harris, Miner, Rhees, Slater, Weller, and Winn. President Carnahan in the chair.

The minutes of the last meeting were read and approved. The report of the Property Committee, presented by Mr Anstice, showed receipts from Arcade rents of \$20,039.68, in addition to an advance payment of \$1,000 rent from the Warren Stores, new tenants. The expenditures were \$5,602.82, of which \$1,000 was on account of a commission paid to C.I. Davis for securing the Warren Stores as tenants.

The report of the Library Committee showed expenditures for the four months ending September 30 of \$5,421.83 for the Library, \$810.74 for the Reading Room, and \$45 from the Gordon Fund, total \$6277.57. Report was made that the Library was kept open during the entire summer and the Reading Room for all but ten days when it was closed for repairs.

The report of the Treasurer, presented by Mr Anstice, showed for the four months receipts of \$30,438.39, of which \$20,039.68 was from Arcade rents, \$1,000 for advance rent as above, and \$4,398.71 from interest on invested funds, together with \$4,000 principal from Bertha P. Anderson. Expenditures for the Property Committee and the Library Committed amounted to a total of \$11,880.39 as above stated. Banks balances on September 30 aggregated \$41,150.33. The report was ordered received and filed.

On motion of Mr. Alling it was moved and voted that the

Finance Committee be authorized to invest from \$20,000 to \$25,000 of available funds. After discussion as to whether a larger sum than this might properly be invested from the funds now in banks it was moved by Mr Harris and voted that the Finance Committee be authorized to make such investments as they think wise.

Mr Winn, chairman of the special committee appointed to confer with representatives of the city government concerning some agreement for a Reynolds Public Reference Library, presented the report of the committee with accompanying exhibits and copies of correspondence. After extensive debate it was voted that further discussion be postponed to a special meeting to be held on October 26, and the quarterly meeting then adjourned. The report in full was as follows:

On motion of Mr Bacon it was voted that the trustees formally adopt as a corporate seal as of date October 12, 1928, a new seal inscribed as follows: "The Reynolds Library, Founded and Incorporated 1884, Rochester, N.Y."

To the Board of Trustees of The Reynolds Library:

Your committee, composed of Herbert J. Winn, chairman, C. Schuyler Davis, Edward Harris, Leonard B. Bacon, and George A. Carnahan, ex officio, was appointed January 13, 1928 to receive any suggestions or proposals from the City of Rochester on the subject of an agreement with the City for establishing a central reference library and to report the same to the Board. Your committee makes the following report of its proceedings:

By direction of the Board of Trustees the President had, on November 19, 1927, transmitted to the members of the City Council, then recently elected, a statement which had been adopted by the Board at a meeting held November 18, 1927, setting forth certain fundamental conditions on which the trustees were willing to entertain and consider proposals by the City. A copy of this statement is appended hereto and marked "A." At the meeting which adopted those conditions there were present Messrs. Alling, Bacon, Davis, Harris, Miner, Rhees, Slater, Weller, Wile, Winn, and Carnahan, and all votes upon the adoption of those conditions were recorded in the affirmative, with the exception of the vote of Mr. Wile, which was recorded in the negative.

Early in December 1927 an unofficial committee of the councilmen-elect, composed of Messrs. Foulkes, Goodwin, and Adler, met with Messrs. Davis and Carnahan, who were members of a committee discharged before the appointment of this committee, and stated, in substance, that the unofficial committee found no objection of any

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importance to make to the conditions laid down. Having learned that upon the organization of the City Council the matter had been referred to a regular council committee, composed of Messrs. Foulkes, chairman, Adler, and Peake, your committee notified Mr. Foulkes on January 19, 1928 that it was ready to receive proposals from the City.

The committee for the City was not ready to meet your committee before May 3, 1928, when there was a conference, at which the several conditions laid down by the Reynolds trustees were discussed. The City Manager was present at this conference. An unsatisfactory statement of the results of that conference, as affecting the conditions laid down by the Reynolds trustees, having been made on behalf of the City, your committee made a statement of its understanding of those results, and that statement has since been substantially accepted by the committee representing the City. That statement is as follows:

STATEMENT OF RESULTS OF CONFERENCE BETWEEN COMMITTEE OF COUNCIL AND REYNOLDS COMMITTEE, HELD MAY 3, 1928, AT GENESEE VALLEY CLUB.

1. The City shall, within five years, provide an appropriate building upon a suitable and defined site, according to plans, which, as respects its use as a public reference library, shall be approved by the trustees of Reynolds Library, and the City shall maintain and keep said building in repair and shall maintain and keep in condition the surrounding grounds.

Note: The Reynolds Committee will recommend to its Board the site on South avenue between Board and Court streets as a suitable site.

2. The City shall give to Reynolds Library, without

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rental. a lease of that part of said building to be used for the Reynolds Public Reference Library for so long a time as Reynolds Library shall conduct therein a public reference library and meet the purposes of its incorporation. The Reynolds Library will remove to such building its collection of books, etc., and shall have the sole management and control of the public reference library to be conducted in such building.

3. Except for reasonable disbursements for the maintenance and extension of its reading-room in Reynolds Arcade, or elsewhere, and for expenses incurred in the discharge of its corporate functions, Reynolds Library will devote all of its net income to the operation and increase of the library. The City shall each year supplement the net income of Reynolds Library to such extent as may be necessary to aggregate a sum to be agreed upon for the operation and increase of such public reference library.

4. The benefaction of Mortimer F. Reynolds as a memorial to his father, his brother, and to himself shall not in any manner be changed or impaired.

5. Reynolds Library will retain undiminished its corporate franchises and the dominion over its property.

Note: The Reynolds Committee will recommend to its Board the adoption of the following additional conditions:

6. Reynolds Library is without power to delegate to the City the selection of three of its trustees; but Reynolds Library will receive and act upon suggestions from the City Council of three officers of the City to be chosen trustees of Reynolds Library, and in the opinion of the trustees two of those officers should be the City Manager and the Comptroller.

7. The agreement between the City and Reynolds Library shall recognize the right of the latter to employ, control, and discharge all persons employed in the operation and management of the Reynolds Public Reference Library. All Books owned by the City and turned into the Reynolds Library collection under the terms of the agreement and all books purchased by Reynolds Library with funds furnished by the City shall be and remain the property of the City and shall be appropriately distinguished as such; and all books owned by Reynolds Library and used in the circulating branches of the Rochester Public Library shall be and remain the

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property of Reynolds Library and shall be appropriately distinguished as such.

8. In order to secure harmonious cooperation and co-ordination between the circulating libraries of the City of Rochester and the Reynolds Public Reference Library, a joint advisory committee shall be appointed, consisting of three representatives of the Trustees of the Reynolds Library and three representatives of the City, the latter to be chosen in such manner as the Council may designate.

9. The City may, at its option, maintain in the building to be erected the central administration of its public library system and a branch circulating library; but the City shall agree that it will not establish or maintain, either there or elsewhere, any collection of books of the reference type which will rival or compete with the collection of the Reynolds Public Reference Library.

10. For the purpose of securing advice in respect to a working plan based upon the foregoing conditions it is agreed that Dr. Anderson of the New York Public Library be employed as a consultant expert, at the expense of the City. His report shall be submitted both to the Council and to the Trustees of Reynolds Library and shall be subject to the approval of each.

Immediately following the sending of the foregoing statement there was some discussion between the two committees as to the method by which the three representatives of the City could be added to the Reynolds Library Board. Your committee stated its opinion that this result could be accomplished only by an amendment to the Act of Incorporation of The Reynolds Library, providing that three City officials should, ex-officio, be members of the Reynolds Board of Trustees. There was also discussion as to the meaning of the phrase, as used in the foregoing condition numbered "9," "rival and competing" collections of books made by the City. No substantial difference of opinion appeared, however, and subsequent

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communications from the City removed all doubt upon that subject, as will be seen.

On June 22, 1928 your committee received a letter from Mr. Mortimer Anstice, copy of which is hereto appended and marked "B."

On July 2, 1928 Mr. Adler stated that the committee for the City was in substantial agreement with the conditions which had been stated on behalf of the Reynolds Trustees, and on July 3d transmitted to your committee a letter dated June 30, 1928 signed by Charles H. Wiltsie as president of the Public Library Board, a copy of which is hereto appended, marked "C," and to which was attached a transcript of a resolution adopted by the Public Library Board, copy of which is hereto appended, marked "D," and also a memorandum relating to William F. Yust, a copy of which is hereto appended, marked "E."

On July 2, 1928 Mr. Adler stated that he was prepared to offer a resolution at the last meeting of the City Council before vacation appropriating funds to bring Dr. Anderson to Rochester for the purpose of making suggestions, in accordance with paragraph "10" of the conditions. Your committee stated its opinion that at that juncture it would be inadvisable to make public the state to which negotiations had progressed, and that report should first be made to the Board of Trustees.

For the information of the Trustees, your committee also submits herewith a memorandum of excerpts, marked "F," from the minutes of meetings of the Reynolds Library trustees of

negotiations between the Reynolds Library and the city of Rochester on the subject of a public library. These minutes show that for a period of seven years, commencing in the year 1904, negotiations were on foot at intervals between the Reynolds Library and the City of Rochester, looking to participation by the Reynolds Library and the City in the establishment of a public library. In those years the trustees, who whose wise discretion had been exclusively committed the administration of the Reynolds benefaction, did not perceive in those negotiations anything alien to the intention of Mortimer F. Reynolds.

Your committee makes the following recommendations:

That the site on South avenue between Broad street and Court street is a suitable site for a general public reference library; that the conditions set forth in the paragraphs 6, 7, 8, 9, and 10, as the same appear above in this report, be accepted and adopted by the Board of Trustees of The Reynolds Library.

Dated October 8, 1928.

Respectfully submitted,


Chairman

Note. The original letter, copy of which is herein designated "C," is attached to this report instead of a copy.

(As submitted by the committee to a meeting of Trustees November 18, 1927)

The Trustees of Reynolds Library have authorized the following statement to be made to you as a councilman-elect of the City of Rochester:

There has been much public discussion of the proposal of Reynolds Library to combine its collection with the library of the University of Rochester. On August 17th last and on October 23d last authorized statements were published, giving the reasons which prompted the proposal.

The City of Rochester has once declined, for reasons which seemed sufficient, and which arose out of the constitutional limitation of municipal indebtedness, to enter into a definitive agreement with Reynolds Library; nor is the recent suggestion of use by the City for building purposes of the so-called Rundel Fund a new one. The draft of a contract prepared by the committee of Reynolds Library and submitted to the City in December 1925 recited that the City contemplated the use of the Rundel money in erecting a building.

However, the Trustees of Reynolds Library will entertain and carefully consider any proposal made by the City of Rochester, but such proposal should, among other things, meet the following conditions, which are deemed fundamental and are based upon the plan of organization of the New York Public Library.

First: The City shall, within a fixed time, provide an appropriate building upon a suitable and defined site according to plans, which, as respects its use as a public reference library,

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shall be approved by the Trustees of Reynolds Library; and the City shall maintain and keep said building in repair and shall maintain and keep in condition the surrounding grounds.

The Reynolds Library suggests its Spring street property as a site for a public reference library, calling attention, however, as a matter for investigation, to legal questions affecting the title.

Second: The City shall give to Reynolds Library a lease of said building for so long a time as Reynolds Library shall conduct therein a public reference library and meet the purposes of its incorporation. The Reynolds Library will remove to such building its collection of books, etc., and shall have the sole management and control of the public reference library to be conducted in such building.

Third: Except for reasonable disbursements for the maintenance and extension of its reading-room in Reynolds Arcade, or elsewhere, and for expenses incurred in the discharge of its corporate functions, Reynolds Library will devote all of its net income to the operation and increase of the library. The City shall each year supplement the net income of Reynolds Library to such extent as may be necessary to aggregate a sum to be agreed upon for the operation and increase of such public reference library.

Fourth: The benefaction of Mortimer F. Reynolds as a memorial to his father, his brother, and to himself shall not in any manner be changed or impaired.

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Fifth: Reynolds Library will retain undiminished its corporate franchises and the dominion over its property.

The foregoing statement is made with the knowledge and approval of the University of Rochester and in the expectation that a proposal, if any, from the City will be promptly submitted.

Rochester, N. Y.,
June 22, 1928.

Mr. George A. Carnahan
Union Trust Building
Rochester, New York

My dear Mr. Carnahan:

As I am leaving town for 6 weeks or more, I am writing you as follows in the event that a special meeting might be called to consider further the proposed contract with the City for the joining of the Reynolds and the Rochester Public Libraries.

To be perfectly frank with you, I vote "No" on any plan for joining together these Libraries, and to date 3 of the other members of the Board have come to me with the information that they are against such a plan and would vote against it. There may be other members of the Board, and I think there are, who feel the same way about it.

My mother and the other members of my family are very much opposed to a joining of the Reynolds and the Rochester Public Libraries, and a man who was closer to Mortimer F. Reynolds and understood him better than any man now living has said to me, "No, positively "No," when I asked him if such a combination would in his opinion be approved by Mr. Reynolds if he were alive to-day.

The Reynolds Library is in no sense a public library, as is clearly indicated in the articles of incorporation and by the fact that a Board of Trustees administers the affairs of the Library. The trustees appointed during Mortimer F. Reynolds' lifetime were, as you know, men who were not in sympathy with the administration of the City of Rochester, and it is obvious that Mr. Reynolds wished the Reynolds Library far removed from any and all political influence. It is an indisputable fact that the Reynolds Library is a private library governed and directed by a Board of Trustees and "open to the citizens of Rochester at all reasonable times."

Sometime ago the Board of Trustees of the Reynolds Library were wholeheartedly in accord with the plan proposed to combine the Reynolds Library with the Library of the University of Rochester, each Library keeping its own identity and yet cooperating in the selection and purchase of reference books so that the citizens of Rochester would have as complete and perfect a collection of such books as would be possible with the funds available. The matter was given very careful thought by all members of the Board,

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and I believe every member of the Board was in favor of this plan. The combination seemed advisable not only because of the benefit to the citizens of Rochester on account of having no duplication of reference books as far as the 2 Libraries were concerned, but because the Reynolds Library would be housed on the University campus as a suitable memorial to Mortimer F. Reynolds, his brother, and his father. Then, too, the Board of the University of Rochester is made up of the same type of public-spirited citizens working without compensation and gain, and wholly non-political, which would make it a very simple matter for the management of the 2 Libraries to settle amicably any questions which might come up in the far distant future and which could not be anticipated in a contract nor agreement at this time. The University of Rochester Library is also "open to the public at all reasonable times." A single Rochester newspaper without the slightest understanding of the purpose of Mortimer F. Reynolds and with no one in the newspaper organization who ever knew Mr. Reynolds, and without any knowledge of the problems of the Reynolds Library with which the Board of the Library is only thoroughly familiar, and without considering the advantages to be gained by the Reynolds Library in combining with the Library of the University of Rochester, cried out that the University of Rochester was a thief, stealing the Reynolds Library from the citizens of Rochester, etc., (the citizens never had the Reynolds Library to be stolen from them.) Such an attitude by the paper prompted others to criticize the plan and it was dropped for the present at least.

It now appears to me that instead of hearing the plea of the President of the Rochester Public Library for our consideration of combining with that Library, a more or less earnest effort is being made to draw up an agreement between the City and the Reynolds Library. As stated in the beginning of this letter, there are certain members of the Board who will always vote against such a plan.

There is nothing in common between the Rochester Public Libraries and the Reynolds Library. The Rochester Public Libraries are governed by the political party in power at the time, be it City Manager or any other form of government. Administration is elected with very little thought as far as their interests in the Reynolds Library is concerned and if Mortimer F. Reynolds has wished the Reynolds Library to be in any way connected with the City administration, he would have provided for that when he first conceived the idea of the Reynolds Memorial Library.

If the past is any criterion of the future attitude of the Rochester Public Libraries, they have not, do not, and probably will not give the consideration to the Reynolds Library that Mr. Reynolds intended it should receive.

I, therefore request that at a special or the next regular meeting of the Board of Trustees of the Reynolds Library the question be put to a vote and the motion be made that the Board of

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Trustees of the Reynolds Library go on record as being opposed to further consideration of the proposed agreement providing for the combining of the Reynolds Library and the Rochester Public Libraries. After this is done, I propose a communication addressed to the Board of Trustees of the University of Rochester asking them if they will be good enough to set forth or consider tentative plans for the combining of the University of Rochester Library with the Reynolds Library as was in the first case considered.

I have the audacity to ask you to read this letter to the Board in the event that a special meeting is held while I am away.

I consider it the duty of a Trustee of the Reynolds Library to fight for the fulfillment of Mr. Reynolds' wishes.

Yours very truly,

(Signed)

Mortimer R. Anstice

MRA:RN

COPY

June 30, 1928.

Mr. Louis S. Foulkes,
Chairman, Public Welfare Committee,
Rochester Council,
56 Rutter Street,
Rochester, N.Y.


My dear Sir:-

At a meeting of the Board of Trustees of the Rochester Public Library, held June 29, 1928, all members present excepting Dr. Rhees, who was ill, additional resolutions and recommendations were unanimously adopted with reference to the coordination or union of the library interests and activities of the Reynolds Library and of the Rochester Public Library for a general central public library, of which I enclose to you a copy. Enclosed I send you also copy of memoranda and suggestions with reference to the future relations of Wm. F. Yust, City Librarian, to the Rochester Public Library, which memoranda and suggestions were before the meeting for the information and consideration of the members of the Board of Trustees.

In your further negotiations with the Conference Committee of the Reynolds Library, you may use both of these documents. I am sure you will regard them as marking distinct progress in plans and as opening the way more clearly than ever before for a satisfactory, efficient and fortunate union of Central Library interests in Rochester.

Mr. Yust and I hold ourselves in readiness to be of any further possible service in this great enterprise.

Respectfully yours,


President, Board of Trustees,
ROCHESTER PUBLIC LIBRARY.

Whereas, the Board of Trustees of the Rochester Public Library on January 26, 1928 adopted certain resolutions and recommendations, accepting in principle the conditions stated by the Board of Trustees of the Reynolds Library in a communication to the members elect of the Rochester Council dated November 19, 1927, and

Whereas, negotiations have been pending between committees of the Reynolds Board of Trustees and of the Rochester Council; and the Reynolds Library Committee in a communication to the Council Committee, dated May 5, 1928, stated further conditions for the union of the interests of the City of Rochester and of the Reynolds Library for the erection and operation of a Central Library, and

Whereas, the Board of Trustees of the Rochester Public Library, after further careful study of Central Library problems and interests, is convinced that divided or joint control of a general central public library will not be for the best interests of the City of Rochester, and that sole control and administration of such a general central public library by a private library corporation will be for the highest permanent interests of such a Central Library:

Resolved, that the Board of Trustees of the Rochester Public Library recommends that under the plan for the union of the Reynolds Library and the Rochester Public Library for a general central public library, the sole and exclusive control and administration of such general central public library, having the usual departments, service and methods of the best type of general central public libraries in cities of the size and character of Rochester, be vested in the Board of Trustees of the Reynolds Library; and that in the proposed new Central Library building the Board of Trustees of the Rochester Public Library shall occupy only such space and rooms as may be necessary for the administra-

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tion of the branch library system of the city.

Resolved further, that the Board of Trustees of the Rochester Public Library recommends the following matters for agreement, subject to modification in conference by the committees of the Rochester Council and of the Board of Trustees of the Reynolds Library.

- (1) That the City of Rochester through its Council shall from and after the execution of an agreement for union, pay all and every expense of the Reynolds Library in the operation of such general central public library, so that the Reynolds Library shall annually have its total net income, without any deductions for operating expenses, for the purchase of books, which books shall be owned by said Reynolds Library, the amount and method of such payment to be arranged by such conference committees.
- (2) That said Reynolds Library, as proposed in the communication of its committee dated May 3, 1928, shall annually from such agreement for union devote all of its net income to the increase of such library by the purchase of books, which it shall own.
- (3) That the City of Rochester, through its Council, shall from and after the execution of an agreement for union annually for the period of ten years, furnish to said Reynolds Library a sum of money equal to the total net income of the Reynolds Library, the same likewise to be expended in the purchase of books, which shall be owned by the city, the same being for an intensive program for the rapid development and upbuilding of such general central public library; and

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that after the expiration of such period of ten years the City of Rochester shall continue to furnish money for the purchase of books only as the Finance Committee of the Council shall deem expedient for the further increase and expansion of such general central public library.

(4) That such new general central public library shall be known as the REYNOLDS CENTRAL LIBRARY, in honor and appreciation of the great benefaction of Mortimer F. Reynolds to the inhabitants of the City of Rochester and as a memorial to himself, his brother, William A. Reynolds, and their father, Abelard Reynolds.

(5) That as soon as possible after the execution of such agreement for union, the Reynolds Library shall take over the control and administration of the Central Library in the City Hall Annex and proceed to combine the same with its own present library and to arrange, catalogue, administer, expand and develop the two combined libraries as a single general central public library, so that the same shall be in the best possible condition for removal into the new Central Library building, whenever the same may be ready.

"E"

Memoranda and Suggestions with reference to the
future relations of William F. Yust, City Librarian,
to the Rochester Public Library

* * * * *

Mr. Yust with librarian statesmanship and unselfish devotion to the highest library interests of the future in the City of Rochester, has submitted certain suggestions to the Conference Committee of the Board of Trustees of the Rochester Public Library as follows:

- (1) Mr. Yust calls attention to the fact that after November 1929, whenever he may elect, he can be placed on the pension roll as a retired City Librarian under the statutory provisions of the State of New York. He has no present thought of early retirement; but would be pleased, if after a reasonable period beyond the date of such eligibility to retirement, his labors and duties could be lessened by placing him on part time service in order that he might have longer vacations and other relief from heavy work.
- (2) Mr. Yust suggests that whenever the Reynolds Board of Trustees in the exercise of its sole and exclusive control and administration of the new Central Library may appoint a Chief Librarian, that such Chief Librarian should have the ability, knowledge, and experience also to be the Chief Librarian of the Rochester Public Library to administer its branch system of Libraries; and that the Board of Trustees of the Rochester Public Library should in due time elect such Chief Librarian so appointed by the Reynolds Library as also the Chief Librarian of the Rochester Public Library.

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Mr. Yust explains that this would accomplish for Rochester complete unified administration of the whole library system and service of the City, and that there would be nothing inconsistent in such an arrangement, although one portion of the total library service of the City would be under one Board of Trustees and the remaining portion under another Board of Trustees.

(3) Mr. Yust explains further that such Chief Librarian should have an assistant in the administration of the Central Library, and that he himself would be willing to serve as an assistant to such Chief Librarian in the administration of the branch library system, if the authorities of the City at the time should so desire.

Mr. Yust explains that such a working arrangement would maintain in the Board of Trustees of the Reynolds Library the sole and exclusive control and administration of the Central Library as it desires; and would also without conflict of authority or of any interests accomplish unified centralized administration and service of all the public library interests of the City. This is a development so greatly to be desired in the judgment of Mr. Yust that he is ready to yield all personal interests and aspirations as City Librarian to its full accomplishment as rapidly as circumstances may make possible.

MEMORANDUM CONCERNING EARLIER NEGOTIATIONS WITH THE CITY
From the minutes of the Reynolds Library

February 20, 1904. At a special meeting called for the purpose Professor Burton explained the object of the meeting, to discuss the question of a public library. Mr. Harris went into the matter in detail. Messrs Taylor, Rhees, Paine, Werner, and Peck spoke on the subject. Judge Werner moved that a committee of three be appointed by the chairman of this meeting to confer with the Mayor on the subject. Carried. The chairman, Professor Lattimore, named as the committee Mr. Harris, Dr. Rhees, and Dr. Taylor. On motion of Dr. Landsberg Judge Werner was added to the committee.

April 10, 1905. The matter of obtaining relief from taxation by means of amalgamation with a general public library or otherwise came up, and on motion of Dr. Dewey the committee appointed at the meeting of February 20, 1904 to confer with the Mayor on the subject, consisting of Messrs. Harris, Rhees, Taylor and Werner was reappointed.

April 12, 1909. Upon motion of Dr. Taylor the committee appointed April 10, 1905 to confer with the Mayor of the City regarding a public library was discharged. This committee was composed of Messrs. Harris, Rhees, Taylor, and Werner. Mr. Miner offered the following: "Resolved, that the President appoint a committee of three from this Board to confer with a committee of the Chamber of Commerce appointed to consider the question of a public library, and after a joint conference with the city administration on this subject to report as soon as possible to this Board. The resolution was adopted, and the president appointed as such committee Mr. Cutler, Dr. Taylor, and Judge Werner.

June 14, 1909. The special committee appointed April 12, 1909 on the question of a public library presented a report which was accepted and ordered filed. The committee believed that a plan could be worked out for the establishment of a great public library, in the maintenance of which the Reynolds Library trustees could participate with the city, and that the plan would have the support of the Mayor of the city, the Chamber of Commerce, and the press. Mr. Miner moved that the report be accepted and that the committee be requested to continue its work on the lines suggested in the report. Carried.

January 9, 1911. Further time was granted to the committee appointed to confer with the municipal administration as to a city library, the explanation being made that the delay was due to awaiting the report of the committee of experts on city planning and improvement.

April 10, 1911. Dr. Rush Rhees joined the meeting as a trustee and said he and Judge Werner had been asked as members of this Board to serve as members of the commission which Mayor Edgerton had appointed to inaugurate a municipal library, the other members being the mayor of the City, the president of the Board of Education, and Dr. Charles Albertson, Mr. P. V. Crittenden, and Mr. D. B. Murphy.

June 12, 1911. The secretary read a letter from Mr. James G. Cutler suggesting that the special committee on public library be

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discharged, owing to the fact that two members of the Board of Trustees had been appointed by the Mayor of the city as members of the municipal board on public library. Dr. Taylor moved that the committee be discharged.

SPECIAL MEETING OF THE BOARD OF TRUSTEES, OCTOBER 26, 1928

Special meeting of the Board of Trustees held at the Library, October 26, 1928, at 4 p.m. Present: Messrs. Alling, Anstice, Bacon, Carnahan, Davis, Miner, Rhees, Slater, Weller, Wile, and Winn. President Carnahan in the chair.

The minutes of the last meeting were read and approved. The Board resumed consideration of the report of the committee on conference with the city, which was the special order of business for the meeting.

It was moved by President Rhees, seconded by Mr. Wile, and carried, that the report be received and filed, and that we express the sincere appreciation of the Board for the earnest and active efforts which the committee have made to carry out the policy which was committed to their hands by the Board of Trustees.

It was moved by Mr. Miner, seconded by Mr. Weller, "that this whole subject be dropped; that the question of amalgamation either with the city or the University be dropped; that the status quo ante of the Library be maintained."

After extended discussion it was moved by President Rhees and carried that the matter be laid upon the table to be further considered at a special meeting to be called for November 9. Meeting adjourned.

John R. Slater
Secretary

SPECIAL MEETING OF THE BOARD OF TRUSTEES, November 9, 1928

Special meeting of the Board of Trustees, November 9, 1928,
held at the Library, 4 p.m. Present: Messrs. Alling, Anstice, Bacon,
Carnahan, Davis, Harris, Rhees, Slater, Weller, Wile, and Winn.
Absent, Mr. Miner.

The minutes of the last meeting were read and approved.
A letter from Mr. Miner addressed to Mr. Winn was read, as follows:

November Ninth
1928

My dear Mr. Winn:-

As a result of my talk with you at the
Lincoln-Alliance Board Meeting this morning, I have
decided to withdraw my motion made at the last meet-
ing of the Reynolds Library Board, in order that the
plan you have outlined to me, may have unhindered
opportunity.

I do not recall who seconded my motion, but
I am asking the President of the Board in a formal note
of withdrawal accompanying this communication, to please
consult his minutes, and present this request to the sec-
onder.

May I say in addition, that I am in accord with
the plan you have outlined, and hope that the seconder of
my Resolution will also acquiesce?

Yours very truly,



Mr. Herbert J. Winn,
Chairman of the Special Committee,
Board of Trustees,
Reynolds Library,
Rochester, N. Y.

Also a letter from Mr. Miner to President Carnahan as follows:

EDWARD G. MINER
ROCHESTER, N.Y.

November Ninth
1928

My dear Sir:-

If the seconder of the Resolution in question will consent,- and I strongly urge him to do so - I beg to withdraw the Resolution which I introduced at the meeting of the Board, held on Friday, October 26th, which motion was laid upon the table, to be called up to-day.

I do this, in order that the Resolution which Mr. Winn has advised me he is about to propose, may have an unobstructed path.

I greatly regret that owing to unexpected engagements, I am prevented from attending your meeting to-day, and am compelled to submit my request in this form.

Thanking you for the consideration requested, I have the honor to remain

Yours very truly,

A handwritten signature in dark ink, appearing to read "E. G. Miner". The signature is fluid and cursive, with a large, sweeping "M" and "N".

Hon. George A. Carnahan,
President of the Board of Trustees,
The Reynolds Library,
Spring Street,
Rochester, N. Y.

SC

Thereupon the seconder of Mr. Miner's resolution offered at the meeting of October 26, Mr. Weller, agreed to the withdrawal of the resolution. Mr. Winn offered the following resolution, which was seconded by Mr. Davis:

Whereas, the Reynolds Library was incorporated by Chapter 9 of the Laws of 1884 with power, among other things, "to establish and maintain a public library and reading-room," and Mortimer F. Reynolds by his last will gave certain property to that corporation for the benefit of the people of Rochester, and

Whereas, it has been proposed, on the one hand, that the Reynolds Library associate itself with the City of Rochester in the establishment and maintenance of a central, public reference library; and it has been proposed, on the other hand, that the Reynolds Library associate itself with the University of Rochester for the maintenance of a public reference library; now, therefore, be it

RESOLVED, that the Reynolds Library invite the librarian of some public library, like that of New York City, the librarian of a university, and some third person, to constitute a committee or commission, and that such commission be requested to examine the conditions existing in Rochester with respect to the Reynolds Library, the municipal library, and the library of the University of Rochester, and to give an advisory report and opinion as to whether the interests of the people of Rochester ^{and the Reynolds Library} will be better served by an association of the Reynolds Library with the City of Rochester, by an association with the University of Rochester, or by a continuance of its independent existence; and be it further

RESOLVED, that it is the opinion of the Board of Trustees that such advisory report and ^{if unanimous} opinion should in principle determine the action of the individual members of the Board in choosing one of the three courses indicated.

The resolution was adopted, without dissenting votes, Messrs. Anstice, Weller, and Wile being recorded as not voting. Discussion thereupon arising as to the method by which the two librarians and the disinterested third person named in the resolution should be chosen, it was moved by Mr. Anstice and voted that a committee of three be appointed, consisting of Messrs. Alling, Davis, and Winn, and the president ex officio, to enter into negotiations with some outside organization or foundation to recommend to us a committee of three to make the investigation we desire to have made in accordance with the resolution previously adopted.

It was moved by Mr. Winn and carried that the special committee appointed at the meeting of January 13, 1928 to receive proposals from representatives of the city be discharged.

It was moved by Mr. Davis and carried that the president be requested to notify the representatives of the city of the action taken by the Trustees at this meeting.

The meeting adjourned.


Secretary

November 10, 1928.

Mr. Isaac Adler,
Room 1152,
183 Main Street, East,
Rochester, New York.

My dear Mr. Adler:

The special committee of the Reynolds Library, of which Mr. Winn was chairman, has made its report to its Board concerning the somewhat extended and always pleasant and courteous conferences and negotiations with the Public Welfare Committee of the City Council upon the subject of some arrangement between the Reynolds Library and the City of Rochester for a central public reference library. I desire, through you, to inform your committee of the action of the Reynolds Board taken at an adjourned meeting held yesterday afternoon.

This report set forth that the committee of the City had accepted or acquiesced in all of the fundamental conditions upon which the Reynolds Board had stated that any proposal of the City should be based. It recommended the adoption of certain additional conditions, which, as you will remember, had been agreed upon by the two committees. It also stated that the City was prepared to proceed with negotiations. The committee was thereupon discharged.

Many members of the Reynolds Board expressed a desire for further information and expert advice as to which of three possible courses of action would result in the greatest benefit to the public of Rochester: namely, an association with the City of Rochester, an association with the University of Rochester, or the continued independent existence of the Reynolds Library. A resolution was accordingly adopted which it is hoped will result in an examination by experts of all material library conditions existing in Rochester. with an advisory report and opinion by them. The detail of the selection of the personnel of such committee of experts and other details have not yet been fully worked out.

I shall be glad to inform you of further proceedings.

Very truly yours,

George A. Carnahan

December 15, 1928

Hon. George A. Carnahan,
412 Union Trust Building,
Rochester, N. Y.

My dear Judge Carnahan:

I have submitted your letter of November 10th to the other members of the Public Welfare Committee of the Council.

We are pleased at the decision of the Reynolds Board to call in experts to advise as to the course of action which will result in the greatest benefit to the public of Rochester. You will recall that we suggested that course early in our negotiations.

The city is vitally interested in this investigation and if your Board and the Council approve, we would recommend that these experts be chosen jointly by your committee and the committee of the Council and that the expense be shared equally by the Reynolds Board and the City.

Very truly yours,

(Signed)

Isaac Adler

Mr. Isaac Adler,
Lincoln-Alliance Bank Bldg.,
Rochester, New York.

December 17, 1928.

My dear Mr. Adler:

I acknowledge the receipt of your letter of December 15 upon the subject of the survey of library conditions in Rochester contemplated by the Reynolds Library Trustees.

I note you state: "You will recall that we suggested that course early in our negotiations." I recollect that you suggested to me a survey by experts to determine, among other things, whether it would be practicable for Reynolds Library to have the exclusive control and management of a public reference library, to the support of which the City should contribute. I replied that in my opinion the suggestion was not acceptable. The principle of exclusive control by Reynolds Library was made one of the fundamental conditions upon which we have recently entertain proposals from the City. I think the action of the Reynolds trustees in proposing a survey is entirely consistent with the position formerly taken upon this subject. Very truly yours,

George A. Carnahan

REGULAR QUARTERLY MEETING OF THE TRUSTEES, JANUARY 11, 1929

Regular quarterly meeting of the Board of Trustees,
held at the Library, January 11, 1929, at 4 p.m. Present:
Messrs. Anstice, Carnahan, Miner, Harris, Slater, Weller, and Winn.

The minutes of the last meeting were read and approved.
The report of the Property Committee, presented by Mr. Anstice,
showed income from Arcade rents for the three months ending
December 31, 1928 of \$15, 481.01 and expenditures of \$4,946.68.

The report of the Library Committee, presented by the
secretary, showed expenditures for the Library of \$6,017.65,
Gordon Fund \$10,
for the Reading Room \$1,007.63, /total \$7,035.28. There was a net
increase of 252 volumes; an attendance in the Library of 11,919,
in the Reading Room 11,842; books drawn 12,882.

The report of the Treasurer, presented by Mr. Anstice,
showed receipts from Arcade rents \$15,481.01, from interest on
invested funds \$5,066.23, from library fines \$50; together with
\$10,000 principal of Liberty bonds collected at maturity; total
receipts \$30,597.24. Expenditures for the Property Committee
\$4,946.68; for the Library Committee \$7,035.28. Balances in banks
\$59,765.61. In discussion concerning the matter of investing
surplus funds the opinion was expressed that the Reynolds Library
should not confine its investments to securities permitted for
savings banks but should so diversify its investments as to
increase the net yield so far as consistent with security; but
no formal action was taken.

In the absence of Mr. Alling, who had been appointed
chairman of the special committee to nominate a survey commission
of three disinterested persons to pass upon the future policy of
the Library, no report was presented on behalf of that committee.
Meeting adjourned.

John R. Slater
Secretary.

REGULAR QUARTERLY MEETING OF THE BOARD OF TRUSTEES, APRIL 12, 1929

The regular quarterly meeting of the Board was held April 12, 1929, at 4 p.m. at the Library. Present: Messrs. Anstice, Carnahan, Miner, Slater, Wile, and Winn. President Carnahan in the chair.

The minutes of the last meeting were read and approved. The report of the Property Committee, presented by Mr. Wile, showed for the three months ending March 31 receipts from Arcade rents of \$16,516.18, and expenditures of \$18,018.28, of which \$13,005.82 was for taxes. The report of the Library Committee, presented by the secretary, showed a net increase of 293 volumes, total number catalogued and shelved 93,934, attendance at the Library 12,084, and at the Reading Room 12,065. The attendance shows some decrease from the corresponding period of last year, the circulation of books a slight increase. The expenditures for the Library were \$4,503.36, and for the Reading Room \$612.05, Gordon Fund \$25.

The Treasurer's report, presented by Mr. Anstice, showed receipts from Arcade rents \$16,516.18, from invested funds \$3,758.75, and \$2,000 principal of Monroe County bonds. The total expenditures as above stated amounted to \$23,883.76, or \$2,883.76 more than the current receipts for the quarter. The sum of \$24,032.07 has been invested in bonds, and the bank balances at the close of the quarter amounted to \$34,849.78.

The resignation of Mr. Alling from the Board, dated January 22, 1929 and addressed to President Carnahan, was formally presented to the Board for action. It was moved by Mr. Wile, seconded by Mr. Miner, and carried that Mr. Alling be requested to withdraw his resignation. The secretary later communicated this action to Mr. Alling, who, however, after due consideration, decided not to withdraw his letter of

resignation.

The chair announced that Mr. Alling's resignation had made it necessary to replace him on the committee of three appointed at the ~~October~~ meeting of November 9 to recommend experts to make a survey of the library situation, that Mr. Bacon had been added to the committee, and that the committee now consists of Mr. Davis, chairman, Mr. Winn, Mr. Bacon, and the president ex officio. In the absence of Mr. Davis, the president reported for this committee that it had been found impracticable to secure nominations from any foundation or general organization for positions on this commission to survey the library situation. It was therefore requested, on behalf of Mr. Davis, chairman of the special committee, that a resolution be passed as follows, which was accordingly done:

Resolved, that the committee appointed on November 9, 1928 to negotiate upon the subject of a survey of library conditions in Rochester by a commission of experts be reconstituted, and it shall consist of C. Schuler Davis, chairman, Herbert J. Winn, Leonard B. Bacon, and the president ex officio; and

Resolved, that such committee may, with or without consultation with an outside body, recommend to this Board the names of any three persons to serve on such commission, and that the two resolutions adopted upon this subject on November 9, 1928 be amended accordingly.

The chair called attention to the fact that since Mr. Alling's resignation there are but eleven members of the Board, the ~~minimum~~ number permitted by Section 8 of the Act of Incorporation. Ten names being read which had been suggested as suitable for election to the Board at an informal conference of four of the trustees, these persons were placed in nomination by Mr. Miner, nominations to lie on the table until the next regular meeting:

Hon. J. B. M. Stephens
Mr. E. A. Stebbins
Mr. Edward Peck Curtis
Mr. Marion Folsom
Mr. J. P. B. Duffy
Mr. Thomas J. Hargrave
Mr. Theodore E. Briggs
Rev. Andrew E. Gillies, D.D.
Rev. Justin T. Nixon, D.D.
Rev. Samuel Tyler, D.D.

In addition to these Mr. Wile nominated

Mr. George H. Clune

The meeting adjourned.

John R. Slater

Secretary

SPECIAL MEETING OF THE BOARD OF TRUSTEES, MAY 29, 1929

A special meeting of the Board was held on May 29, 1929, called by order of the President to consider the report of the special committee on appointment of a commission for a survey of library conditions. Present: Messrs. Anstice, Bacon, Carnahan, Davis, Slater, Weller, and Wile.

The minutes of the last meeting were read and approved. Mr. Davis, chairman of the special committee, reported that after consultation with Dr. Anderson, head of the New York Public Library, and Dr. Frederick P. Keppel, president of the Carnegie Corporation, and Mr. D.B. Gilchrist, librarian of the University of Rochester, the following persons had been selected to serve as members of the survey commission:

Dr. H. M. Lydenberg, Assistant Director of the
New York Public Library

Dr. William S. Learned, Assistant Secretary of the
Carnegie Foundation

Dr. Charles C. Williamson, Director of Libraries
of Columbia University

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The committee submitted a statement of the professional records of these three nominees, and reported that they had agreed to serve, subject to the approval of the Board of the Reynolds Library. They had been informed that they would be compensated for such service at rates usual in such investigations, estimated at \$100 a day for time spent in Rochester and \$50 a day for time spent in their offices in connection with the survey. It is expected that Dr. Anderson and Dr. Keppel will participate in the findings of the commission.
The report being thus placed before the Board,

before any motion was made for its acceptance a statement was made by Mr. Anstice to the following general effect:
That in case the commission should report in favor of a

combination of the Reynolds Library with the Public Library on any terms, the representatives of the Reynolds family would feel obliged to oppose any such action, on the ground that in their opinion, and in the opinion of Dr. Munn, Mr. Reynolds, the founder of the library, would have been strongly adverse to any such step. Mr. Anstice's statement was supported by Mr. Weller and Mr. Wile, their position being that in being asked to vote for the appointment of a commission to recommend a future policy they did not wish to appear bound to approve any possible recommendation for a merger with the city.

At this stage it was moved by Mr. Davis, seconded by Mr. Bacon, and carried, that Mr. Anstice be requested to submit to the special committee a statement representing an effort to determine what Mr. Reynolds's attitude would be under the circumstances, and that the statement be submitted by the committee to the commission, to be considered as part of the case presented for their consideration.

Mr. Anstice thereupon moved that the report of the committee be accepted, subject to the resolution just passed, and that the committee be authorized to commit this inquiry to the commission as selected, and that the members of the commission shall be properly compensated. The motion was seconded by Mr. Wile, and passed without dissenting vote; Mr. Anstice, Mr. Weller, and Mr. Wile, however, stating that they reserve the right to vote against the report of the commission if a merger with the city is recommended.

It was moved by Mr. Weller, seconded by Mr. Wile, and voted that Mr. Davis be reimbursed for any expenses that he

has incurred in prosecuting this work.

Mr. Davis called the attention of the Board to the contents of a file of papers concerning the history of negotiations with the city, the library resources of the city including the University, Public, and other libraries, and other matters prepared for the information of the commission and to be submitted to them.

The question being raised whether the appointment of the commission should or should not be made public, it was agreed that no announcement should be made before the annual meeting on June 14.

The meeting then adjourned.


Secretary

REGULAR QUARTERLY MEETING OF THE TRUSTEES, JUNE 14, 1929

Regular quarterly meeting of the Board of Trustees, held at the Library, June 14, 1929, at 4 p.m. Present: Messrs. Anstice, Bacon, Carnahan, Davis, Harris, Slater, and Wile.

The minutes of the special meeting of May 29 were read and approved, with the additional statements that the commission appointed at that meeting consisting of Dr. Lydenberg, Dr. Learned, and Dr. Williamson will have the advice and assistance in their deliberations of Dr. Anderson and Dr. Keppel; and that the resolution authorizing the reimbursement of Mr. Davis for expenses incurred in the work of his special committee be understood to cover future as well as past expenditures.

The report of the Property Committee was presented by Mr. Wile, showing for the two months ending May 31 receipts of \$11,350.38 and expenditures of \$7,093.66. The report of the Treasurer for two months, presented by Mr. Anstice, showed receipts from Arcade rents \$11,341.02, from other sources \$3,684.36, total receipts \$15,025.38; expenditures for the Property Committee \$7,093.66, for the Library \$2,788.19, for the Reading Room \$402.69, from the Gordon Fund \$11.20. The report of the Library Committee for two months, presented by the secretary, showed a net increase of 407 volumes and an attendance in the Library of 8,142 and in the Reading Room 8,081.

Mr. Davis reported for the special committee that since the meeting of May 29 the three commissioners appointed to survey Rochester library conditions had formally accepted

appointed[★] and were expected to be in Rochester on June 19 to begin their investigations. The report of the committee was ordered accepted and filed.

The nominations for election to membership in the Board of Trustees made at the April meeting coming up for consideration as regular business at this time, it was moved by Mr. Davis, seconded by Mr. Wile, and carried that the election be postponed until the October meeting, and that the names on the list be continued. Additional nominations were then made as follows: Mr. Anstice nominated Messrs. Richard Harris and Douglas Townson, and Mr. Wile nominated Dr. John P. Munn. The complete list of nominations with these additions is as follows:

Mr. Theodore E. Briggs
Mr. George H. Clune
Mr. Edward Peck Curtis
Mr. J. P. B. Duffy
Mr. Marion Folsom
Rev. Andrew E. Gillies, D.D.
Mr. Thomas J. Hargrave
Mr. Richard Harris
Dr. John P. Munn
Rev. Justin T. Nixon, D.D.
Mr. E. A. Stebbins
Hon. J. B. M. Stephens
Mr. Douglas Townson
Rev. Samuel Tyler, D.D.

A question being raised as to the time and method of announcing to the public the appointment of the commission of survey, it was voted that the announcement be made by the president in his discretion.

The quarterly meeting then adjourned.

ANNUAL MEETING OF THE BOARD, JUNE 14, 1929

The annual meeting convened at the close of the quarterly meeting, with the same members present.

The annual report of the Property Committee was presented by Mr. Wile, showing annual receipts from Arcade rents of \$64,377.89 with an insurance rebate of \$9.36, expenditures of \$35,661.44, net income from the Arcade \$28,725.81. This relatively large balance is due in part to the fact that only half of the city tax was paid during the fiscal year. The superintendent's report showed the fire insurance on the Arcade to be the same as last year, \$200,000. The land is now assessed at \$812,400 and the building for \$51,120, which, less the exemption of \$150,000 leaves a net assessment of \$713,520.

At the request of the Property Committee an appropriation of \$46,000 for the ensuing year was voted.

The annual report of the Treasurer, presented by Mr. Anstice, showed total receipts from Arcade rents \$64,377.89, interest on bonds, mortgages, and bank balances \$17,362.75, rebates on insurance \$45.30, library fines \$550, principal of maturing bonds and mortgage \$16,000. The total expenditures for the Property Committee were \$35,661.44, for the Library \$18,731.03, for the Reading Room \$2,833.11, and from the Gordon Fund \$91.20. The total sum invested during the year in bonds, with accrued interest, was \$24,032.07. The bank balances at the end of the fiscal year aggregated \$39,579.42. With \$353,943.85 now invested in bonds and \$11,750 in mortgages, the total of productive assets aside

from the Arcade is \$405,273.27, upon which the average interest yield for the year was 4.28%, or, deducting a \$9,000 mortgage of the Associated Mortgage Investors upon which no interest has been paid since December 1, 1924, the average yield upon the remaining investments was 4.38%.

Mr. Wile moved., Mr. Davis seconded, and it was voted that this mortgage be no longer carried on the books at its face value, but that \$4,000 be written off.

The annual report of the Library Committee, presented by the secretary, showed for the year a net increase of 1420 volumes, total number catalogued and shelved 94,341; attendance in Library 47,513, in Reading Room 44,289, number of books drawn 50,065, borrowers' cards used during the year 4,190. The attendance in the Library has slightly increased, in the Reading Room it has decreased. A new charging system for books has been installed. The Library Committee asked for and received an appropriation of \$25,500 for the ensuing year, which is to include a three year insurance premium falling due this year. The budget also included one instalment on the Broad Street assessment. The question being raised whether it would not be expedient to pay off the remaining instalments this year in order to save interest, it was agreed that in view of the uncertain future of the Spring Street property pending present negotiations, no such advance payment should be made at this time.

It was voted that in view of the absence of several trustees and the postponement of election of new members, the election of officers be deferred until the October meeting, the present officers holding office until that time.

Meeting adjourned.

John R. Slater
Secretary

REGULAR QUARTERLY MEETING OF THE BOARD OF TRUSTEES.OCTOBER
11, 1929

The regular quarterly meeting of the Board was held at the Library October 11, 1929, at 4 p.m. Present: Messrs. Anstice, Bacon, Davis, Miner, Slater, and Wile. In the absence of the president and the first vice-president, Mr. Miner was elected chairman pro tempore.

The minutes of the last meeting were read and approved. With respect to a resolution adopted at that meeting concerning the writing off of \$4,000 from a \$9,000 mortgage of the Associated Mortgage Investors, it was ^{suggested} ~~stated~~ by Mr. Miner that in view of a proposed western trip by a representative of the receivers it would be well to wait for a report from him before altering the books of the treasurer, ~~as suggested~~. The matter was referred to the Finance Committee for further recommendation.

At this point Dr. Rhees entered the meeting and took the chair as first vice-president of the Board.

The report of the Treasurer was presented by Mr. Anstice showing receipts for the four months ending September 30 of \$22,070.72 from Arcade rents, \$5,358.50 from income on invested funds, and \$20,000 principal of American Telegraph and Telephone Company bonds. The expenditures for the Property Committee were \$13,314.58, for the Library Committee \$5,281.60. Bank balances aggregated \$68,412.46. The report was ordered received and filed. It was moved by Mr. Wile and carried that the Finance Committee be authorized to invest up to \$25,000 of the sums now in bank.

The report of the Property Committee was presented by Mr. Wile showing receipts from Arcade rents \$22,070.72 and expenditures of \$13,314.58. All rooms were reported rented. The report was ordered received and filed.

The report of the Library Committee presented by the secretary showed expenditures for the Library of \$4,451.35 and for the Reading Room of \$830.25. A net increase of 76 volumes was reported, and a total number of 94,417 volumes. Both attendance and circulation for the period from June to September have decreased from 1928 to 1929, the attendance about 9%, the circulation about 6%.

For the special committee of which Mr. Davis is chairman there was presented to the Board the full report of Messrs. Lydenberg, Williamson, and Learned, of New York, copies of which had previously been sent to members of the Board. It was stated by Mr. Davis that Dr. Keppel and Dr. Anderson had participated with the three commissioners in all their deliberations in New York, and had announced themselves as in full accord with the report, as attested by their signatures appended to it. The report in full was as follows:

476 FIFTH AVENUE
NEW YORK CITY

August 29, 1929.

To the Board of Trustees
Reynolds Library
Rochester, New York

Gentlemen:

This statement is submitted as a result of your action on May 29, 1929, appointing "a commission for a survey of library conditions".

It is based on a study of the collection of documents concerning the relations between the Reynolds Library of the City of Rochester, the Rochester Public Library, and the University of Rochester, drawn up by Mr. Davis; a study of the situation by Dr. Learned, Dr. Williamson, and Mr. Lydenberg in Rochester on June 19th and 20th, supplemented by general knowledge of conditions that might be expected from anyone taking an active interest in the library situation in New York State.

HISTORICAL NOTE:

The Reynolds Library was established in 1884 by Mortimer F. Reynolds as a free gift to the people of Rochester. It inaugurated a new epoch in the educational life of the community by substituting for the limited subscription library facilities hitherto existing a fine, well-endowed collection of books beautifully housed, well-administered, and generously available to all without charge. The Act of Incorporation (paragraph 7) set forth that "The purposes of said corporation are to establish and maintain a public library and reading-room, and, so far as may seem to the trust to be expedient, to promote the mental improvement of the inhabitants of the City of Rochester by means of lectures, discussions, courses of instruction, collections of objects of art and science, and other suitable means".

This is all we know about the intent of Mortimer Reynolds when he took the steps that led to the establishment of the Library. Each of us may have his own interpretation of what the founder's intention may have been, but as all interpretations and opinions are but beliefs and cannot be accepted as fundamental in determining a course of action for the Trustees, they must always fall back on the Act of Incorporation, and they have nothing of equal importance with it, nothing superior to it when differences arise. The Trustees are thereby instructed "to establish and maintain a public library and reading-room, and...to promote the mental improvement of the inhabitants of the City of Rochester by ...suitable means". Within

these limits any reasonable steps may be taken by which the action of the Trustees may "promote the mental improvement of the inhabitants of the City of Rochester".

In a rapidly growing city the Library has been maintained now for nearly fifty years and has rooted itself in the needs and affections of the people to a remarkable degree. It has enjoyed an ample prestige and recognition.

THE PRESENT SITUATION:

Meanwhile the function which the Reynolds Library had assumed and for most of the period had monopolized, has undergone a radical transformation and expansion. The intimate relations of an adequate public library with the community which it serves have multiplied many fold during the past thirty years. The successful institution of today displays an intricate organization of intellectual services ranging from the needs of young children to the elaborate specialized requirements of numberless phases of adult education and practical administration of books and ideas for every aspect of community activity. It is fast becoming the central mental switchboard of a reflecting population in so far as such a device can be materially set up, and it is destined to become a feature as indispensable to every center of population as the conveniences of water, light, or transportation.

This development has left the Reynolds Library high and dry, for two reasons. Foremost has been its financial limitation.

A. FINANCIAL LIMITATIONS OF THE REYNOLDS LIBRARY:

When measured by the standards of half a century ago, and the size of the city at that time, the initial gift of the donor was munificent; his vision of what he desired it to accomplish was comprehensive and far in advance of then existing conditions. Whether he expected that additions would be made to his endowment as need should arise does not appear; his charter, however, makes full provisions for such additions, and there is nothing whatever to indicate that any ideas of a "memorial" which we may have cherished excluded the increments that should make possible a creditable fulfillment of the noteworthy purposes that he had at heart.

In spite of the steadily expanding opportunity and the extensive resources of the community, the endowment for this central cultural need of a growing city has never been increased by gift. We have found extraordinary unanimity to the effect that this was impracticable and even impossible because of the "memorial" character of the fund. In fact, a late trustee, who had devoted himself without stint to building up the library and had made it for many years one of the chief interests of his life, ignored it completely in the disposition of a large fortune, a different course probably never occurring to him. This attitude, in our judgment, is merely an unfortunate fiction; had the contrary

habit and attitude been cultivated and advertised, had the "Reynolds memorial" phase been interpreted more comprehensively in terms of "public service", we believe that, without the slightest detraction from the memory of Mortimer Reynolds, gifts small and large might easily have flowed in, as similar endowments elsewhere have abundantly proved. The practical result of the opposite policy that has been pursued has been, little by little, exactly to reverse the founder's progressive ambitions, and to place the agency that he intended should lead the way directly in the path of progress and actually retarding it. The Reynolds Library cannot lead because of its financial policy and limitations. Others either will not take the lead because the field is preempted, or have been hampered in their attempts to do so by a tradition that has divided public support and belittled their efforts.

B. POLICIES WITH RESPECT TO LIBRARY SERVICE:

The second condition that has rapidly and essentially reduced the usefulness of the library is partly, to be sure, a result of the aforesaid lack of funds, but must also be charged to the conscious policy, or lack of policy, of the institution. It has all but completely ignored the vital interior administration of its trust in any such manner as would accord with modern library development. Granted that funds were stationary, it could conceivably have selected some appropriate field within its means, and then have developed satisfactorily its service within that area. Instead, it has wandered blindly over the entire intellectual terrain and its service is still that of forty years ago. It is only just to dwell upon this fact for a moment if merely to remind ourselves that the sound administration of an institution of this sort does not inhere, as perhaps in the case of a bank, in the mere security of its funds and the correctness of its audit, or even in the technical satisfaction of the terms of its charter. It lies rather in the relative success of the progressive discharge of the function for which the institution was created. In case the function itself evolves, the institution must evolve with it or be found wanting.

The Library has accounted for its trust in a fashion that is in many ways commendable. The Trustees have brought together a good and useful collection of books. They have cared for these books admirably, have housed them properly, and have secured for them a considerable local use as well as a circulation throughout the city. General progress in the library world has, however, long passed the stage in which the Reynolds Library now finds itself. The book collection is good, but it is far from being the kind of a collection best fitted for a general public library for such a city as Rochester is today. Strong in certain features, it is weak in many of equal importance. It is evidently the result of selection by a few individuals who knew well what they wanted, who had excellent taste, but who were not closely in touch with what the general public of a typical American city of three hundred thousand people need and demand today.

To bring the collection into satisfactory touch with what

will best suit the Rochester public of 1929 will require the purchase of additional books and a more suitable administration, - the latter by far the more important. It makes little difference how we feel as individuals. There is no doubt that the American public today, under conditions similar to those in Rochester, cannot be well served with a closed shelf collection. Circulation will be increased and public appreciation fostered if the public be given more ready access to the larger part of the collection than is now possible under the physical arrangements that govern the housing in the present building. Whatever happens to the books, whether they stay where they now are or whether they go to some other building in the city, reclassification and recataloguing are prime requisites for proper and adequate use.

THE PROBLEM BEFORE THE COMMISSION:

It is precisely this conclusion that the Trustees of the Reynolds Library have now reached: the Library is not ideally in accord with present-day library practice; modern developments should modify its point of view, and important changes are demanded if their trust is properly to be carried out. They have, therefore, initiated this inquiry as to how they may make the most effective contribution to the library service of the people of Rochester. Clearly this was Mr. Reynolds' original intention, and it is an opinion on this point that the present Commission has been requested to formulate in view of all the facts.

COURSES OPEN TO THE BOARD IN REORGANIZING THE REYNOLDS LIBRARY:

Before proceeding to review what to the Commission appear to be the legitimate alternatives in this matter, we should perhaps state our attitude with reference to a proposal that has been much discussed and that presents certain plausible features, the proposal, namely, to unite the Reynolds Library with the library of the University of Rochester.

UNION WITH THE LIBRARY OF THE UNIVERSITY OF ROCHESTER:

Whether or not such a step be legally in harmony with the Library's charter is a technical point on which none of us as laymen cares to venture an opinion. It can be readily determined by reference to counsel. Judging solely on the merits of the case, as they appear to us, we are unanimously and without hesitation or reservation, of the opinion that such a course would result in the speedy extinction of the Library as such, and in the diversion of its funds to purposes, worthy and proper in themselves, but chiefly, if not wholly, apart from the intent of the original donor which has been faithfully served for nearly half a century.

It has been pointed out above that, with the University already existing and in operation, the founder of the library, himself a benefactor of the University, established "a public library and reading-room" on a site remote from the University but convenient to the city and enjoined upon his Trustees the further

purpose "to promote the mental improvement of the inhabitants of the City of Rochester" in various ways suited to association with the library and reading room already provided. We are of the opinion that, as their respective functions are at present understood, a university library and a library intended for community service are two radically different institutions, and that it is practically impossible, except under special circumstances (note 1) for both purposes to be served successfully by one agency. There is no question that the University would do its utmost to meet any commitments it might undertake in this respect. It has, however, the exacting demands of its professors and students that must be satisfied, whereas the demand of the general public is a flexible thing that must first, in a sense, be created, and must then be carefully tended. In case such a transfer should be consummated, it is not difficult in view of this unequal pressure, with the prevalent atmosphere largely academic, and with the added inhibition of distance from Oak Hill, to foresee the fate of many aspects of a public library's best work which thrive lustily in a genuine community environment. It would be expected, as was frankly volunteered by one trustee, that having placed their charge under the wing of the University, the Reynolds Board would to all intents and purposes, withdraw except for the formal administration of its funds. But this is simply to abdicate responsibility, not to administer a trust.

In our judgment the legitimate purpose of the Reynolds Library is that conveyed in a reasonable interpretation of its charter and incorporated in its operation and achievement throughout its history. It is to focus its effort on a substantial library service rendered freely to the community of Rochester in the interests of the sound education of the inhabitants. The lineal heir to this purpose in American cities is the modern conception of a public library whether supported from public funds and controlled by public appointees, or otherwise. The essential problem, therefore, as we see it now before the Reynolds Trustees, concerns the manner in which it may most effectively fit its resources into this complex and difficult, but preeminently important, feature of the public welfare.

The question is perhaps susceptible of other answers, but there are two that appear to us to present clean-cut, thoroughly defensible solutions. Your Commission is strongly in favor of the second, but the first seems well worth mentioning.

A. AN INDEPENDENT, SPECIALIZED LIBRARY:

The Library could undoubtedly be brought to an acceptable plane of efficiency and the Reynolds tradition remain untouched,

Note 1. The library of Oberlin College serves likewise the town of that name, but the latter has fewer than 5,000 inhabitants.

by the simple expedient of limiting its scope to a small fraction of the field that it now professes to serve and making of it an organ for the intensive pursuit, for example, of biography in English, or of English literature, or of history, or of economics and social studies, or of matters of peculiarly civic interest. This or any similar proposal, would involve the appointment of an expert librarian in the selected field and the development through him and his staff of an administration of the books that should keep them not merely existent but temptingly available and attractive to the people of Rochester. Within its special area, the library would naturally cooperate with the public library and assume its responsibilities.

The advantages of such an arrangement would be limited largely to "freedom from entangling alliances" with the city or other agency that might undertake to minister broadly to Rochester's library needs. This advantage, while traditional with the Reynolds Library, seems to us almost wholly theoretical, so far as a satisfactory administration of the trust is concerned.

The disadvantages on the contrary are serious. In the first place it would be difficult logically to delimit any particular field wherein a special collection could appropriately be brought together with the funds available for a city the size of Rochester. Such special collections are characteristic of great metropolitan centers. If the field were sufficiently narrowed to make possible an outstanding collection, the service of the Reynolds gift in the community would shrink to such proportions as to be very little felt. The actual result of the suggested policy would doubtless be a wholly legitimate but obvious compromise.

Lacking some such sound reason for independent existence, the chief objection would be the perpetuation of a dual administration in what is, and from every point of view should be, a unitary public function, a function that from the outset has been peculiarly the aim of the Reynolds Library. Whatever happens, the City of Rochester will not long be denied a central library organization worthy of its name and future. Large funds will inevitably be poured into these general community educational centers in every American city. In Rochester itself an organization expending approximately \$300,000 annually has sprung into existence almost over night. The Reynolds Library now appropriates less than \$25,000 annually, though possessing resources that, as a maximum, could double this amount. Every item of evidence we possess points clearly to a rapid increase in the development of library centers and in the expenditure of public funds for their support. It is equally clear, therefore, that in any dual arrangement the fund of the Reynolds foundation, if held stationary as at present, must be more and more completely eclipsed. The question arises consequently: Is it to such an exclusive and diminishing path that this honorable and dignified library organization, which has hitherto been the recognized bearer of the public service tradition in Rochester, should now commit itself? Or should it take the next great step in its own natural evolution and itself become the core in the new public library enterprise that is to serve the city

possibly for many future generations? It appears to us that the latter is the wiser, more logical, and certainly far more inspiring fate.

B. THE REYNOLDS PUBLIC LIBRARY OF ROCHESTER:

The second alternative would seem to an outside observer to be as admirably prepared and as conclusively indicated as any readjustment that can ordinarily take place in such institutions. The evidence before us indicates that the Rochester Public Library from the beginning has sought steadily to supplement rather than to compete with the earlier institution, that it freely acknowledges the latter's prestige and vested position, and would warmly welcome a consolidation on terms that appear to your Commission even too liberal for the complete success of the union.

The Rochester Public Library though much younger than the Reynolds Library has today a collection of books far more closely adapted "to promote the mental improvement of the inhabitants of the City of Rochester" than are the books of the Reynolds Library. The Rochester Public Library is under the supervision of a librarian trained in modern methods of library administration. The fact that in eighteen years it has grown from nothing to a gross collection of 280,000 volumes covering the entire city in thirteen well-organized branches, the fact that its appropriations from the city have grown from \$10,000 a year to \$300,000, the fact that there must inevitably be a central library to house the administrative offices and to offer the public the advantages of a centralized collection, all serve to favor a union between the Reynolds Library, with its honorable traditions, its extensive stock of books, its public-spirited Trustees; and the Rochester Public Library, with its admirable foundation for modern library service, its two decades of creditable growth, and the unquestioned future that lies before it.

Furthermore, there is evidently latent in the situation, on both sides, the good will and the spirit of generous, intelligent service to the community that would place a unified organization well beyond the probability of disturbance over the technical points of prerogative or control once the new order were well established. In so far as library service is concerned, the union would realize and extend the best ideals of both organizations. It would be unfortunate, nevertheless, to depend too heavily on this factor, and to neglect at the outset to provide the framework for a stable organization.

UNITY OF MANAGEMENT INDISPENSABLE:

In their zeal for cooperation in a common cause the friends of a union between the two libraries have minimized what we consider to be a point of capital importance, namely, the unity of immediate control over the entire library system. They have proposed to deliver to the Reynolds Library a portion of the prospective new and monumental library building to be erected at the Civic Center which is slowly taking shape. Here the Reynolds Library Trustees are to house and administer a central library

entirely at the city's expense, the funds for new books being provided from the Reynolds income, matched during a ten-year period at least, by a municipal subsidy for the same purpose. The remainder of the building is to be occupied and controlled by the existing Public Library Board in the operation of the branch library system that it has created.

Your Commission would submit that any such division of space and powers is highly undesirable, and contains the ready possibility of needless friction, wasted effort, and misunderstanding. The branch library system that has been built up in recent years is an integral part of any conceivable public library service. The branches are the capillaries, a central library the heart; neither functions well without the other, and the importance of these distributing and contact points in the major purposes of library development is daily increasing.

Moreover, we are agreed that it is decidedly more satisfactory for the library, in the long run, to have public moneys budgeted, requisitioned, accepted, and expended by a controlling body in which the public has an active and effective voice. There is, to be sure, the risk of occasional unwelcome interference that may accompany a public participation, and there are notable exceptions where public libraries spend public money through boards of trustees not wholly appointed by the public. But, as a rule, American experience urges strongly that public library boards, properly constituted, are successful in avoidance of unwarranted political interference. The gain because of this direct relation to the people seems easily to offset the loss. In the present case it would be both undesirable and perhaps impossible for the Reynolds Trustees to abdicate either full control of their trust or an effective share in the operation of the library. If, however, their voice were equal to that of any other and if they possessed an essential veto power on all administrative action, the intent of their charter rights would appear to have been safeguarded.

Pursuant to this idea and for the purpose of securing general unity of action in administrative matters, together with an effective representation of the party that will furnish the greater portion of the funds, we suggest the following scheme of control:

The library organization resulting from a union of the Rochester Public Library and the Reynolds Library shall be assigned throughout to the full management and control of a board consisting of nine persons, citizens of Rochester, three of whom shall be appointed by the Trustees of the Reynolds Library, one in each alternate year for a term of six years; three, in the same manner in which appointive members of the present Public Library Board are chosen, one in each alternate year for a term of six years; and three shall be coöpted by the remaining six members, one in each alternate year for a term of six years. Further, it shall be provided that in any action coming before this Board and

receiving the negative votes of all three representatives either of the city or of the Reynolds Board, the votes of the three coöpted members, if it be so requested by the negative voters, shall not be counted.

Under some such arrangement as this we believe that the private and public elements in the present situation could be successfully combined. It is conceivable, of course, that the present Public Library Board might turn the entire enterprise over to the private, self-perpetuating Board of the Reynolds Library and that the present city government might agree to support it without a real voice in the management. Rochester people being what they are, this would probably succeed, at least for a time. In our judgment, however, such a scheme is fundamentally defective and out of harmony with the best principles of municipal government.

FUNCTION OF THE REYNOLDS BOARD:

Under the plan suggested above the Trustees of the Reynolds Library would find their duties to consist, first, in the election every other year of one member of the Public Library Board, to which they delegate their powers of library operation; second, in the financial administration of the present trust. Were their activities to cease at this point, however, a most promising feature of the present situation would have been missed.

In the proposed combination at Rochester we have in the Reynolds Board of Trustees an admirable agency for the future expansion of an endowment for the city's intellectual growth as expressed in its use of books and for promotion of "the mental improvement of the inhabitants of the City of Rochester".

It is not customary for public educational enterprises, directed by public appointees, to be financed through endowments; they are usually supported from hand to mouth by public taxation. Permanent endowments have generally been entrusted to private boards that were either self-perpetuating or that are appointed by various interested agencies of a private nature.

Here is an opportunity for the Reynolds Board to demonstrate that an endowment for this purpose is as desirable as for a great university in order to steady the enterprise and to secure it from the fluctuations of governmental attitude and mischance. In case union with the Public Library is effected, the Reynolds Board would consider its real task to have just begun. Having furnished the nucleus of the new project out of its present trust, and providing already a substantial annual income, it would stand as the active and protecting patron of the new undertaking in all its aspects; it would make the Library financially popular in Rochester, it would accept and solicit funds for expansion of its facilities, advertising the exceptional opportunity that it affords for public-spirited citizens to finance intellectual activities that will grow before their eyes and will react to the benefit of the entire community. A library with endowments for specific purposes can do many things impossible for the institution supported solely by public funds. Rochester has already had

noteworthy experience in just this thing and understands what it means as well as how to do it.

It is only fair to point out that in connection with any joint board the public participation will gradually, but surely, grow larger and larger, while the Reynolds part will diminish, unless the Reynolds Trustees stand before the Rochester community as actively urging public support of the library project by means of endowments to be administered on behalf of the public by this Board that has shown sufficient sense of its responsibility to the public to sink its own independence so far as the law permits, and to stand before the community as a leader in library matters.

As between the disposition to divest itself of responsibility, and to sit back in distinguished uselessness while someone else carries on the spiritual torch of Mortimer Reynolds' fine vision, and the willingness to embark with vigor upon so great an opportunity created by the opening of a new epoch in Rochester's history, we have little doubt as to the choice that would appeal to the present constituency of the Board. The City is to be congratulated on the prospect inherent in such a situation.

THE DISPOSITION OF THE PRESENT REYNOLDS SITE:

With the development of the Civic Center referred to above, the Central Library achieved by the arrangement last proposed would move to an impressive home properly integrated with the Civic buildings. This would leave the beautiful property now occupied by the Reynolds Library available for any of a number of attractive library projects that have recently come prominently into view.

Possibly the most fitting of these would be found in the use of the building for a separate library for the youth of the City. A central establishment, however spacious and imposing, is difficult to adapt to this purpose in any sense that is consonant with the various requirements. An intellectual home for youth in beautiful and stimulating surroundings with the attractive and engaging equipment that modern library materials afford would prove not only extraordinarily useful to the boys and girls of the city, but would furnish an object lesson of great significance to the entire community. A model of the kind, although furnished with the simplest fittings, is to be found in the Boys and Girls House that for a number of years has operated with great success in the city of Toronto. Can any better insurance be effected for the foundation and development of good citizens for the next generation, or for promoting "the mental improvement" of the future citizens of Rochester?

SUMMARY:

In conclusion let us say that with unanimity and with all the emphasis at our command we recommend that the Reynolds Board effect some union with the city library system. The combined

collections should be turned over for administration to a trained and competent librarian, who knows the best that American library practice can offer today, who will represent the ideals of the Trustees of both institutions, and who can stand before the public as exponent of those ideals. The Rochester Public Library has been fortunate in the past to have had the services of a well-qualified librarian. He, with public spirit, has offered to step aside if a satisfactory person can be found to administer the resources of the combined systems. Too much emphasis cannot be given to recognition of the fact that much of the success of this new life and new activity will depend on the character and ability of the new librarian. We believe the plan suggested is the best solution of the problem, but - good or bad - there is no doubt of its speedy failure if a weakling be charged with its execution. Selection of the best man available is a prime necessity. This point cannot be stressed too highly. Select a good man, turn administration over to him, hold up his hands, and leave details to him.

The Reynolds Trustees have before them another instance of how the apparent losing of one's life really means new birth and greater usefulness. They have given creditable accounting for the stewardship entrusted to them in the past, they have now stopped by the wayside for reflection as to the best method of future care of this responsibility, and we have no doubt that they will agree with us in feeling that Mortimer Reynolds, alive today and conversant with conditions governing Rochester life today, would stand up and applaud their decision to join forces with the Public Library as being wholly in accord with his expressed intention of promoting "the mental improvement of the inhabitants of the City of Rochester". He grew up with the town, and would, we believe, be the last to desire that any institution founded by him should ignore an advancing civilization and remain in the atmosphere and attitude of half a century ago.

Let us also state that we have discussed the problem with Dr. Edwin H. Anderson, Director of The New York Public Library, and Dr. Frederick P. Keppel, President of the Carnegie Corporation, who have read this report and who like ourselves write their names below as evidence of approval both of the general and specific suggestions here set forth.

Very truly yours,

H. M. Lyndberg
C. B. Williamson
W. S. Larned
F. P. Keppel
E. H. Anderson

Mr. Davis proposed that discussion of the report be deferred until a later time when President Carnahan could be present. He also asked authority to have the Treasurer send to the three commissioners who made the survey the sum of \$250 each, the amount being based on the suggested figure named by the Rochester members of the Board committee of \$100 a day for time spent in Rochester and \$50 a day for time spent in New York upon the work of the survey.

It was moved by Mr. Wile, seconded by Mr. Miner, and carried that the report be received and filed, and that action be deferred to a special meeting at the call of the president. It was moved by Mr. Miner and carried that the Treasurer be authorized to pay the fees of the commissioners as above mentioned, and that this sum and any sums previously paid out on account of this survey be charged not to the Library Committee appropriation but to miscellaneous expense.

It was moved by Mr. Miner and carried that the secretary be requested to extend the thanks of the Board to Dr. Anderson and Dr. Keppel for their co-operation with the three commissioners who visited Rochester. After the meeting, however, upon request of Mr. Davis the secretary refrained from writing to these gentlemen pending the Board's final action on the report.

The annual election of officers coming up as deferred business from the June meeting, it was moved by Mr. Davis and carried that the election be deferred to an adjourned meeting to follow this meeting at the call of the president.

It was moved by Mr. Miner and carried that the nominations of persons proposed at the June meeting for membership in the Board be renewed as of this meeting.

The meeting adjourned to a date (to be determined by the president) *John R. Slater, Secretary*

ADJOURNED MEETING, NOVEMBER 8, 1929

At the date fixed by the president for the adjourned meeting, November 8, 1929, there were present but five trustees, Messrs. Anstice, Bacon, Carnahan, Davis, and Slater. Of the absent members Messrs. Miner, Weller, and Winn were out of the city, and Dr. Rhees was prevented from attending by a previous engagement. No quorum being present, the meeting was adjourned to December 2, 1929.

ADJOURNED MEETING OF THE TRUSTEES, December 2, 1929

An adjourned meeting of the Board of Trustees was held at the Library on December 2, 1929, at 4 p.m. Present: Messrs. Anstice, Bacon, Carnahan, Davis, Harris, Rhees, Slater, Weller, Wile and Winn. Absent, Mr. Miner, who was out of the city. President Carnahan in the chair.

The minutes of the October meeting were read and approved. The secretary also read several letters written by Mr. Davis and Dr. Learned and Dr. Lydenberg, touching upon the question of the thoroughness with which the members of the New York committee of experts had considered the proposed union of the Reynolds Library with the library of the University of Rochester, against which union they had definitely pronounced in their report. It was stated that this alternative had been very carefully considered, both in their investigations in Rochester and their meetings in New York, and that their judgment in the matter was based upon mature and unanimous decision with all the available facts before them.

The meeting then proceeded to the consideration of the report of the New York commission of experts, which had been formally presented at the October meeting and which is incorporated in full in the minutes of that meeting. It was moved by Mr. Davis and carried that

Whereas a committee was heretofore appointed, of which Mr. C. Schuyler Davis is the chairman, to secure from a commission of experts an advisory opinion and report upon the library situation in Rochester, and the committee has submitted such advisory opinion and report signed by H. M. Lydenberg, C. C. Williamson, W. S. Learned, F. P. Keppel, and E. H. Anderson,

Resolved that the report of the experts be filed, and that the committee be discharged from further duty.

The following resolution was then moved by Mr. Davis and seconded by Dr. Rhees:

Resolved that the report of the commission of experts on library conditions be and it is hereby adopted in principle, and that in the opinion of this Board an effort should be made, through a special committee, or otherwise, to carry into effect in principle the recommendations of the report for an association with the city of Rochester.

In the debate upon this resolution it was stated by Dr. Rhees that any further consideration of a possible union with the library of the University is definitely ruled out by the report of the commission; that to continue indefinitely the separate and independent status of the Reynolds Library would present grave difficulties already pointed out; and that therefore the acceptance in principle of the commission's recommendation for union with the city appears to be the only logical step.

Messrs. Anstice, Weller, and Wile stated that they could not vote for the resolution.

Mr. Bacon and others expressed themselves in disagreement with the specific suggestions made by the commission's report for a method of joint control, but felt themselves bound to

vote to approve in principle the central recommendation of the report.

The vote was then taken: Messrs. Bacon, Carnahan, Davis, Harris, Rhees, Slater, and Winn voted aye. Messrs. Anstice, Weller, and Wile voted no. It was stated by Mr. Wile that Mr. Miner, absent from the city, had informed him that if present he should vote against the resolution. The motion was declared to be adopted by a majority of seven to four.

The election of officers, deferred from the annual meeting in June to October, and then held over till this adjourned meeting, then came up as unfinished business. It being moved by Dr. Rhees that the secretary cast one ballot for the reelection of the present officers, President Carnahan stated that he could not accept reelection as president of the Board. Thereupon Mr. Harris nominated Mr. Davis as president, and Mr. Davis nominated Mr. Bacon. Mr. Davis declined to allow his name to be considered for the office. Thereupon Mr. Harris moved, and it was voted, that the secretary cast one ballot for the reelection of the present officers with the exception of the president, and that Mr. Bacon be elected to that office. The ballot was cast, and Mr. Bacon was elected president of the Board with other officers remaining as before.

Dr. Rhees moved and it was voted that the nominations previously made to fill vacancies in the Board of Trustees be renewed as of this adjourned meeting.

Mr. Davis stated that the thanks of the Board should be transmitted to all five of the New York library experts who joined in the report, ~~not merely to the three who came to Rochester~~, and this proposal was adopted.

Dr. Rhees moved that the report of the commission be regarded as a confidential document and not given to the public, for the reason that it contains detailed suggestions of the means by which the Reynolds Library should in future be administered which are pertinent only to the trustees of the Reynolds Library, and if the report were published complications would ensue. He was of opinion that the public announcement should be confined to the statement that the report favored an association of the Reynolds Library with the city library, and that the report was adopted in principle by a majority vote of the Board. The motion was seconded by Mr. Davis and carried.

On motion of Mr. Weller the Finance Committee was authorized to invest upwards of \$10,000 of the current balance in Nickel Plate bonds.

Mr. Harris spoke in recognition of the service which Mr. Carnahan has rendered to the Library as president of the Board since June, 1924, and of Mr. Davis's arduous work as chairman of the special committee which arranged for the survey by New York experts.

After the adjournment of the meeting President Bacon appointed as a special committee to resume negotiations with the city on the basis of action taken at this meeting Mr. Harris, chairman, and Messrs. Carnahan, Davis, and Winn.

John R. Slater
Secretary

Regular quarterly meeting of the trustees held at the Library, January 10, 1930, at 4 p.m. President Bacon in the chair.

The minutes of the last meeting were read and approved. The report of the Treasurer, presented by Mr. Wile in the absence of Mr. Amstice, showed receipts for the three months ending December 31 of \$21,812.33 and expenditures of \$6,333.09 for the Property Committee, \$8,775.55 for the Library Committee, and the sum of \$34,221.67 invested in bonds.

The report of the Property Committee, presented by Mr. Wile, showed receipts from Arcade rents of \$16,677.79 and expenditures of \$6,333.09. The report mentioned that the assessment for the Main Street pavement and sidewalk amounts to \$5,200.77 annually for five years, of which the first instalment has been paid, and inquired whether the remaining four instalments should be paid in order to save interest.

The report of the Library Committee presented by the secretary showed a net increase of 432 volumes during the three months, a slightly increased attendance at the Library but a decrease in circulation. The expenditures for the Library were \$7,736.97 and for the Reading-Room \$1026.44.

It was voted that the Hutchinson mortgage purchased from the Associated Mortgage Investors should be written down on the Treasurer's books to a nominal value of \$1.

Of the current bank balances amounting to \$40,824.48 the Finance Committee was authorized to invest \$20,000 in approved securities.

Nominations for vacancies in the Board were formally renewed.

John R. Slater, Secretary.

QUARTERLY MEETING OF THE BOARD OF TRUSTEES, APRIL 11, 1930

Regular quarterly meeting of the Board held at the Library April 11, 1930, at 4 p.m. Present: Messrs. Anstice, Bacon, Carnahan, Bavis, Harris, Slater, Weller, and Wile. President Bacon presiding.

The minutes of the last meeting were read and approved. The report of the Property Committee was presented by Mr. Wile, showing for the three months ending March 31 receipts from Arcade rents of \$16,567.04 and expenditures of \$17,014.19, including county taxes and one-half the city tax. One office was reported vacant, and fifteen out of sixty-three tenants were reported behind in their rent to a total amount of \$578.

The report of the Library Committee presented by the secretary showed a net increase of 223 volumes, total number catalogued and shelved 95,072. The expenditures for the three months were \$3,654.39 for the Library and \$621.35 for the Reading Room.

The report of the Treasurer presented by Mr. Anstice showed receipts for the three months of \$16,567.04 from Arcade rents and \$6,551.25 from other sources of which \$3,000 was principal. The expenditures for the Property Committee were \$17,014.19 and for the Library Committee \$4,275.74. Bank balances totaled \$42,627.84.

Mr. Davis reported for the Library Committee that necessary repairs to the janitor's house would amount to about \$50 and that the roof and smokestack of the library building should be repainted. These expenditures were authorized. The

installation of electric lights in the Arcade Reading Room was approved, and the matter was referred to Messrs. Anstice and Wile with power.

For the special committee on negotiations with the city a report of progress was made by Messrs. Bacon and Davis. It was stated that certain legal questions connected with the proposed agreement were being looked into, such as the relation of the civil service and pension laws to such an arrangement as has been proposed. Mr. Davis informally reported some features of the proposed plan upon which the committee is working with representatives of the city, including the proposal of a single librarian in charge of the entire library system including reference and branch libraries. It is believed that an amendment to the Educational Law of the State would be necessary to carry out such an arrangement.

At the conclusion of the informal report of the special committee Mr. Wile gave formal notice that when these negotiations come to the point of formal adoption he intends to take legal measures to prevent such adoption.

The meeting was adjourned.


Secretary.

REGULAR QUARTERLY MEETING OF THE TRUSTEES, JUNE 13, 1930

The regular quarterly meeting of the trustees was held at the Library June 13, 1930, at 4 p.m., President Bacon in the chair. Present: Messrs. Anstice, Bacon, Carnahan, Slater, and Wile, five members of the Board. A quorum being six, no formal business was transacted. Reports were received and filed as follows:

The report of the Treasurer, presented by Mr. Anstice, for the two months ending May 31, showed receipts from Arcade rents of \$11,226.36, from interest on investments \$4,402.50, from Library fines \$100, total receipts \$15,738.86, expenditures for the Property Committee \$5,477.56, for the Library Committee \$6,551.83. Under date of April 28, the sum of \$18,783.75 was invested in bonds of the St Louis and San Francisco and Erie Railroads.

The report of the Property Committee for the two months, presented by Mr. Wile, showed receipts from Arcade rents of \$11,226.36 and expenditures of \$5,477.56.

The report of the Library Committee, presented by the secretary, showed expenditures during the two months of \$6,039.53, of which \$3,026.91 was for insurance,

After hearing these reports the quarterly meeting was adjourned and reconvened as the annual meeting.

ANNUAL MEETING OF THE BOARD OF TRUSTEES, JUNE 13, 1930

Annual meeting of the Board of Trustees of the Reynolds Library, held at the Library June 13, 1930, the same persons present as at the quarterly meeting immediately preceding. No quorum.

The annual report of the Treasurer, presented by Mr. Anstice, was received and filed. It showed receipts from Arcade rents of \$66,524.41 and Arcade expenses of \$42,139.42, a net Arcade income of \$24,384.99. The income from interest on bonds, mortgage, and bank balances was \$18,038.38, from Library fines and miscellaneous sources \$518.41, total current income \$85,081.20, or total net income, deducting Arcade expenses, \$42,941.78. (The net income of the Arcade, \$24,384.99, is equivalent to 5% on a principal of \$487,700, or 4 1/2% on \$541,888. Upon bonds and mortgages carried on the books at \$386,719.39, not including the doubtful Hutchinson mortgage, the average return for the year was 4.25%, a decrease from the average of 4.38 for the preceding year.) The annual report of expenditures included, besides the Arcade expenses above mentioned, the sum of \$21,906.38 for the Library and \$2,978.34 for the Reading Room. During the year the total sum of \$23,000 was received from the principal of bonds at maturity, and the sum of \$53,075.42 was invested in bonds and accrued interest; an increase in the productive investments in securities of \$30,000 from which should be deducted the \$9,000 Hutchinson mortgage ordered written down to a nominal value of \$1 at the January meeting.

The Property Committee through Mr. Wile presented the annual report of the Superintendent of Productive Property. It showed receipts and expenditures on account of the Arcade

as above included in the Treasurer's report. The largest item of expense was that for taxes, \$20,584.06, which with a Main Street paving assessment of \$1,040.15 covered more than half of the total expenditures for the year. Unpaid rents at the close of the year amounted to \$413. The report was accompanied by a balance sheet and by a schedule of securities in the safe deposit box at the Security Trust Company, which had been examined and checked by Mr. K. W. Heye. The unexpended balance of the Property Committee's appropriation of \$46,000 was \$3,860.58. The Committee recommended an appropriation of the same amount, \$46,000 for the ensuing year, but in the absence of a quorum no formal action was taken. The appropriation was granted subject to approval at a later meeting with a quorum present.

Mr. Bacon reported that a member of the Board of Assessors has inquired on what ground the exemption for the Reading Room in the Arcade is claimed, and that he had made appropriate explanations concerning the Reading Room and the past history of the exemption.

The annual report of the Library Committee presented by the secretary showed books added by purchase 1,029, by binding and gift 486, books condemned and lost 466, a net increase of 1,049, total number 95,390. The attendance in the Library was 45,887, a decrease of 1,626; in the Reading Room 46,297, an increase of 2,638, probably due in part to unemployment. The number of cards issued was 1,113 and the number of cards used during the year was 3,107. The report was accompanied by a list of important reference books added during the year. The Library Committee requested an appropriation of \$19,700 for the Library

and \$3,300 for the Reading Room, a total of \$23,000, which was granted subject to approval at a later meeting with a quorum present.

Owing to the absence of a quorum the annual election of officers was deferred.

The meeting then adjourned.


Secretary

REGULAR QUARTERLY MEETING OF THE TRUSTEES, OCTOBER 31, 1930

The regular quarterly meeting of the trustees was held at the Library October 31, 1930, at 4 p.m., President Bacon in the chair. Present: Messrs. Anstice, Bacon, Slater, Weller, and Wile, five members of the board. The membership being eleven, there was no quorum.

The minutes of the last meeting were read and approved. The Finance Committee presented through Mr. Anstice a report in regard to a mortgage of the Associated Mortgage Investors known as M-2062-5--Wilsall Mercantile Company. Correspondence between Mr. Miner and Mr. George J. Keyes of the Associated Mortgage Investors was presented. The Finance Committee is not in favor of advancing any money to pay back taxes on the property or for any other purpose, regarding the loan as worthless, and recommends turning the Reynolds Library's equity over to the Associated Mortgage Investors without assuming further responsibility or expense. In case any balance is finally realized by the Associated Mortgage Investors by a possible sale, any amount over and above all expenses and management charges met by the Associated Mortgage Investors is to be turned over to the Library. It was moved by Mr. Wile and carried that the disposition of the matter be left to the Finance Committee with power, subject to ratification of this action at a subsequent meeting at which a quorum is present.

The report of the Property Committee was presented by Mr. Wile, showing for the four months ending September 30

Receipts from Arcade rents of \$21,748.05 and expenditures of \$13,004.36, of which \$8,318.17 was for taxes. The report was ordered received and filed.

Mr. Wile presented a letter from Goldstein and Goldman, attorneys for the Warren Stores, Inc., asking a reduction in the rental now paid by the Warren Stores, on account of business depression and the difficulty of collecting present rentals from the tenants to whom the Warren Stores has sublet rooms in the Arcade. After discussion, the Board authorized the Property Committee to refuse such concessions, on the ground that if granted proportional reductions would have to be made in the rent paid by other tenants.

The matter of erecting a signboard over the gateway at the Spring Street entrance of the Library, and the matter of improving the lighting fixtures in the Library reading room in Spring Street were referred to the Library Committee with power.

The report of the Library Committee for the four months ending September 30 was presented by the secretary, showing a net increase of 422 volumes during the period. The expenditures for the Library were \$5,447.39 and for the Reading Room \$791.11. The Arcade reading room has been repaired at a cost of \$292.30, the roof of the Library has been repaired and painted at a cost of \$273.66, and supplementary wiring in the basement and shelving on the second floor have been installed.

The report of the Treasurer, presented by Mr. Anstice, showed receipts for the four months of \$21,748.05, from interest on invested funds and miscellaneous sources \$15,932.77, and from principal of Baltimore and Ohio bonds \$15,000.

The expenditures for the Property and Library committees were as above stated. The sum of \$24,660.63 was invested in bonds of the Great Northern and Big Four railways with accrued interest. Bank balances on September 30 totaled \$36,313.39. The report was ordered received and filed.

Mr. Bacon, on behalf of the special committee on negotiation with the city, reported that not much progress has been made since the last meeting. Various legal questions have arisen concerning legal difficulties to be settled before the proposed agreement can be made. There have been conferences with the corporation counsel, and the committee hopes that within a short time something definite may be achieved.

In view of the absence of a quorum, and the fact that officers for the current year have not yet been legally elected nor appropriations confirmed, it was moved and voted that the meeting be adjourned to meet on Friday, November 7, at 12 o'clock noon, at the Security Trust Company.

John R. Slater
Secretary

ADJOURNED MEETING OF THE BOARD OF TRUSTEES, NOVEMBER 7, 1930

An adjourned meeting was held at the Security Trust Company on November 7, 1930, at 12 o'clock noon. Present: Messrs. Anstice, Bacon, Carnahan, Davis, Miner, Rhees, Slater, and Wile, eight members, constituting a quorum.

Mr. Carnahan moved that the present officers be re-elected for the current year. The motion was seconded and carried.

The office of second vice-president being vacant, Mr. Carnahan moved, and it was voted that Mr. Weller be elected to that office.

The appropriations for the Property Committee and the Library Committee, made at the annual meeting in June without the presence of a quorum, were ratified.

The action taken at the quarterly meeting of October 31 regarding the waiver of rights in the Associated Mortgage Investors mortgage M-2062-5 was ratified, and the treasurer was authorized to sign the formal waiver on behalf of the Library.

The meeting then adjourned.

John P. Slater
Secretary

SPECIAL MEETING OF THE BOARD OF TRUSTEES, DECEMBER 22, 1930

A special meeting of the Board of Trustees of Reynolds Library, called by order of the President, was held at the Library on December 22, 1930. Present: Messrs. Anstice, Bacon, Carnahan, Davis, Harris, Miner, Slater, Weller, and Wile. Nine members out of eleven were present, Dr. Rhees and Mr. Winn being absent, the latter on account of illness. President Bacon presided.

The reading of minutes was dispensed with. Mr. Wile, for the Property Committee, presented the question of reducing rentals in the Arcade as a means of keeping the rooms rented and the rents collected. It was also stated that the committee might feel obliged, for the same reasons, to allow a room on the Main Street front to be sublet for shoe store purposes notwithstanding that there has long been a shoe dealer among the present tenants and that the policy hitherto has been not to allow competition among two tenants in the same line of business. Mr. Carnahan moved and Mr. Miner seconded that the question of reduction of rentals be left to the Property Committee with power, and that the committee may use its judgment as to the best means of keeping the property rented, even to the extent of having two shoe stores in the building. The motion was carried.

The special business for which the meeting was called was to receive the report of the special committee appointed to negotiate with representatives of the city on the subject of some form of combination with the Public Library, in pursuance of the resolution adopted December 2, 1929. The report was presented by Mr. Harris, as follows:

REPORT OF THE SPECIAL COMMITTEE APPOINTED
PURSUANT TO THE RESOLUTION OF REYNOLDS LIBRARY
BOARD ADOPTED DECEMBER 2, 1929 TO CARRY INTO
EFFECT THE RECOMMENDATIONS OF THE COMMISSION OF
EXPERTS.

This committee has conferred with members of the Board of Trustees of the Rochester Public Library and of the Public Welfare Committee of the City Council and with the Corporation Counsel, and the framework of a plan of coordinating the activities of the Reynolds Library and of the Rochester Public Library has been evolved, the substance of which is contained in the following papers which are made a part of this report and which have been examined by all the members of this Board ~~except perhaps one~~:

1. The resolution of December 2, 1929.
2. A statement of the main features of the coordinating plan as outlined by the Advisory Commission of Experts.
3. An extract from the Membership Corporations Law Section 30, under which a simple change, if necessary, may be made in the Charter of the Reynolds Library on approval of a Justice of the Supreme Court.
4. An extract from the present Education Law, Section 1118-a, Providing for a contract between the City and a Free Association Library.
5. A synopsis of the Reynolds Library Charter.
6. By-Laws of the Rochester Public Library Board of Trustees.

7. A statement (by Judge Carnahan) of the results of the conference between the Public Welfare Committee of the City and the Reynolds Library Committee, held May 3, 1928, at the Genesee Valley Club.

8. A draft of proposed By-Laws for the Coordination of the Facilities and Activities of Reynolds Library with those of the Rochester Public Library under the Administration of a single Library Director and a Joint Advisory Committee, so as to operate and develop the combined libraries as a Unitary Library System. These proposed By-Laws (to be part of a proposed agreement between the City and the Reynolds Library) constitute the most important part of any plan for coordination which would follow the recommendations of the Advisory Commission of Experts; the details of an agreement with the City in regard to such matters (for instance) as the amounts of money to be supplied by the City, must be the subject of further negotiations if this report is approved.

9. Proposed amendment to Section 1118-a of the Education Law worked out with the cooperation of the Corporation Counsel.

10. Proposed amendment to Section 7 of the Charter of Reynolds Library adding a provision for coordinating its facilities and activities with those of the public libraries of the City within the provisions of Section 1118-a of the Education Law as amended.

It is impossible to read all of these papers which are submitted as part of this report in the time limited at present but they are familiar to the Board.

This report may be approved with direction to continue negotiations with the City authorities, and if it is not approved the Committee should be discharged.

The Committee unanimously recommend the approval of this report.

Edw. H. Harned.
Chairman

Reynolds Library

Extract from the minutes of the meeting of December 2, 1929

"The meeting then proceeded to the consideration of the report of the New York commission of experts, which had been formally presented at the October meeting and which is incorporated in full in the minutes of that meeting. It was moved by Mr Davis and carried that

"Whereas a committee was heretofore appointed, of which Mr. C Schuyler Davis is the chairman, to secure from a commission of experts an advisory opinion and report upon the library situation in Rochester, and the committee has submitted such advisory opinion and report signed by H.M. Lydenberg, C C Williamson, W.S Learned, F.P. Koppel, and E.H. Anderson,

Resolved, that the report of the experts be filed, and that the committee be discharged from further duty.

"The following resolution was then moved by Mr Davis and seconded by Dr. Rhees:

"Resolved, that the report of the commission of experts on library conditions be and it is hereby adopted in principle, and that in the opinion of this Board an effort should be made, through a special committee, or otherwise, to carry into effect in principle the recommendations of the report for an association with the city of Rochester."

This resolution was adopted by a vote of seven to three. Affirmative: Bacon, Carnahan, Davis, Harris, Rhees, Slater and Winn. Negative: Anstice, Jeller and Wile. It was stated by Mr. Wile that Mr. Miner, absent from the city, had informed him that if present he should vote against the resolution. The motion was declared to be adopted by a majority of seven to four.

The Main Features of the Coordinating Plan
as Outlined in the Report of the Advisory Commission

Under the heading "Unity of Management Indispensable" the Commission assumes that the Reynolds Library collection is to be housed in a new central library building to be erected by the City, that the library will be administered at the city's expense, and that funds for the purchase of books will be provided in part from the Reynolds' income and in part by the city. The Commission emphasized the necessity for placing under one and the same administration both the central library and the branch library system of the Rochester Public Library in order that they may be made to function as integral parts of the public library service "under a general unity of action in administrative matters. To that end it is proposed by the Commission that

"the library organization resulted from a union of the Rochester Public Library and the Reynolds Library shall be assigned throughout to the full management and control of a board consisting of nine persons, citizens of Rochester, three of whom shall be appointed by the Trustees of Reynolds Library, one in each alternate year for a term of six years; three, in the same manner in which appointive members of the present Rochester Public Library Board are chosen, one in each alternate year for a term of six years; and that three shall be coopted by the other six members, one in each alternate year for a term of six years. Further, that it shall be provided that in any action coming before this Board and receiving the negative votes of all

three representatives of the City or of Reynolds Board, the votes of the three coopted members, if it be so requested by the negative voters shall not be counted."

This plan contemplates, as explained under the heading "Summary", that the combined collections would be turned over for administration to a trained and competent librarian, "who would represent the ideals of the Trustees of both institutions, and who would stand before the public as exponent of those ideals." The report goes on to say that "much of the success of this new life and new activity will depend on the character and ability of the new librarian" and urges the selection of a good man, that the administration be turned over to him, and that details be left to him.

In the course of our negotiations with the City we have had occasion to consider the legality of vesting in a Joint Library Committee the full management and control of Reynolds Library. Throughout those negotiations it was consistently maintained by Reynolds Trustees that the responsibility for the administration of the trust and the duties imposed upon them by the Charter forbade the surrender to a Joint Library Committee of their discretionary authority with respect to the administration of their library to the extent called for by an arrangement similar to that suggested by the Commission.

The question is whether it is possible by modifying the plan to keep within the requirements of the law, and at the same time secure

general unitary action in administrative matters under a single Library Director, that will result in its operation as a library system comprising as integral parts the central library and the branch libraries.

Bearing in mind that it is the interest of the citizens of Rochester that is to be conserved in the administration both of Reynolds Library and of the Rochester Public Library, and that they are maintained for kindred purposes, having in view the moral and intellectual interests of the community, there seems to be no objection to the employment of one and the same Library Director for the administration of these libraries in harmonious relation, as integral parts of a unitary library system for the benefit of the citizens of Rochester. Under such an arrangement the selection, salary to be paid and terms and conditions of employment could be left open for decision by negotiations between the principals when occasion arises to employ a Library Director, but each principal would pay half his salary. That is to say, half the salary of the Library Director would be paid by Reynolds Library out of its net income.

By making the Library Director responsible in the first instance for policies and estimates and restricting the responsibility of the Joint Library Committee to a supervision over the library organization resulting from this coordination of the libraries, that would (a) enable the Library Director to secure the advice and recommendations of the committee, and (b) require its approval of new projects and/or the extension of activities before entering upon them, we avoid the legal

difficulty involved in employing a Joint Library Committee composed of representatives of both institutions.

Reynolds Library may obtain explicit sanction for the proposed coordination under the administration of a Library Director and Joint Library Committee by amending Reynolds Library Charter, under the provisions of the Membership Corporation Law (Article IV, section 30), since the plan proposed does not change the general character of the business defined by section 7 of the Charter.

It can be determined definitely whether the proposed plan is legally within the general character of the business authorized by the Charter by making application to a justice of the Supreme Court for approval of such an amendment under the provisions of said Section 30 of Article IV of the Membership Corporation Law.

If the coordinating plan of operation for the libraries cannot be legalized for Reynolds Library merely by amendment to its charter, it is possible to meet the difficulty by amendment to section 1118-a of the Educational Law. It is now provided in this section of the Education Law that a city may grant money for the support of free association libraries, like Reynolds Library, and that it may contract with such a library for privileges to the people of the community, under such terms and conditions as may be stated in the contract. It seems possible to provide a legal basis for the particular arrangement recommended by the Advisory Commission by amending said Section 1118-a so as to authorize a free association library, registered by the regents, and a public library to coordinate their activities through the employment

of one and the same Library Director, and to conduct the associated libraries under the supervision and control of a Joint Library Committee, composed of representatives of both Boards, so as to operate and develop the combined libraries as a unitary system.

(Copies of those provisions of the statutes to which reference has been made are attached hereto).

So far then as Reynolds Library is concerned the following would be the requirements in order to join with the Rochester Public Library in carrying out the plan recommended by the Advisory Commission, namely,

1. An amendment to its charter as suggested and an amendment to Section 1118-a of the Education Law.

2. Amendments to Section 4 of Article II, and Section 2 of Article III of its By-Laws defining the powers and duties of the Library Committee and the Library Director, respectively.

3. A contract with the City providing (a) for the erection of a library building by the City to be used as the central library building and its maintenance at the expense of the City, (b) for meeting the salary of the Library Director and his assistants, (c) for meeting the expenses of the pay-rolls of the staffs of the libraries, (d) for the expenditure of the balance of the net income of Reynolds Library in the purchase of books, and (e) for annual appropriations by the City to meet those expenses of administration that would be obligations of the City and for the purchase of books.

The provisions of the contract between the City and Reynolds Library called for by such a plan appear to be substantially those

agreed to by the Reynolds Library Committee and the Committee representing the City in the negotiations that preceded the submission of this matter to the Advisory Commission.

(Attached hereto is a synopsis of Reynolds Library Charter. Also a copy of the By-Laws of the Board of Trustees of the Rochester Public Library).

It will be observed on consulting the Synopsis of Reynolds Library Charter that if the plan under consideration is carried out Reynolds Library will still require an Executive Committee, a Property Committee and a Finance Committee to function as provided in its By-Laws. Also that its charter contemplates activities other than those involved in maintaining the library which is to become the central library of the library system which it is the purpose of this plan to create. The purposes of the Reynolds Corporation, as stated in its charter (section 7) include "the promotion of the mental improvement of the inhabitants of Rochester by means of lectures, discussions, courses of instruction, collections of objects of art and science, and other suitable means, so far as may seem to the trustees expedient."

The Reynolds Corporation is also given by its Charter the right "to take by grant, devise, bequest or otherwise", and to hold real and personal property (Section 10). And its By-Laws contemplate gifts for special purposes, since the Finance Committee is charged with responsibility for the use of special funds "in accordance with the purpose of donor or donors from whom such funds have been received" (Article II, Section 5 (1)). Apparently, therefore, the way is open for

Reynolds Library to become an agency for promoting interest in the use and support of the public library, for soliciting funds for financing intellectual activities for the benefit of the community, and for carrying on activities of a public educational nature that lie outside of the activities of a public library system, along lines so strongly urged upon Reynolds Library by the Advisory Commission. Furthermore, under the plan proposed Reynolds Trustees retain control over the policies of the coordinated libraries, making it possible "to steady the enterprise and to secure it from fluctuations of governmental attitude and mischance" in accordance with the aim of the Commission.

MEMBERSHIP CORPORATIONS LAW - Section 30. Change of purposes,
powers or provisions, number of directors, time of annual meeting or
location of office. A membership corporation created under or by
a general or special law may effect one or more of the following
changes:

A. To extend, limit or otherwise change its purposes and powers
or other provisions of its certificate or act of incorporation.

By filing a certificate which shall be entitled and endorsed
"certificate of (stating the nature of each change to be accomplished)
of (name of corporation) pursuant to section thirty of the membership
corporations law" and state:

1. The name of the corporation, and, if it has been changed,
the name under which it was originally incorporated;
2. The date of filing the certificate of incorporation in each
state office where filed, or, if the corporation was created by special
law, the chapter number and year of passage of such law;
3. The purposes, powers or provisions, if any, to be amended or
eliminated, and the purposes, powers or provisions, if any, to be added
or substituted.

Provided (a) that no change shall be made under this section which can
be made under any other general law; (b) that no corporation shall

amend its certificate of incorporation hereunder to embody therein any purpose, power or provision which would not be authorized if its original certificate including such additional purpose, power, or provision, were offered for filing at the time the certificate under this section is so offered; (c) that no corporation organized by or under a special law shall change the general character of its business as authorized by special law; (d) that if a purpose, power or provision amended, eliminated, added or substituted is one for which a corporation could be created under this chapter only upon the approval of a state or local board or body, the approval of the proposed change, by that board or body shall be endorsed on or annexed to the certificate; (e) that if the corporate purposes are to be changed, the approval of a justice of the supreme court in the judicial district in which the office of the corporation is located, shall be endorsed on or annexed to the certificate.

Synopsis of REYNOLDS LIBRARY Charter

Its Objects, Powers and Activities

Reynolds Library was incorporated in 1884 under a special act of the legislature entitled, "An Act to incorporate the Reynolds Library in the City of Rochester" (Laws of New York, 1884, Chap. 9). The purposes of the corporation are stated as follows, namely:

Sec. 7 The purposes of said corporation are to establish and maintain a public library and reading-room, and, so far as may seem to the trustees to be expedient, to promote the mental improvement of the inhabitants of the city of Rochester by means of lectures, discussions, courses of instruction, collections of objects of art and science, and other suitable means.

Its powers are defined as follows:

Sec. 2 The said body corporate shall possess all the powers and privileges of a corporation as conferred by the laws of this state, and as granted by this act.

Sec. 3 Such powers and privileges shall be exercised by the members of said corporation, who shall be known as trustees, and shall hold regular meetings as often as once in each month.

Sec. 8 For the uses and purposes aforesaid, the said corporation is authorized to take by grant, devise, bequest or otherwise, and to hold, lease, sell

and convey real and personal property; and such property, while the same shall be owned by said corporation, shall be subject to taxation, in pursuance of general laws, applicable equally to all corporations for library purposes in this state, and not otherwise.

Sec. 10 The said trustees shall have power to adopt by-laws, not inconsistent with the laws of this state, for the management of the affairs of the corporation, to modify the same from time to time, and to provide thereby for the protection of the books, papers, periodicals and other personal property of said corporation.

The By-Laws adopted by the Board of Trustees on February 23, 1903, and still in effect, provide,

Art. II, Sec. 1 The active control of all the affairs of the corporation shall be entrusted to four committees, namely: A committee of general supervision, called the Executive Committee; and three committees of special administration, called, respectively, the Property Committee, the Library Committee and the Finance Committee.

The Executive Committee is charged with the "direction of the general policy of the corporation as a body organized for the ultimate purpose of advancing the moral and intellectual interests of the community", and it is provided that "during the recesses of the Board this committee shall have control of all matters of general

administration, and of such special matters as do not come within the defined province of other standing committees (Article II, Section 2).

The Property Committee is charged with "the control and management of all of the real estate belonging to the corporation which is intended to yield an income, or is set apart for productive purposes" (Article II, Section 3).

The Library Committee is charged with "general supervision over the interests of the Library, and control of all real estate and personal property specially set aside for Library purposes" (Article II, Section 4).

The Finance Committee is "responsible for the financial condition of the corporation", including the investment of funds held in trust by the Board, and is required to see that such funds (general and special) are "employed in harmony with the powers granted by the charter of incorporation and in accordance with the purposes of the donor or donors from whom such funds have been received" (Article II, Section 5).

It is also provided by Article III, Section 2 of the By-Laws that a Library Director shall be elected by the Board by ballot, to hold office during the pleasure of the Board, whose duty it shall be,

(1) To act as the executive officer of the Library Committee.

(2) To have control over internal administration of the

Library and Reading Room, and charge and direction of the staffs.

(3) To be responsible for the cataloguing, shelving and loaning of books.

(4) To purchase all books and periodicals for the library from lists approved by the Library Committee, in accordance with the policy adopted by the Library Committee.

(5) To purchase furniture and supplies on estimates approved by the Library Committee.

(6)-(10) inc. To furnish for the information of the Library Committee certain statements and reports concerning the condition of the library, its management, growth, patronage and the cost of operation.

Accordingly, it appears that the objects or purposes of the incorporation are specifically (a) "to establish and maintain a public library and reading-room", and (b) "to promote the mental improvement of the inhabitants of the city of Rochester by means of lectures, discussions, courses of instruction, collections of objects of art and science", but that it was also contemplated that the mental improvement of the citizens of Rochester would be sought by other suitable means, so far as might seem to the Trustees expedient (Charter, Sec. 7).

It appears also that the Trustees have in the By-Laws explicitly stated that the charter has in view "the ultimate purpose of advancing the moral and intellectual interests of the community" (By-Laws, Article II, Sec. 2).

It appears, furthermore, that the active control of the affairs of the corporation are entrusted by the By-Laws to four Standing Committees (Article II, Sec. 1), and that a Library Director is vested by the By-Laws with control over the administration of the Library and Reading-Room, subject to the approval of the Library Committee.

In addition to the powers and privileges specified in its charter the corporation also possesses all the powers and privileges of a corporation, as conferred by the laws of this state on corporations created under the Membership Corporation Law for the purposes for which this corporation was created (Charter, Section 2, and Membership Corporation Law, Article 2, Sec. 3-16).

Before it can be determined whether any particular plan for coordinating the facilities and activities of Reynolds Library with those of the Rochester Public Library is in harmony with the purposes of their charters, and within the powers conferred upon them by the acts under which they are incorporated, respectively, it is necessary to state the main features of the plan.

By-Laws
of
The Board of Trustees
of
The Rochester Public Library

Meetings

1 Regular meetings of the Board shall be held on the second Tuesday of each month at 12 noon except in July and August.

The annual meeting shall be held on the second Tuesday in January of each year.

Special meetings may be called by the secretary at the discretion of the president or at the request of three trustees. The secretary shall mail notice to each trustee of any special meeting at least two days before the day fixed for the meeting. The notice shall specify the object of the call, and no business other than that stated in the notice shall be transacted at such meeting.

Four members shall constitute a quorum

The order of business at regular meetings shall be as follows:

Reading of minutes of previous meeting
Reading and consideration of communications
Reports of officers
Reports of committees
Report of the librarian
Unfinished business
New business

Officers

2 At the annual meeting the trustees shall elect from their number a President and a Vice-President to serve for one year.

President

3 The President shall preside at meetings, appoint the standing committees, be ex-officio a member of such committees, and on behalf

of the Board sign all papers authorized by it. He shall prepare an annual report.

Vice-President

4 The duties of the President shall, in his absence or inability to act, devolve upon the Vice-President.

Secretary

5 The Librarian shall act as Secretary of the Board and of all committees and shall keep full and correct reports of their proceedings. He shall also keep a record of all money received and disbursed by the Board.

Committees

6 There shall be five standing committees: on Administration, on Books, on Buildings and Grounds, on Finance, and Executive, each to consist of three members appointed by the President as soon as may be after the annual meeting each year.

All committees shall report to the Board whenever required on all business under their charge. No action of any committee, except as provided in these rules, shall be binding until approved by the Board, unless full authority has been previously given by the Board.

Committee on Administration

7 The Committee on Administration shall have charge, under the direction of the Board, and pursuant to the recommendations of the Librarian, of the appointment, control and salaries of employees, and of the regulations for the use of the library and its books by the public.

Committee on Books

8 The Committee on Books shall have charge, under the direction of the Board, of the selection, purchase, binding and repair of books, pamphlets and periodicals, and the sale or exchange of duplicate books and magazines and papers not kept for permanent files.

Committee on Buildings and Grounds

9 The Committee on Buildings and Grounds shall have charge, under the direction of the Board, of the library buildings, their erection, furnishing and maintenance, and of alterations, additions and repairs.

Committee on Finance

10 The Committee on Finance shall have charge, under the direction of the Board, of the financial affairs and accounts of the Board, of all receipts and expenditures, and of the preparation of the financial report for the year past and of the budget for the fiscal year next ensuing.

Executive Committee

11 The Executive Committee shall exercise all the powers of the Board in matters requiring action between the meetings of the Board.

Librarian

12 The Board shall elect a Librarian and upon his recommendation through the administration committee shall appoint such assistants as it may think necessary and retain them at its pleasure

The Librarian shall be the Secretary of the Board and the chief executive officer of the library. Under the direction of the Board he shall have charge of the administration of the library in all its departments and branches, and shall carry out the policies of the Board.

He shall be held responsible to the Board for the proper management of the library, for the preservation and care of its property, and for the discipline and efficiency of its service.

He shall keep the Board advised of such plans as he may deem desirable in the administration of the library and shall recommend such measures as will in his judgment extend its usefulness.

He shall make monthly and annual reports to the Board on the work of the library and perform such other duties as may be assigned to him.

Amendments

13 These by-laws may be amended at any regular meeting by a vote of five members, provided the change substantially in the form adopted has been offered in writing at a previous regular or special meeting.

Statement of Results of Conference between Committee
of Council and Reynolds Committee,

held May 3, 1928, at Genesee Valley Club.

(the corrections in ink are suggestions)

1. The City shall, ^{*a time to be agreed upon*} within five years, provide an appropriate building upon a suitable and defined site, according to plans which, as respects its use as a public reference library, shall be approved by the trustees of Reynolds Library, and the City shall maintain and keep said building in repair and shall maintain and keep in condition the surrounding grounds.
2. The City shall give to Reynolds Library, without rental, at least of that part of said building to be used for the Reynolds Public Reference Library for so long a time as Reynolds Library shall conduct therein a public reference library and meet the purposes of its incorporation. The Reynolds Library will remove to such building its collection of books, etc., and shall have the sole management and control of the public reference library to be conducted in such building.
3. Except for reasonable disbursements for the maintenance and extension of its reading-room in Reynolds Arcade, or elsewhere, and for ^{*preservation of its property in reasonable measures for safeguarding*} expenses incurred in the discharge of its corporate functions, Reynolds Library will devote all of its net income to the operation and increase of the library. The City shall each year supplement the net income of Reynolds Library to such an extent as may be necessary to aggregate sum to be agreed upon for the operation and increase of such public reference library.

4. The benefaction of Mortimer F. Reynolds as a memorial to his father, his brother, and to himself shall not in any manner be changed or impaired.

5. Reynolds Library will retain undiminished its corporate franchises and the dominion over its property.

6. All books owned by the City and turned into the Reynolds Library collection under the terms of the agreement and all books purchased by Reynolds Library with funds furnished by the City shall be and remain the property of the City and shall be appropriately distinguished as such; and all books owned by Reynolds Library and used in the circulating branches of the Rochester Public Library shall be and remain the property of Reynolds Library and shall be appropriately distinguished as such.

7. If expressly provided for by amendment to Section 1118-a of the Education Law (Chapter 15 of the Consolidated Laws of New York) Reynolds Library will join with the Rochester Public Library in co-ordinating the facilities and activities of Reynolds Library with those of the Rochester Public Library (a) by employing jointly with the Rochester Public Library a Library Director (each party paying one-half of his salary) and vesting such Library Director with full administrative authority to operate and develop the combined libraries as a unitary system, and (b) by creating a Joint Library Committee, composed of representatives of both boards in equal number to supervise such Library Director in the exercise of his duties, provided the

By-Laws annexed hereto as Exhibit 1, prescribing (a) the manner in which the members of the Joint Advisory Committee shall be appointed, its organization, meetings, powers and duties; (b) the manner in which the Library Director shall be appointed, his authority and responsibilities; and (c) providing for the operation of the library under a librarian appointed by the regents in case of deadlock, shall be agreed to as part of the contract with the City, so as not to be susceptible of amendment, change or addition except by mutual consent.

The proposed amendment to section 1118-a is annexed hereto.

NOTE: Paragraphs 1 to 6, inclusive, (without pen interlineations which represent changes now suggested) are the results of the conference between the Committee of the Council and Reynolds Committee, held May 3, 1928, at the Genesee Valley Club, in the form in which they were reported to Reynolds Board. Paragraph 7 has been added to meet the plan of coordination now under consideration.

By-Laws for the Coordination of the Facilities and Activities
of Reynolds Library with those of the Rochester
Public Library under the Administration
of a single Library Director and a Joint Library Committee,
so as to operate and develop the combined libraries
as a Unitary Library System

Article I

The Appointment of Members of the Joint Library Committee.

1. The Committee shall consist of six (6) members, of whom at all times, three (3) shall be appointees of the Rochester Public Library and three (3) shall be appointees of Reynolds Library.
2. In the first instance, when the Committee is organized, the Boards of the Principals shall each appoint three (3) of its members to be members of this Board, one to hold office till the first annual meeting, another to hold office till the second annual meeting, and the third to hold office till the third annual meeting. Thereafter each Principal shall fill the places of its representatives on the Committee and when made vacant by expiration of the terms for which they were appointed, or by resignations, or otherwise.
3. The members of the Committee shall serve without salaries.

Article II

Officers of the Joint Library Committee

The Committee shall elect from its members a Chairman, a Vice-Chairman, a Treasurer, and a Recording Secretary. The same member may be made both Treasurer and Secretary. The usual duties shall attach to these offices.

Article III

Meetings of the Joint Library Committee

1. The Committee shall meet to organize and thereafter shall meet regularly and not less frequently than once in each of the months of October, December, February and April.

2. The annual meeting shall be held in _____. The Chairman shall fix the day, hour, and place of the annual meeting.

3. Special meetings may be called by the chairman, and shall be called by the chairman on request of either Principal.

4. There is no quorum unless three are present and both parties are represented.

5. Resolutions shall be adopted by a majority vote of those present.

6. The Committee shall act only by resolution duly made and seconded, and all resolutions adopted by the Committee shall be spread upon the minutes of the Committee, and shall be reported forthwith by

the Secretary of the Committee to the Principals. The minutes of the Committee shall at all times be open to inspection by the Principals.

Each principal shall within thirty (30) days following receipt of the report of a resolution adopted by the Committee without protest on the part of any representative of the principal, have the right to repudiate the assent of its representatives, whereof the resolution shall become void.

Article IV

Powers and Duties of the Joint Library Committee

1. The Committee shall submit for the action of the Boards of the Principals, nominations for the position of Director of Libraries.

2. The Committee shall supervise the Director of Libraries in the exercise of his duties, and shall be free to make suggestions to the Director of Libraries with respect to his administration of the libraries, and the policies to be pursued in making available their facilities, promoting their use and increasing their usefulness.

3. All moneys appropriated by the City for the expense of maintaining and administering the library system and for the purchase of books, and all moneys available from the income of Reynolds Library for salaries and, under its contract with the City, for the purchase of books shall be paid by said parties to the Treasurer of the Joint Library Committee to be expended by the Director of Libraries on approval of the Committee.

4. The expenses of the Committee shall be borne by the City as part of the expense of the public library system.

5. No expenditures shall be approved by the Committee without money in hand to pay for it, whether within the contemplation of the appropriation for expenses by the City or to be paid from other funds.

Article V

The Director of Libraries

1. The administration of Reynolds Library as a central library and of the Rochester Public Libraries as branch-libraries of a unitary public library system shall be entrusted to a Director of Libraries, to be employed, as occasion shall require, by the principals jointly, on the recommendation of the Joint Library Committee, for such term of office, on such conditions, and for such salary as shall be agreed to by him and his principals, each principal becoming directly responsible to him for one-half the salary, which it shall pay over to the Treasurer of the Joint Advisory Committee, so as to be available as and when required for the payment of the salary when due.

2. The Director of Libraries shall have full administrative authority to operate and develop the combined libraries in all their departments and branches as a unitary system, and shall be free to carry out, on his own responsibility, such policies, projects and extensions of activities as shall receive the approval of the Joint Library Committee.

3. There shall also be one or more assistants to the Director of Libraries, who shall be appointed by the Director of Libraries on the approval of the Joint Library Committee, as occasion shall require, provided provision shall previously have been made for the payment of their salaries for the terms for which they are employed.

4. The Director of Libraries shall have authority to discharge his assistants and to employ and discharge such staffs for the libraries as he shall deem necessary, but shall keep within the appropriation of the City for that purpose.

5. He shall be held responsible to the principals for the proper management of their respective libraries, for the preservation and care of their property, and for the discipline and efficiency of the service in all departments, and shall be subject to dismissal by either the Reynolds Board or the Board of the Rochester Public Library, for cause making dismissal possible under the terms and conditions of his employment, or notwithstanding the same.

6. He shall keep the Joint Library Committee advised regarding the affairs of the library system, and shall recommend for the consideration and approval of the Joint Advisory Committee such measures as will in his judgment extend its influence and usefulness, and make such reports as shall be required of him by the Committee.

7. All books and periodicals purchased for the libraries shall be purchased by the Director of Libraries in accordance with the policy approved by the Joint Library Committee. Furniture,

equipment and library supplies shall also be purchased by him. When required by the Joint Library Committee the Director of Libraries shall submit for the approval of the Joint Library Committee estimates of expenditures contemplated.

8. He shall present to the Joint Library Committee at the close of each month bills of all expenditures incurred by him as Director of Libraries during the month, duly certified as correct, together with a statement of all his expenses and all moneys expended for books and periodicals, and showing also the several amounts of the budget allowances remaining unspent at the date of the statement.

9. All salaries and such other items as are required to be submitted by the Director of Libraries for approval of the Joint Library Committee shall be paid by the Treasurer of the Joint Library Committee.

10. The Director of Libraries shall furnish to the Joint Library Committee, prior to the annual meeting of the Boards of Reynolds Library and the Rochester Public Library, for transmission to them, a written report showing the character of the work of the library system during the year, its growth, the character and extent of the circulation, the names of donors and any other information that may be regarded as of interest to these Boards.

Article VI

Amendments

These articles are agreed to by the City and Reynolds Library as part of their contract, and shall not be amended, changed or added to

except by mutual consent.

Article VII

Budgets

Annually, at a time to be fixed by the City Administration, the Joint Advisory Committee shall make up and present to the City Administration its budget for the ensuing year.

Proposed Amendment to Education Law - Section 1118-a

It shall be lawful also for the trustees of a free library registered by the regents and the trustees of a public library (as the terms are defined by section 1117)^(a) to coordinate in such manner as the principals shall decide, by agreement entered into, the facilities and activities of their respective libraries, so as to establish a public library with branches, devoted exclusively to the interests of the public, and to that end^(b) to employ together one and the same Library Director, ^(c) to invest him with full administrative authority to operate and develop the combined libraries as a unitary system, and^(d) to appoint a Library Committee composed of representatives of both boards to supervise the Director of Libraries in the exercise of his duties, and having such other powers as shall be expressly prescribed in agreement between the parties, which shall not be changed or added to except by the parties. In case the facilities and activities of a registered free library are coordinated with those of a public library, under the provisions of this section, the parties will respectively retain undiminished their corporate franchise, and, except as explicitly provided to the contrary, they will retain undiminished their dominion over their respective properties. Those employees of the association library that combines with the public library to form the unitary library system, if their salaries are paid from funds raised by taxation under section 1122 of this Act, shall be entitled to the benefits of Article 5 of the Civil Service Law and the Workmen's Compensation Law, and shall be comprised within the meaning

of the term "classified service" of the Civil Service Law, provided, however, that such employees as ^{shall} be designated from time to time by the regents as engaged in library service within the meaning of subdivision three of section eleven hundred and seventeen of this chapter, shall be regulated and governed by the standards of library service fixed by the regents. Vouchers authenticated by the library committee shall meet the requirements of section 1122 of this act, that money received from taxes or other sources for library purposes shall be expended only under the direction of library trustees on properly authenticated vouchers.

If the trustees of a free library and ^{the} trustees of a public library shall fail to agree on the appointment of a Library Director to administer their libraries as a unitary system, within six months from the time when they enter into an agreement to coordinate their libraries, or within three months from the time a vacancy shall occur in the position, the regents shall in writing notify the trustees of each library to nominate within one month one or more suitable persons for the position, and, on the expiration of a month from the date of the notice the regents shall appoint from those nominated, some one to serve as Library Director for such term and on such salary as the regents shall prescribe.

Proposed Amendment to Section 7
of the Charter of Reynolds Library

Also in carrying out the purposes of establishment and maintaining a public library and reading-room, to coordinate its facilities and activities with those of the public libraries of the City of Rochester, within the provisions of section 1118-a of the Education Law as amended, so as to create a unitary public library system, devoted exclusively to the public interest.

Said Section 7 will then read as follows:

"The purposes of said corporation are to establish and maintain a public library and reading-room, and, so far as may seem to the trustees to be expedient, to promote the mental improvement of the inhabitants of the city of Rochester by means of lectures, discussions, courses of instruction, collections of objects of art and science, and other suitable means. Also in carrying out the purposes of establishment and maintaining a public library and reading-room, to coordinate its facilities and activities with those of the public libraries of the City of Rochester, within the provisions of section 1118-a of the Education Law as amended, so as to create a unitary public library system, devoted exclusively to the public interest."

Upon presentation of the report of the special committee with accompanying explanations by Mr. Harris, it was moved by Mr. Carnahan, seconded by Mr. Slater, that the report be approved and filed, and that the committee be instructed to continue negotiations with the city with a view to reaching an agreement with the city along the lines of the report.

At this time Mr. Davis withdrew from the meeting because of an important telephone call.

It was moved by Mr. Wile, seconded by Mr. Weller, that the motion be amended to read that the report be received and filed and that the committee be discharged. The mover of the original motion, Mr. Carnahan, being asked if he accepted the amendment, declined to do so, on the ground that the amendment was in effect the opposite of the motion. The chair ruled that the amendment offered was not sufficiently in keeping with the original motion to be offered as an amendment, and that the proper course for the movers of the amendment would be to vote against the original motion when it should come to a vote. Mr. Wile thereupon with the consent of his seconder withdrew his motion to amend.

There was some debate in regard to certain objections raised by Mr. Carnahan to details of the proposed plan in letters addressed by him to Mr. Davis, and Mr. Carnahan explained that his objections had been in part met by the special committee in the revised form of the proposed plan.

It being suggested that no vote should be taken in the absence of three trustees, it was moved by Mr. Miner, seconded by Mr. Anstice, that the principal motion of Mr. Carnahan should be laid on the table until the regular quarterly meeting in

January, to be then taken from the table as unfinished business. The motion was carried.

For the Finance Committee Mr. Miner brought up a request for the increase of the Youngs mortgage, and stated that in his judgment under present conditions mortgages on real estate were not a proper investment for the funds of the Reynolds Library, that he did not favor increasing the mortgage or making further loans on such security. It was moved and carried that the Board declined to grant the request for the increase of this mortgage.

The meeting then adjourned.


Secretary